

**College of Micronesia – FSM
Institutional Review Board meeting**

Committee or Working Group:	Institutional Review Board (IRB)
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Date: May 14, 2025	Time: 3PM PNI Time	Location: Zoom
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Members Present/Absent:				
Title/Representative	Name	Present	Absent	Reasons
Chair VPIA	Delihna Ehmes	X		
Member Liberal Arts/Health Careers Opportunity Program (AA) Program	Mike Dema	X		
Member Nursing Assistant (CA) and Nursing (AS) Programs	Rudelyn Dacanay	X		
Member Micronesian Studies (AA) Program	Karen Kan Lun Tu	X		
Member (external rep.)	Payne Perman		X	

Agenda/Major Topics of Discussion:
Points of Discussion:
1. Introducing the IRB, and the review of TOR
2. Selection of the secretary (officer)

Discussion of Agenda/Information Sharing:
AGENDA:

1. The VPIA welcomed all the members, and appreciated the member's additional work in taking on the extra duty of serving in IRB. The meeting began with the first agenda item shortly past 3pm Pohnpei time, with four members presented at the first meeting.
2. The VPIA went through the current TOR (see link in the handouts) in explaining the structure of IRB, member representation in different fields, and the duties of officers.
3. The VPIA mentioned that the President had appointed her to be the chair of IRB, and the members appreciated her willingness to take on the duty.
4. Professor Mike Dema highly recommended including some other instructors who have been doing research in the nation to serve in IRB as they will have the experience and knowledge to contribute further input to the ethical parts of the board. Professor Don Buden and Professor Dana Lee Ling were both recommended and agreed by the members.
5. Moving on to the second item in the agenda, the VPIA opened the floor for open nomination to the secretary. Both Mike Dema and Rudelyn Dacanay asked about the intention of Karen Tu to serve as the secretary. Karen Tu declined the position if she had to serve as an officer with the Curriculum Committee. The VPIA requested Karen Tu to temporarily serve as the secretary in drafting the first meeting minutes. Karen Tu agreed.
6. The VPIA concluded that a secretary would not be decided at this meeting as the board also needs to wait for the finalized membership list.

Meeting was adjourned at 3.37 PM

Comments/Upcoming Meeting Date & Time/Etc.:
TBA

Handouts/Documents Referenced:

- http://www.comfsm.fm/IRB/IRB_TOR_11APR2017.pdf