

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Student Services Committee	
Date	Time	Location
March 7, 2011	1:00pm-2:00pm	BOR Conference Room

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Vice President for Student Services	Ringlen Ringlen	✓		
Director, Student Life	Reedson Abraham	✓		Presiding
Director, IRPO	Jimmy Hicks			Francis Alex sat for Jimmy
Director, Academic Programs	Karen Simion		✓	
Chuuk Campus SS Coordinator	Inda Maipi		✓	
Kosrae Campus SS Coordinator				
Pohnpei Campus SS Coordinator	Jeffrey Arnold		✓	
Yap Campus SS Coordinator	Cecilia Dibay		✓	
FSM FMI SS Coordinator	Kasiano Paul		✓	
Coordinator, Sports & Recreation	Castro Joab		✓	
College Nurse	Benina Ilon	✓		
Residence Halls Manager	Johnson Sepeti	✓		
Cafeteria Representative	Jim Alexander	✓		
Bookstore Manager	Martin Mingii	✓		
OAR Rep	Vasanth Senarathgoda	✓		
FAO Rep	Arinda Swingly		✓	
Counseling Rep	Mike Ioanis		✓	
Pohnpei Campus Sports & Recreation	Edwin Sione	✓		
Peer Counseling Coordinator	Ermine Walliby			Dalihda Waltu sat for Ermine
Maintenance Rep	Ami Thoses	✓		
LRC Rep	Mayliza Ariote		✓	
Security Rep	Warren Ching		✓	
Faculty/Staff Senate Rep	Delihna Manuel-Ehmes		✓	
IT Rep	Peter Pedrus	✓		
SBA President	Richard Porter			Fritzgerald Weilbacher sat for Richard
Executive Secretary to VPSS	Bastora Loyola	✓		

Agenda/Major Topics of Discussion:

1. Adoption of Minutes
2. Founding Day Update
3. Criteria for Student Activity Fund
4. Student Complaint Process
5. Compensation and Duties of Resident Assistants
6. Curfew Policy/Proposed Missing Student Policy
7. Others
8. Adjournment

Discussion of Agenda/Information Sharing:

The Chair thanked and welcomed everyone and asked Dalihda Waltu to say an opening prayer.

1. Adoption of Minutes
Minutes of February 7, 2011 was adopted as submitted.
2. Founding Day Update
The SBA representative briefed the members on the COM-FSM Founding Day activities and program.
 - *Theme: CULTURE = Culture Unites Learning Through Unity, Respect and Ethnicity*
 - *The assembly time is at 7:00am at the Spanish Wall and the float parade will start at 9:30am up to the PICS track & field.*
 - *SBA will update the members on the exact number of floats on the next meeting.*
 - *The students decided to have three judges (Sue Moses, Dana Lee Ling and Rohazad Suaidi). Judges will survey floats prior to send off and halfway between Center Point and Penny Hotel. This will give everyone especially those marching a chance to rest and for Judges to see all floats in terms of performance during the parade.*
 - *The Chair requested that the Security personnel shall be posted during and after the arrangements of floats.*
 - *To include the FSM President and members of the FSM Congress on the invitation list*
 - *There are 10 teams participating for the float and cultural performances. Two teams (one from National and one from Pohnpei campus) wanted to participate for the cultural performances but not the float so the members recommended they do their performances during lunch hour.*
 - *To insert the presentation of awards and closing remark in the program. The members agreed that the National and Pohnpei campus SBA Presidents do the closing remark since they are responsible for the preparation of this founding day.*
 - *VPSS commended the SBA on a job well done and motioned that the program be adopted with modifications as noted. The motion passed unanimously.*
3. Criteria for Student Activity Fund
Although the criteria for the use of the student activity fund has been in place and utilized by the students, the office of VPSS still continue to come across some problems. The rationale is for all requests to be treated fairly and consistently. The Chair recommended that Bastora email the criteria to all members to review and send in their comments or electronic votes via email.
4. Student Complaint Process
The Chair recommended that he will work closely with Karen and Bastora to insert the comments made by the curriculum committee and submit to the members for consideration on the next meeting. VPSS suggested that the members finalized the process prior to the BOR meeting in May 2011.

5. Compensation and Duties of Resident Assistants
The Dorm Manager requested to email all members on the compensation and duties of the Residential Assistants for the members to review. The Chair recommended the members to table this item on the next meeting.
6. Curfew Policy/Proposed Missing Student Policy
The Chair recommended the Dorm Manager with the assistance of the Chief Security to incorporate the curfew element into the proposed missing student policy and bring to members to review on the next meeting.
7. Others
Edwin Sione from Pohnpei campus made an allegation that the National campus disapproved their request to utilize the participation of the TSP and UB students for their Founding Day ballgames. VPSS recommended the members to look into this and formulate something to follow on the next Founding Day games.
8. Adjournment
The meeting adjourned at 2:00pm.

Comments/Upcoming Meeting Date & Time/Etc.:

- Handouts/Documents Referenced:**
- *Minutes of February 7, 2011*
 - *Founding Day 2011 program*
 - *Criteria for Student Activity Fund*

College Web Site Link:

Prepared by:	Bastora Loyola	Date Distributed:	March 15, 2011
---------------------	-----------------------	--------------------------	-----------------------

Approval of Minutes Process & Responses:

Submitted by:	Ringlen Ringlen	Date Submitted:	
----------------------	------------------------	------------------------	--

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President:

Item #	Approved	Disapproved	Approved with conditions	Comments