



COLLEGE OF MICRONESIA-FSM
Office of Admissions and Records
www.comfsm.fm

Accredited by the Western Association of Schools and Colleges (WASC)

NATIONAL CAMPUS
P.O. Box 150
Public Address: FSM 96941
Phone: (691) 320-2400

POHNPEI CAMPUS
P.O. Box 414
Kolonia, Pohnpei, FSM 96941
Phone: (691) 320-3752

CHUUK CAMPUS
P.O. Box 175
Weno, Chuuk, FSM 96912
Phone: (691) 320-2409

KORBAE CAMPUS
P.O. Box 27
Tofel, Kosrae, FSM 96944
Phone: (691) 370-3151

YAP CAMPUS
P.O. Box 204
Colonia, Yap, FSM 96913
Phone: (691) 320-2214

FSM FSM
P.O. Box 1024
Colonia, Yap, FSM 96913
Phone: 320-2214

GRADE CHANGE FORM

Spring Summer Fall Year

1 Name (Last Name, First Name, Middle Name)		2 Major	
3 Date of Birth Month Day Year	4 Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	5 Social Security Number	6 Registration Status <input type="checkbox"/> New <input type="checkbox"/> Con't <input type="checkbox"/> Returning

COURSE INFORMATION

COURSE NO.	COURSE TITLE	CREDIT	INSTRUCTOR	ROOM	DAY	TIME

Original Grade Assigned

Grade to be Corrected To

NOTE: ALL items must be completed. This form is an official record and will be filed as a supplement to your Final Grade and Attendance Record on file in the Admissions and Records Office.

Removal of "Incomplete" (Student has completed course within the stipulated time).

Correction of error in assigning original grade. PLEASE SPECIFY IN DETAIL. (All grades are final and may not be changed unless a clerical or computational error occurred. Students may not be allowed to complete additional work after the final grade has been assigned or to repeat examinations in order to improve a grade.

7 Instructor (Signature over printed name)

Date _____

FOR OFFICE USE ONLY

- Copies:
- Financial Aid Office
 - Academic Advisor
 - Student's File

RECORDED BY JOB TITLE DATE RECORDED