

**College of Micronesia–FSM**  
Department of Student Services

**Mission of the Department of Student Services**

The Department of Student Services' mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student's population and the College's community.

**Minutes Reporting Form**

<b>Committee or Working Group</b>	Student Services			
<b>Date</b>	<b>Time</b>		<b>Location</b>	
July 24-25, 2014	9:00AM-4:00PM		Media Instructional Technology Center (MITC)	
<b>Attendance</b>				
<b>Attendees</b>	<b>Position Title</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
Joey Oducado	Acting VP for Student Services Director of Admissions, Records and Retention	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Penselynn E. Sam	Lead Counselor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Eddie Haleyalig	Director, Financial Aid Office	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Morehna Rettin-Santos	Director, Student Life	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Castro Joab	Coordinator, Sports and Recreation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Ermine Walliby	Coordinator, Peer Counseling Center	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Benina Ilon	Campus Nurse	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Marlou Gorospe	Residence Hall Acting Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jeffrey Arnold	Student Services Coordinator, Pohnpei Campus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Yoneko Kanichy	Student Services Specialist, Pohnpei Campus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Cindy Edwin	Counselor, Pohnpei Campus	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bastora Loyola	Secretary to the VP for Student Services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Recorder
<b>Order of Business</b>				
Student Services Summer Summit 2014				
<b>Discussion and/or Information Sharing</b>				
A two-day summer summit presented by the Director of Student Life to the student services staff of National and Pohnpei campus. The members were divided into smaller groups to read and discussed the following:				
<ul style="list-style-type: none"> <li>• Institutional Mission <i>The College of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic, career and technical educational programs characterized by continuous improvement and best practices.</i></li> <li>• Student Services Departmental Mission <i>The Department of Student Services' mission is to promote student development and leadership by providing quality programs and services that fulfill the diverse educational, recreational, social, and multi-cultural needs of the student population and the College community.</i></li> </ul>				

- **Strategic Directions**  
*The College of Micronesia-FSM has focused on six strategic directions for the COM-FSM vision of where we want to go as an organization over the next five years.*
  - 1) *Focus on student success*
  - 2) *Emphasize academic offerings in service to national needs*
  - 3) *Be financially sound, fiscally responsible, and build resources in anticipation of future needs*
  - 4) *Invest in and build a strong capacity in human capital*
  - 5) *Become a learning organization through development of a learning culture guided by learning leaders*
  - 6) *Evoke an image of quality*
- **Student Learning Outcome (SLO)**  
*COM-FSM graduates will demonstrate:*
  - 1) *Effective oral communication*
  - 2) *Effective written communication*
  - 3) *Critical thinking*
  - 4) *Problem solving*
  - 5) *Intercultural knowledge and competence*
  - 6) *Information literacy*
  - 7) *Foundations and skills for life-long learning*
  - 8) *Quantitative reasoning*

After a lengthy discussion, the members articulated the department’s new mission, “*The department of student services mission is to support student development by providing learner-centered programs and services that fulfill the diverse educational, recreational, social, and cultural needs of student population and the College’s community*”.

*A Pre and Post Test was administered to all participants to determine the level of knowledge about the Institutional Vision and Mission Statements, Strategic Directions and Goals, Student Learning Outcomes, Institutional Core Values and Student Services Department’s Mission.*

*The Acting VPSS reminded all the submission of assessment cycle 2013-2014 is due first week of September 2014. The Acting VPSS’ secretary is tasked to schedule an hour meeting for him with each office manager to review their assessment plans.*

*The Director of Student Life went over the schedules and program for Fall Orientation 2014. The Acting VPSS recommended some minor modifications to the schedule. Once finalized, a copy should be provided to the President’s office.*

**Adjournment**

*The meeting is adjourned at 2:50pm.*

Comments/Date and Time of Upcoming Meeting, and Others	
None	
Handouts and Documents Reference	College Web Site Link
Summary of Decisions, Recommendations, Action Steps, Motions with Timeline and Responsibilities	
Prepared by	Submitted to
<b>Bastora Loyola</b> Secretary to the Vice President for Student Services	<b>Joey A. Oducado</b> Acting Vice President for Student Services