

College of Micronesia – FSM
Department of Enrollment Management & Student Services

Department’s Mission Statement

The Department of Enrollment Management & Student Services’ mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the College’s community.

Minutes Reporting Form

Committee or Working Group:	Management of Enrollment Management & Student Services		
Date	Time	Location	
April 13, 2021	2pm – 4pm	BOR Conference Room	

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Vice President for Enrollment Management & Student Services	Joey Oducado	✓		
Lead Counselor	Penselynn E. Sam	✓		
Director of Financial Aid Office	Faustino Yarofaisug	✓		
Director of Admissions, Records and Retention	Doman Daoas	✓		
Executive Director of Center for Entrepreneurship	Timothy Mamangon	✓		
Acting Student Life Director	Chelsea Rion	✓		
Coordinator, Sports & Recreation	Loatis Seneres	✓		
Campus Nurse	Benina Ilon		✓	Assisted the public health nurse with COVID-19 vaccination
Residence Hall Manager	Marlou Gorospe	✓		
SSC, Yap campus	Cecelia Dibay	✓		
SSC, Kosrae campus	Arthur Jonas		✓	Internet problem
Supervisor, Safety & Security	Terry Marcus	✓		
Counselor, Chuuk	Wilson Bisalem	✓		
Counselor, National	Nixon Soswa	✓		
Counselor, CTEC	Cynthia Edwin	✓		
Work-Study Coordinator	Tetaake Yeeting	✓		
Secretary	Bastora Loyola	✓		

Discussion of Agenda/Information Sharing:

A quorum having been established, the Chair called the meeting to order at 2:00pm.

1) Updates on working progress on Standard IIC- Student Support Services:

- The writing team went over the drafted write-up on Standard IIC.6 submitted by the Director of Admissions, Record and Retention office and Student Service Coordinator of Kosrae campus. The Chair commended on their work and further requested they finalize the write-up with the some minor adjustments for final review during the next meeting.*
- A lengthy discussion continued for drafted write-up on Standard IIC.7 & 8 presented by the Director of Admissions, Records and Retention. The Chair recommended the writer to insert the revisions suggested by the members and submit for final review during next meeting.*
- The Chair requested all lead writers to send in their final drafted write ups for his review no later than 5pm this Thursday, April 15, 2021. An email will be communicated to the members for the schedule of next meeting.*

2) Others

- Total of 60 staff and students took the COVID-19 vaccination today at the gym.*
- The meeting adjourned at 2:45pm.*

Prepared by	Submitted to
<p style="text-align: center;">Bastora Loyola Secretary to the office of Vice President for Enrollment Management & Student Services</p>	<p style="text-align: center;">Joey A. Oducado Vice President for Enrollment Management & Student Services</p>