

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

<b>Committee or Working Group:</b>	Executive Committee
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<b>Date</b>	<b>Time</b>	<b>Location</b>
December 12, 2014	2:00PM- 2:45PM	Board Conference Room

<b>Members</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
President	Joseph M. Daisy	x		
VPAS	Joseph Habuchmai	x		
VPCRE	Jim Currie		x	
VPIA	Karen Simion	x		Acting
VPIEQA	Frankie Harriss		x	Gordon Segal as proxy
VPSS	Joey Oducado		x	Acting
Dean, Chuuk Campus	Kind Kanto	x		
Dean, Kosrae Campus	Kalwin Kephass	x		
Dean, Yap Campus	Lourdes Roboman		x	
Director, Career & Technical Ed.	Grilly Jack	x		
Chair, Management Team	Rencelly Nelson	x		
Chair, Council of Chairs	Dana Lee Ling	x		
President, Faculty/Staff Senate	Martin Mingii		x	
President, SBA	Bernis Pernes	x		
Chief of Staff	Universe Yamase	x		Recorder

<b>Additional Attendees:</b>	
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<b>Agenda/Major Topics of Discussion:</b>
<ol style="list-style-type: none"> <li>1. Call to order; declaration of quorum</li> <li>2. Review of agenda</li> <li>3. Adoption of minutes             <ol style="list-style-type: none"> <li>I. November 28, 2014</li> </ol> </li> <li>4. Report             <ol style="list-style-type: none"> <li>A. VPAS                 <ol style="list-style-type: none"> <li>I. Endorsement of 2016 Budget</li> </ol> </li> </ol> </li> <li>5. Committee             <ol style="list-style-type: none"> <li>A. CoC                 <ol style="list-style-type: none"> <li>I. Endorsement of Student Success Committee</li> </ol> </li> </ol> </li> </ol>

**Discussion of Agenda/Information Sharing:**

1. Call to order; declaration of quorum- Cleared
2. Review of agenda- Cleared
3. Adoption of minutes
  - I. November 28, 2014- VPAS moved that EC would endorse the minutes. VPIA seconded. EC endorsed minutes with the added changes and/or corrections made.
4. Report
  - A. VPAS
    - I. Endorsement of 2016 Budget- After two weeks of EC review of the 2016 budget, EC endorses the budget. VPAS motioned to endorse the budget. Chair of Management Team seconded.
5. Committee
  - A. CoC
    - I. Endorsement of Student Success Committee- EC dialogued about the term of reference of the student success committee that was shared for two weeks. The chair of CoC will finalize the term of reference with chief of staff. A motion to endorse the establishment of the student success committee was made. Director of CTE moved and VPAS seconded.

**Comments/Upcoming Meeting Date & Time/Etc.:**

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**Handouts/Documents Referenced:**

- November 28, 2014, minutes
- December 12, 2014, agenda
- VPAS' 2016 budget documents

**College Web Site Link:**

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**Prepared by:**

COS

**Date Distributed:**

December 15, 2014

**Approval of Minutes Process & Responses:**

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**Submitted by:**

**Date Submitted:**

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**

1. Chair of CoC will finalize the student success committee term of reference with the assistance chief of staff.

