

College of Micronesia – FSM
Department of Enrollment Management & Student Services

Department’s Mission Statement

The Department of Enrollment Management & Student Services’ mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the College’s community.

Minutes Reporting Form

Committee or Working Group:	Management of Enrollment Management & Student Services		
Date	Time	Location	
May 9, 2022	10am – 12pm	ZOOM	

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Vice President for Enrollment Management & Student Services	Joey Oducado	✓		
Lead Counselor	Penselynn E. Sam	✓		
Acting Director, Financial Aid Office	Arinda S. Halbert	✓		
Director/Registrar, Admissions, Records and Retention Office	Doman Daoas	✓		
Acting Director, Student Life	Loatis Seneres	✓		
Executive Director, Center for Entrepreneurship	Timothy Mamangon	✓		
College Nurse	Benina Ilon		✓	<i>Was on leave</i>
Residence Halls Manager	Marlou Gorospe	✓		
Security & Safety Supervisor	Terry Marcus		✓	<i>Johnny Agrippa represented the office.</i>
SSC, Chuuk	Kestery Enlet	✓		
Acting SSC, Yap	Sarah Mooteb		✓	<i>Day off- legal holiday</i>
Acting SSC, Kosrae	Eileen Nena		✓	<i>Came in late</i>
Acting SSC, FMI	Alvin Sinem		✓	<i>Day off- legal holiday</i>
Counselor, CTEC	Cynthia Edwin	✓		
Secretary	Bastora Loyola	✓		

Discussion of Agenda/Information Sharing:
<p>Call to Order <i>A quorum having been established, the presiding chair called the meeting to order. Cynthia Edwin recited the College’s mission statement.</i></p>

Updates or high lights from each unit

1. Financial Aid office

- *On April 1st and 2nd, 2022, the office staff participated in the 2022 Federal Student Aid virtual conference hosted by the Pacific Financial Aid Association (PacFAA).*
- *The Acting Director downloaded the Program Review Report package from the COD system that has been issued on April 28, 2022 for the college regarding the stale checks since school years 2003-2004 and 2018-2019. It was addressed to the Interim President to respond by acknowledging the receipt of this report via email to: Leslie Chin in San Francisco-Seattle School Participation Division within 30 calendar days of the receipt of the email/issuance of the PRR.*

I. Pell Grant as of April 30, 2022

Campus	N	A	B	C	D	Amount
<i>National</i>	865	725	83.825	724	100%	\$4,327,269.36
<i>CTEC</i>	272	221	81.25%	221	100%	\$1,414,352.25
<i>Chuuk</i>	234	149	63.68%	149	100%	\$ 900,496.57
<i>Kosrae</i>	153	123	80.39%	122	99%	\$ 630,693.01
<i>Yap</i>	208	168	80.77%	168	100%	\$ 989,940.42
<i>Total</i>	1732	1386	80.02%	1384	100%	\$8,262,751.61

N-Enrollment

A-Eligible

B-% Eligible vs Enrollment

C-Pell Recipients

D-%Pell Recipients vs Eligible

II. SEG Assistance for April 30, 2022

Campus	No. of Recipients	Amount	Total Recipients to date	Total SEG awards to date
National	3	\$2,902.25	106	\$104,868.25
CTEC	0	0	7	\$ 6,893.50
Total			113	\$111,761.75

III. SEG Work-Study Spring 2022 as of May 6, 2022

Campus	Applied	Worked	Earned
<i>National</i>	200	189	\$67,734.25
<i>CTEC</i>	56	53	\$18,169.25
<i>Chuuk</i>	14	13	\$ 4,026.25
<i>Kosrae</i>	5	4	\$ 1,006.25
<i>Yap</i>	37	34	\$10,782.50
<i>FMI</i>	43	43	\$18,772.50
<i>Total</i>	355	336	\$120,491.00

IV. Veteran Work-Study as of March 9, 2022

Campus	Approved	Worked	Earned
National	4	4	\$3,262.50

V. Scholarship Received/Transmitted to business office as of April 30, 2022

State	No. of Recipients	Amount
Kosrae	2	\$2,000.00
Yap	5	\$5,000.00
Total	7	\$7,000.00

VI. We Care Student Aid/Laptop Aid Applications as of April 30, 2022

	No of Applicants
We Care Student Aid	87
We Care Laptop	22
Total	109

2. Office of Admissions, Records & Retention

- The staff distributed admission packets to all private and public high schools in Pohnpei on April 25-28, 2022.
- The current enrollment head count is 531 or 52% of 1,017 target all-campus wide, in terms of credits, all campus-wide, it is 2,910 or 51% of 5,759 target credits.
- All campus-wide Summer2022 registration is still on-going.
- Regular registration for Summer2022 is May 26-27, 2022.
- Final grades are due today from the instructors.
- The Commencement Rehearsal will be on Thursday, May 12, 2022. Graduation Regalia will be distributed after the rehearsal. Graduates are advised to assemble in the practice gym between 8:00am – 8:45am.
- The Commencement Exercises will be held in the main gym on May 13, 2022, marching begins at 9am. Wearing of face mask and 3 feet social distancing are to be observed when entering the gym.

