

**College of Micronesia – FSM  
Committee Minutes Reporting Form**

<b>Committee or Working Group:</b>	<i>Student Services Committee</i>
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<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
February 2, 2009	9:20 am	Board Conference Room

<b>Members Present:</b>		<b>Members Absent:</b>
1. Karen Simion, DAP (Acting Chair)	6. Morehna Rettin-Santos, SSSP Rep.	▪ Jimmy Hicks, Dir. IRPO (at Congress hearing)
2. Reedson Abraham, Director, Student Life	7. Johnson Sepeti, Residence Halls Manager	▪ Switer Eter, SSC, Chuuk
3. Ermine Walliby, Director, Peer Counseling	8. Ringlen Ringlen, VPSS	▪ Willer Benjamin, Kosrae
4. Henry Wilson, Counseling		▪ Jeff Arnold, Pohnpei
5. Rodolfo Romero, Cafeteria Manager		▪ Cecilia Dibay, Yap
		▪ Santus Sarongelfeg, FMI
		▪ Castro Joab, Sports & Rec
		▪ Benina Ilon, College Nurse
		▪ Martin Mingii, Bookstore Manager
		▪ Sernihda Eperiam, OAR rep
		▪ Arinda Julios, FAO rep
		▪ Eugene Edmond, Maint. rep
		▪ Mayliza Ariote, LRC rep
		▪ Warren Ching, Security
		▪ Delihna Manual-Ehmes, FSS rep
		▪ Edwin Sione, FSS rep
		▪ Andrew Falcom, Stud. rep
		▪ Bastora Loyola (recorder)

<b>Additional Attendees:</b>	None.
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<b>Agenda/Major Topics of Discussion:</b>
<ol style="list-style-type: none"> <li>1. Minutes from last meeting</li> <li>2. Founding Day Update</li> <li>3. Alcohol Policy</li> <li>4. Guidelines for Student Activities</li> <li>5. Other agenda items from members</li> <li>6. Adjournment</li> </ol>

**Discussion of Agenda/Information Sharing:**

**1. Minutes of January 20, 2009**

Minutes were not available.

**2. Founding Day Update**

The Founding Day Committee has established sub-committees to assist with preparation and organization. The Director of Student Life will continue to collect ideas for a theme form Student Services Department until February 3. He will then email the suggestions to the committee for electronic vote. The Director of Student Life will also email all sub-committees to encourage them to meet, establish the role of the subcommittee and prepare a budget. Each sub-committee will report to the program sub-committee. The Program sub-committee will consolidate all budgets and prepare the overall program for Founding Day. Recommendations: 1) The Health sub-committee should consist of Benina Ilon and the Pohnpei Campus nurse only. 2) The alumni need to be invited to participate in the float competition and cultural activities as a group. 3) The VPSS or President should be the one endorsing a letter to companies for the use of their flatbed trucks or other types of transportation for floats. 4) There was a request for t-shirts for the organizing committees so they could easily be identified on Founding Day.

**3. Alcohol Policy**

The new changes to the policy were explained. They are: 1) The Director of Student Life or Student Services Coordinator will receive the citations from the campus security office. If the student was cited by the campus security only, then that student will have to complete community service work and attend counseling sessions. 2) If the student is arrested or breaks a state or federal law, then the student is suspended for 1 academic year. It was recommended that more detail be added to the procedure so that the responsibility of enforcing the policy is clear. A revised draft will be sent to VPSS and then to the college community for comment.

**4. Guidelines for Activities**

This document is finished. The sub-committee will attach the guidelines for approving the request and send entire document to Ringlen. He will then send it out for final comments.

**5. Other agenda items**

Since the attendance is low for this meeting, should the committee continue to meet at this time or find another time? The time was changed to meet the student representatives' schedules. The members present decided to continue to meet at 9:00 on Monday mornings rather than keep changing.

The committee chair requested another faculty to become a member of the committee. The Director of Academic Programs will make the request to the Faculty/Staff Senate who appoint people as members of the standing committees.

The attendance policy is still with a small working group, but will come back before the standing committees soon, depending on if there is a survey at the College.

**6. Adjournment**

The meeting adjourned at 10:40 am

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<b>Comments/Upcoming Meeting Date &amp; Time/Etc.:</b>
▪ Next meeting, February 16, 2009

<b>Handouts/Documents Referenced:</b>
• Alcohol Policy (see attached)

<b>College Web Site Link:</b>
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<b>Prepared by:</b>	Karen Simion	<b>Date Distributed:</b>	
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<b>Approval of Minutes Process &amp; Responses:</b>

<b>Submitted by:</b>		<b>Date Submitted:</b>	
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<b>Summary Decisions/Recommendations/Action Steps/Motions with Timeline &amp; Responsibilities:</b>
<ol style="list-style-type: none"> <li>1. Director of Student Life will email suggested themes to committee for final selection and electronic vote by Wednesday, Feb. 4.</li> <li>2. VPSS to send out final draft of Alcohol Policy for community comments.</li> </ol>

**Action by President:** (This section will be filled in by the President's staff reflecting the President's decision regarding the recommendation from the various committees)

Item numbers:	Approved:	Approved with conditions:	Disapproved:	Comments/Conditions: