

**College of Micronesia – FSM**  
**Department of Enrollment Management & Student Services**

**Department’s Mission Statement**

The Department of Enrollment Management & Student Services’ mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the College’s community.

**Minutes Reporting Form**

<b>Committee or Working Group:</b>	<b>Management of Enrollment Management &amp; Student Services</b>		
<b>Date</b>	<b>Time</b>	<b>Location</b>	
<b>April 9, 2021</b>	<b>2pm – 4pm</b>	<b>BOR Conference Room</b>	

<b>Members Present:</b>				
<b>Titles/Representative</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
Vice President for Enrollment Management & Student Services	Joey Oducado	✓		
Lead Counselor	Penselynn E. Sam	✓		
Director of Financial Aid Office	Faustino Yarofaisug	✓		
Director of Admissions, Records and Retention	Doman Daoas	✓		
Executive Director of Center for Entrepreneurship	Timothy Mamangon	✓		
Acting Student Life Director	Chelsea Rion		✓	Sick
Coordinator, Sports & Recreation	Loatis Seneres	✓		
Campus Nurse	Benina Ilon	✓		
Residence Hall Manager	Marlou Gorospe	✓		
SSC, Yap campus	Cecelia Dibay		✓	
SSC, Kosrae campus	Arthur Jonas		✓	Sick
Supervisor, Safety & Security	Terry Marcus		✓	
Counselor, Chuuk	Wilson Bisalem	✓		
Counselor, National	Nixon Soswa	✓		
Counselor, CTEC	Cynthia Edwin	✓		
Work-Study Coordinator	Tetaake Yeeting	✓		
Secretary	Bastora Loyola	✓		

**Discussion of Agenda/Information Sharing:**

*A quorum having been established, the Chair called the meeting to order at 2:00pm.*

*1) Updates on working progress on Standard IIC- Student Support Services:*

- The writing team went over the drafted write-up for Standard IIC.5 submitted by the Counselors of National, CTEC and Chuuk campuses.*
- The Chair commended on their work and further recommended for some minor adjustments recommended by the writing teams and submit for final review during the next meeting.*
- For consistency, the Chair recommended the lead writer to reach out to Yap campus for additional inputs.*
- For the next meeting, the writing team will review the draft write-up on Standard IIC.6 from Director of Admissions, Records and Retention and Student Services Coordinator of Kosrae campus.*

*2) Others*

- The Chair requested Sports & Recreation Coordinator to set up the VIP lounge and two extra rooms at the gymnasium for the public health staff to conduct the COVID-19 vaccination of interested employees and students.*
- The next meeting is scheduled on April 13, 2021 at 2pm in the BOR conference room.*
- The meeting adjourned at 2:30pm.*

<b>Prepared by</b>	<b>Submitted to</b>
<p style="text-align: center;"><b>Bastora Loyola</b> Secretary to the office of Vice President for Enrollment Management &amp; Student Services</p>	<p style="text-align: center;"><b>Joey A. Oducado</b> Vice President for Enrollment Management &amp; Student Services</p>