3. Student Life office

- Founding Day 2022 Ball games competitions ended April 13, 2022.

Prizes	Basketball		Volleyball	
	Male	Female	Male	Female
1st	PSO 1	KSO	CTEC	PSO
2nd	PSO 2	ChuuChok	PSO	CTEC
3rd	ChuuChok	YSO	Staff	KSO

- Youth leadership summit were conducted by IOM to the students at National campus. Two groups (Water Bender and Trash for Cash) were selected and the closing dates are May 19-20, 2022.
- End of the semester relief for the students were celebrated on May 6, 2022 at Bookstore's newly constructed extension for their food court and beach volleyball site for their fun games and volleyball competitions.
- The Annual Health Fair was conducted on April 29, 2022 at the National campus. Three hundred participants attended the event.

4. Counseling office

- Joined admission staff visited the private and public high schools to distribute student packets.
- A transfer workshop was conducted by Nixon to participants at CTEC
- Working with the Acting VPIEQA to get the Nuro retention student tracking platform launched, scheduled to take place on June 14 and June 16 via zoom.

5. Security & Safety office

- Working with HR in advertising positions for security officers at each campus.
- Two additional security officers were assigned to conduct safety measures during the end of semester relief on May 6, 2022 at National campus.

- All security officers will be available to control and monitor vehicle traffic on the road, around the gym and also ensure security and safety during the Spring2022 Commencement exercises. They will also provide escort services to the invited guests and all participants.

6. Center for Entrepreneurship

- The center conducted a two-day hydroponic farm certification training for the staff. During the training, participants learned to manage different hydroponics systems and the fundamentals of climate, water, nutrition, and plant health in these systems. The course is designed for growers with some experience and training. Topics covered include hydroponics growing systems and structures, specific vegetable crop examples, business management, and food safety.
- Seven sustainability-focused business ideas from teams representing CNMI, Guam, Palau, Pohnpei, and Yap came out of the Startup Weekend Micronesia “Solve 2Day, Evolve 2Morrow” event hosted online from April 27-29 by the University of Guam Entrepreneur Society student organization, UOG’s Center for Entrepreneurship & Innovation, and the Pacific Islands Small Business Development Center Network.
- The center started a partnership with the Continuing Education and Workforce Development at GCC to conduct the Career Safe OSHA 10-Hour General Industry Course on April 20, 2022.

7. CTEC

- Training for better test taking tips was conducted for the students on April 20, 2022.
- First-aid & CPR training for all EMSS staff of National and CTEC will be conducted during this Summer2022.
- COVID-19 regular shots, flu shots and also 1st and 2nd booster shots were conducted at the student services center on May 6, 2022 to 47 participants.

8. Chuuk campus

- All admission packets are delivered to all private and public high schools.
- Commencement exercises is scheduled to be held on Saturday, May 14, 2022. All are required to follow the COVID-19 protocol. The Presiding Chair recommended that the program be sent to Acting VPEMSS for review and feedback.

9. VPEMSS office

- The Presiding Chair again reminded everyone on the Annual Assessment in the TracDat and Administrative Unit Program Review. Annual assessment of our programs and services should be completed and uploaded in the TracDat by end of this month.
- Due to technical issues with ZOOM, the Presiding Chair can be easily reached via email.
- Yap and FMI are excused from the meeting as they observe the FSM holiday on May 9, 2022. He then recommended that they send their updates in a narrative via email at the end of the week.

Adjournment

The Director of OARR, Doman Daoas moved and CTEC Counselor, Cynthia Edwin seconded that the meeting be adjourned. The meeting adjourned at 11:30am.

Prepared by	Submitted to
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<p style="text-align: center;">Bastora Loyola Secretary to the office of Vice President for Enrollment Management & Student Services</p>	<p style="text-align: center;">Joey A. Oducado Vice President for Enrollment Management & Student Services</p>
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