

College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form

<b>Committee or Working Group:</b>	Deans/Directors
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<b>Date</b>	<b>Time</b>	<b>Location</b>
July 4, 2016	10:00AM-11:00am	BOR Conference Room

Members	Name	Present	Absent	Remarks
VPIA	Karen Simion	X		Chair
Dean of Academic Programs	Maria Dison		X	Early Registration
Director of LRC	Jennifer Helicisar		X	
Dean, Chuuk Campus	Kind Kanto	X		
Dean, Kosrae Campus	Nena Mike	X		
Dean, Yap Campus	Lourdes Roboman	X		
Director, Career & Technical Ed.	Grilly Jack		X	

<b>Additional Attendees:</b>	none
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<b>Agenda/Major Topics of Discussion:</b>
<p>VPIA –</p> <ul style="list-style-type: none"> <li>• JEMCO Proposal prioritization of ideas/Transitions from high school to college</li> <li>• Brief reports from the campuses</li> </ul>

<p><b>Discussion of Agenda/Information Sharing:</b></p> <p><b>I. Proposal for JEMCO Funding</b> Below is the proposed list of projects to include in the funding proposal:</p> <ul style="list-style-type: none"> <li>▪ Principal Training</li> <li>▪ Curriculum alignment</li> <li>▪ Establish career pathways</li> <li>▪ Teach modules (English, Math and Science) in the high schools using COM-FSM developmental course learning outcomes during the junior year. Offer COM-FSM courses during the senior year for those who pass the modules.</li> <li>▪ Develop a program similar to TRIO programs, but for all students</li> <li>▪ Team teach with high school teachers</li> </ul> <p>State campus deans/directors submitted a prioritized list and the result was as follows:</p> <ul style="list-style-type: none"> <li>• Curriculum Alignment</li> <li>• Develop TRIO-like programs</li> <li>• Team teaching</li> </ul> <p>Target schools are Chuuk High School, PICS, Kosrae High School and Yap High School to begin with.</p> <p>Campus deans/directors reported enthusiasm from the state directors of education for this project. VPIA will now meet with FSM Secretary of Education and present</p>
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proposal idea and seek support as well as draft the actual proposal.

**II. Brief Reports from each Campus**

Kosrae Campus:

- Commencement scheduled for July 26, 2016.
- MTEC is July 18-22, 2016 in Kosrae.
- Requested information on a student at FMI. Dean Roboman will follow-up.

Yap Campus:

- FMI outlines should be ready for review next week (July 11).
- Palau has requested Basic Safety and Watch Keeping certificates for a group of students. Dean Roboman wanted advise on how to charge for tuition, fees, and room and board. Dean will send list of courses for each certificate. VPIA will inquire and send proposed budget.
- What is the policy on police clearance for security officers? VPIA to request more information.

Chuuk Campsu:

- VPIEQA has requested the nomination of one faculty to represent the state campuses on the Strategic Plan Working Group. Dean will send emails and coordinate the nomination of the one faculty member.

VPIA Office:

- Visioning Summit scheduled for August 2 & 3, 2016.
- Board of Regent meeting August 4 & 5. Board reports are due in by July 8 to the VPIA.

**Comments/Upcoming Meeting Date & Time/Etc.:**

- Next meeting: August 5, 2016. Conference room at National Campus. Time to be determined by BOR meeting schedule.

**Handouts/Documents Referenced:**

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**College Web Site Link:**

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**Prepared by:**

VPIA

**Date Distributed:**

July 8, 2016

**Approval of Minutes Process & Responses:**

**Submitted by:**

**Date Submitted:**

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**

1. VPIA to meet with FSM Sec. of Education and prepare draft proposal for Compact Funds.
2. VPIA to prepare draft budget for FMI training to Palau students.
3. Dean Roboman to submit list of courses for FMI training
4. Dean Kanto to coordinate nomination of faculty for SPWG.
5. Reports for the Board due by July 8, 2016.