

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Student Services Management	
Date	Time	Location
October 26, 2012	9:00am – 10:00am	BOR Conference Room

Members Present:				
Titles/Representative	Name	Present	Absent	Remarks
Vice President for Student Services	Ringlen Ringlen	✓		
Acting Director, Student Life	Lore Nena	✓		
Director of OAR	Joey Oducado	✓		
Director of FAO	Eddie Haleyalig		✓	
Lead Counselor	Penselynn Etse Sam	✓		
Peer Counseling Coordinator	Ermine Walliby		✓	
College Nurse	Benina Ilon	✓		
Sports & Recreation Coordinator	Castro Joab		✓	
Executive Secretary to VPSS	Bastora Loyola	✓		
Additional member: Rita Hinga and Edwin Sione of Pohnpei Campus, Marion Luhk of OAR and Paulo Santos of Public Relations, National Campus				

Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Graduation Fall 2012 (56th Commencement Exercises) 2. Adjournment

Discussion of Agenda/Information Sharing:
<p><i>The Chair started the meeting by thanking and welcoming everyone for their participation. The main focus of this meeting is the Fall 2012 Graduation. The following was discussed and recommended to be forwarded to President for approval.</i></p> <ul style="list-style-type: none"> • <i>The date of graduation is December 20, 2012 starting at 9:00am</i> • <i>The venue will be at the COM-FSM gymnasium</i> • <i>Assembly starts at 8:00am</i> • <i>Rehearsal and decoration is scheduled on December 19, 2012</i> • <i>Invocation and Benediction is assigned to Ehpel Ilon</i> • <i>The graduates will recommend the theme</i> • <i>Joey will notify VPIA to choose a faculty to carry the maze</i> • <i>VPSS will be reading the names of the graduates</i> • <i>Joe Saimon is recommended to be the master of ceremony</i> • <i>6 candidates were nominated by the members for the students to vote for and they are:</i> <i>Senator Dohsis Halbert</i> <i>Ms. Daisy Nanpei Cantero</i>

Mr. Xavier Yarofmal
Ms. Yosleen Sigrah
Lori Johnson Asher
Kasio Mida, Jr.

The meeting adjourned at 10:00am.

Comments/Upcoming Meeting Date & Time/Etc.:

Handouts/Documents Referenced:

- Meeting agenda*

College Web Site Link:

Prepared by:	Bastora Loyola	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:	Ringlen Ringlen	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments