

# How to prepare bibliographic citations:

## Turabian

May 2000

### Source:

Turabian, Kate L. *A Manual for Writers of Term Papers, Theses, and Dissertations*. 6th ed., rev. Chicago: University of Chicago Press, 1996.

## I PREPARING THE LIST OF "WORKS CITED"

The list of "Works Cited" is your bibliography or reference list of sources used in writing your research paper. It appears at the end of the paper and is arranged alphabetically by author's family name. The first line of each entry is flush with the left margin. All subsequent lines are indented 5 spaces. The bibliography is single-spaced **within** each source and double-spaced **between** sources. Sources without authors are arranged alphabetically within the same list by title.

## II DOCUMENTING YOUR SOURCES USING FOOTNOTES OR ENDNOTES

Cite the authority for statements within the text of the research paper by documenting the sources. Use footnotes that appear at the bottom of the page or endnotes that appear in a numerical list at the end of the research paper. Footnotes/Endnotes are single-spaced **within** notes, but double-spaced **between** notes, and indented 6 spaces.

### BOOK: SINGLE AUTHOR

#### NOTE

1. John Faulkner, *My Brother Bill* (Athens, GA: Hill Street Press, 1998), 127.

#### BIBLIOGRAPHY

Faulkner, John. *My Brother Bill*. Athens, GA: Hill Street Press, 1998.

### BOOK: TWO OR MORE AUTHORS

#### NOTE

1. Ronald B. Rappaport, Alan I. Abramovitz, and John McGlennon. *The Life of the Parties: Activists in Presidential Politics*. (Lexington, KY: University Press of Kentucky, 1986), 15.

#### BIBLIOGRAPHY

Rappaport, Ronald B., Alan I. Abramovitz, and John McGlennon. *The Life of the Parties: Activists in Presidential Politics*. Lexington, KY: University Press of Kentucky, 1986.

*For more than three authors, list the first followed by "et al." or "and others" in the note only. Name all the authors in the bibliography.*

### COMPONENT PART BY ONE AUTHOR IN A WORK BY ANOTHER

#### NOTE

1. Alicia Ostriker, "The Thieves of Language: Women Poets and Revisionist Mythmaking," in *Coming to Light: American Women Poets in the Twentieth Century*, ed. Diane Wood Middlebrook and Marilyn Yalom (Ann Arbor: University of Michigan Press, 1985), 265.

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Ostriker, Alicia. "The Thieves of Language: Women Poets and Revisionist Mythmaking." In *Coming to Light: American Women Poets in the Twentieth Century*, ed. Diane Wood Middlebrook and Marilyn Yalom, 256-299. Ann Arbor: University of Michigan Press, 1985.

**ARTICLE IN A JOURNAL****NOTE**

1. Philippa Brock, "The Significance of the Physical Environment of the Macquarie Marshes," *Australian Geographer* 29 (March 1998): 77.

**BIBLIOGRAPHY**

Brock, Philippa. "The Significance of the Physical Environment of the Macquarie Marshes." *Australian Geographer* 29 (March 1998): 71-90.

**ARTICLE IN A MAGAZINE OF GENERAL INTEREST****NOTE**

1. R. Watson, "The High Cost of NATO," *Newsweek*, 7 March 1988, 54.

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Watson, R. "The High Cost of NATO." *Newsweek*, 7 March 1988, 54.

**ARTICLE IN AN ENCYCLOPEDIA****NOTE**

1. *Columbia Encyclopedia*, 3rd ed., s.v.  
"russian revolution."

**NOTE**

1. E. W. Anderson, "Navigation," in  
*Encyclopedia Britannica*, 15<sup>th</sup> ed.

*Since encyclopedia articles are arranged alphabetically, s.v. (sub verbo - "under the word") is placed before the title. Well known reference books are generally not listed in bibliographies. Volume and page numbers are omitted. When cited in notes, the edition, if not the first must be specified. However, no edition may be mentioned for encyclopedias that are under continuous revision but the copyright date.*

**ARTICLE IN A NEWSPAPER****NOTE**

1. Stuart Taylor Jr., "Court, 5-3, Widens Power of Schools to Act as Censors," *New York Times*, 14 January 1988, A1 (L).

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Taylor, Stuart Jr. "Court, 5-3, Widens Power of Schools to Act as Censors." *New York Times*, 14 January 1988, A1 (L).

**MATERIAL OBTAINED THROUGH AN INFORMATION SERVICE****NOTE**

1. Frank Vattano, *The Teaching Assistant Handbook* (Fort Collins, Co: Colorado State University, Office of Instructional Services, 1987), 33, ERIC, ED 285506.

**BIBLIOGRAPHY**

Vattano, Frank. *The Teaching Assistant Handbook*. Fort Collins, CO: Colorado State University, Office of Instructional Review, 1987. ERIC, ED 285506.

**UNITED STATES GOVERNMENT DOCUMENTS****LEGISLATIVE PUBLICATIONS****NOTE**

1. Congress, House, Committee on Small Business, *Parental Leave: Hearings before the Committee on Small Business*, 100th Cong., 1st sess., 4 August 1987, 139.

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U.S. Congress. House. Committee on Small Business. *Parental Leave: Hearings before the Committee on Small Business*. 100th Cong., 1st sess., 4 August 1987.

**EXECUTIVE DEPARTMENT DOCUMENTS****NOTE**

1. Department of Health and Human Services, Public Health Service, *AIDS, A Public Health Challenge: State Issues, Policies, and Programs*, vol 1, by Mona Rowe and Caitlin Ryan (Washington, D.C., 1987), I-9.

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U.S. Department of Health and Human Services, Public Health Service. *AIDS, A Public Health Challenge: State Issues, Policies, and Programs*, vol 1, by Mona Rowe and Caitlin Ryan. Washington D.C., 1987.

**III. CITING OF ONLINE SOURCES****GALILEO****NOTE**

1. Christopher Scott and Teri Scaduto, "Gizmo: Here Comes Internet2," *Popular Electronics* 15 (August 1998): 26. available from GALILEO [www.galileo.peachnet.edu/]: Periodical Abstracts; Internet; accessed 7 August 1998.

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**WEBSITES**

## NOTE

1. P.J.E. Peebles, "The Primeval Mass Fluctuation Spectrum and the Distribution of the Nearby Galaxies," *Astrophysical Journal* 473: 42-56, December 1996 [journal on-line] available from [http://adsabs.harvard.edu/article\\_service.html](http://adsabs.harvard.edu/article_service.html); Internet; accessed 17 August 1998.

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Peebles, P.J.E., "The Primeval Mass Fluctuation Spectrum and the Distribution of the Nearby Galaxies," *Astrophysical Journal* 473: 42-56, December 1996 [journal on-line] available from [http://adsabs.harvard.edu/article\\_service.html](http://adsabs.harvard.edu/article_service.html); Internet; accessed 17 August 1998.