

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

<b>Committee or Working Group:</b>	Executive Committee Special Meeting with Mr. Mike Rota
------------------------------------	--

<b>Date</b>	<b>Time</b>	<b>Location</b>
February 4, 2016	2:00PM-3:00PM	Board Conference Room

<b>Members</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
President	Joseph M. Daisy	X		Chair
VPAS	Joseph Habuchmai	X		
VPCRE	Jim Currie	X		
VPIA	Karen Simion	X		
VPIEQA	Frankie Harriss		x	Off-island; In a meeting with Yap & FMI Campus
VPEMSS	Joey Oducado	X		
Dean, Chuuk Campus	Kind Kanto	X		
Dean, Kosrae Campus	Nena Mike	X		
Dean, Yap Campus	Lourdes Roboman		X	In a Meeting
Director, Career & Technical Ed.	Grilly Jack	X		
Chair, Management Team	Jimmy Hicks	X		
President, Faculty/Staff	Martin Mingii	X		
President, SBA	Brandon Kiyomasa		X	In Class
Chief of Staff	Universe Yamase	X		

<b>Additional Attendees:</b>	Mr. Mike Rota
------------------------------	---------------

<b>Agenda/Major Topics of Discussion:</b>
1. Preparing for the ACCJC Team Visit, March 14-17, 2016

<b>Discussion of Agenda/Information Sharing:</b>
<p>1. Mr. Mike Rota, the former Chair of the ACCJC Commission and President of Friends COM-FSM, provided feedback to EC on the “Self Evaluation of Educational Quality and Institutional Effectiveness in Support of Reaffirmation of Accreditation” submitted on December 15, 2015. As a former chair of visiting teams, he provided insights of what to expect from the 13 members visiting team on ground from March 14-17, 2016. He also shared the process and timeline of when to expect a decision from the ACCJC Commission. A recommendation for the Focus Essay of the report is to emphasize the college’s student learning outcome. Overall, Mr. Mike Rota expressed that the report was in good standing and there was a lot of evidence cited to present the college met the Standards. The links worked and that is important. EC members had the opportunity to ask questions and the members were reminded to read their sections many times</p>

to be prepared to answer questions that the visiting team has for them.

**Comments/Upcoming Meeting Date & Time/Etc.:**  
▪

**Handouts/Documents Referenced:**  
▪

**College Web Site Link:**  
▪

<b>Prepared by:</b>	COS	<b>Date Distributed:</b>	February 8, 2016
---------------------	-----	--------------------------	------------------

**Approval of Minutes Process & Responses:**  
▪

<b>Submitted by:</b>		<b>Date Submitted:</b>	
----------------------	--	------------------------	--

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**  
1.