

College of Micronesia – FSM
Department of Student Services

Mission of the Department of Student Services

The Department of Student Services’ mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the college’s community.

Committee or Working Group:	Standard IIC – ACCJC Self Evaluation Writing Team	
Date	Time	Location
August 27, 2014	10:00am	BOR Conference Room

Attendance				
Attendees	Position Title	Present	Absent	Remarks
Joey Oducado , <i>Presiding</i>	Acting VP for Student Services, Director of Admissions, Records and Retention	✓		
Arinda S. Halbert	Acting Director, Financial Aid Office	✓		
Penselynn E. Sam	Lead Counselor	✓		
Morehna Rettin-Santos	Director, Student Life	✓		
Castro Joab	Coordinator, Sports and Recreation	✓		
Benina Ilon	College Nurse	✓		
Ermine Walliby	Coordinator, Peer Counseling Center	✓		
Marlou Gorospe	Acting Manager for Residence Hall/Pohnpei Campus Nurse	✓		
Jeffrey Arnold	Student Services Coordinator, Pohnpei Campus	✓		
Cynthia Edwin	Counselor, Pohnpei Campus	✓		
Yoneko Kanichy		✓		
Tetaake Yeeting	Work Study Coordinator	✓		
Mike Ioanis	Counselor	✓		
Executive Secretary to VPSS	Bastora Loyola	✓		Recorder

Agenda/Major Topics of Discussion:
Standard IIC – ACCJC Self Evaluation Writing Team

Discussion of Agenda/Information Sharing:
<p>The Standard IIC writing team members had a lengthy discussion on the following:</p> <ul style="list-style-type: none"> • <i>Team members from other State Campuses did not join this meeting due to lack of internet connection.</i> • <i>Cindy Edwin confirmed that Jean Ranahan accepted to serve as the consultant for this group.</i> • <i>In 2012, the student support services falls under standard IIB. After ACCJC revisited in 2014 and updated their standards and switched student support services under standard IIC.</i>

- *Standard I - Mission statement, academic quality and institutional effectiveness, and institutional integrity*
- *Standard II - Student learning programs and services*
- *Standard III - Resources*
- *Standard IV - Leadership and governance*
- *Under standard IIC, there are eight areas that the team members need to address. Some of these areas are also linked to the eligibility requirements. These important information can be accessed from the website under Accreditation. The team leader requested all members to review the prior self-study and follow-up report especially in identifying the recommendations pertaining to student services.*
- *Student services department defined a template as a working outline to address areas under standard IIC. The team leader requested all members to consistently update each office's programs and services at all sites. The department's program services and activities should be publicized as evidences. Evidences such as the number of students that access "MY SHARK" for on-line registration can be generated from the SIS.*
- *There is no institutional definition of "diversity", the college have diverse students based on origin and gender.*
- *This was the first reorganization meeting with basically two months to first draft the self-study evaluation. Once all the evidences and other information gathered, then the team can continue with the write-up. The team leader will copy the same template to the department's google site for all the members to have full access to edit and post. After all information been gathered and posted, then it will be copied to the VPIEQA's site.*
- *The next meeting is an all-day meeting for the members to start drafting the write-up with accomplishments on appropriate evidences gathered so far. And also to assign among themselves the eight student learning programs and services. The members agreed to meet at the practice court. Refreshments and lunches will be provided. The secretary and the sports and recreation coordinator are tasked to take care of the logistics.*

Adjournment

The meeting adjourned at 11:45am.

Comments/Upcoming Meeting Date & Time/Etc.:

The next meeting is scheduled on Wednesday 9/3/14 starting at 8:30am.

Handouts/Documents Referenced:

College Web Site Link:

Prepared by:

Bastora Loyola

Date Distributed:

Approval of Minutes Process & Responses:

Submitted by:

Joey Oducado

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President:

Item #	Approved	Disapproved	Approved with conditions	Comments

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