

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Student Services Committee
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Date: January 11, 2011	Time: 10:00am-12:00pm	Location: BOR Conference Rm
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Members Present:			
Titles/Reps	Name	Present	Absent
Vice President for Student Services	Ringlen Ringlen		
Director, Student Life	Reedson Abraham	✓	
Director, IRP	Jimmy Hicks		
Director, Academic Programs	Karen Simion		✓
Chuuk Campus SS Coordinator	Inda Maipi		✓
Kosrae Campus SS Coordinator			
Pohnpei Campus SS Coordinator	Jeffrey Arnold	✓	
Yap Campus SS Coordinator	Cecilia Dibay		✓
FSM FMI SS Coordinator			✓
Coordinator, Sports & Recreation	Castro Joab		✓
College Nurse	Benina Ilon	✓	
Residence Halls Manager	Johnson Sepeti	✓	
Cafeteria Representative	Jim Alexander	✓	
Bookstore Manager	Martin Mingii		✓
OAR Rep	Sernihda Eperiam		✓
FAO Rep	Arinda Swingly	✓	
Counseling Rep	Mike Ioanis	✓	
Peer Counseling Rep	Ermine Walliby	✓	
Maintenance Rep	Ami Thoses	✓	
LRC Rep	Mayliza Ariote		✓
Security Rep	Warren Ching	✓	
Faculty/Staff Senate Rep	Delihna Manuel-Ehmes		✓
IT Rep	Peter Pedrus	✓	
Student Rep (Resident)			✓
Student Rep (Non-Resident)			✓
<u>Executive Secretary to VPSS</u>	<u>Bastora Loyola</u>	✓	

Additional Attendees:	Francis Alex was sitting for Jimmy Hicks.
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Revisiting Meeting Schedule 2. Clarification on Selection Criteria for Valedictorian 3. Possibility of re-naming the Disciplinary Committee to Appeal Committee 4. Recognition of Academic Honor upon Graduation 5. Missing Student Notification Policy 6. Report from Founding Day sub-committee 7. Others

Discussion of Agenda/Information Sharing:
<p><i>The Chair called the meeting at 10:20am and extended happy belated new year to all members. The Chair suggested that Arinda Swingly open the meeting with a prayer as recommended yesterday during the management meeting.</i></p> <ol style="list-style-type: none"> 1. <i>The committee members agreed to meet on the second Monday of each month during the free period which is 1:00pm-2:00pm. The rationale for this decision was for the faculty and</i>

- student members to be able to attend the meetings.*
2. *The members that can address this item are not attending the meeting so the members agreed to table this item on the next meeting.*
 3. *After a lengthy discussion and explanation on this item, the chief security concluded to withdraw this request and remain with the status quo which was separate members from each committee: the Disciplinary Committee and Appeal Committee.*
 4. *The members that will address this item are not attending the meeting so the members agreed to table this item on the next meeting.*
 5. *This policy applied to National campus and FMI focus only on the residential students. Since this was a new requirement from the Clery Act on the Title IV, the Chair suggested that the dorm manager research more and draft a policy with the assistance of the chief security and submit to the members for review.*
 6. *The members that will address this item are not attending the meeting so the members agreed to table this item on the next meeting. Since time is running out, the Chair suggested that VPSS secretary call the subcommittee members for their decisions/recommendations for endorsement on the next meeting.*
 7. *No other information for sharing.*
 8. *The meeting was adjourned at 11:30am.*

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

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College Web Site Link:

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Prepared by:	Bastora Loyola	Date Distributed:	January 11, 2011
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Approval of Minutes Process & Responses:

Submitted by:	Ringlen Ringlen	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:				
1.				
Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments