

Directives of the Board of Regents Meeting
Nov. 27, 2007
UH-Manoa, CTAHR (Gilmore Hall) Conference Room
Honolulu, Hawaii

The following directives approved by the College of Micronesia (COM) Board of Regents (BOR) are hereby issued for implementation as appropriate:

1. The Board, hereby, approves the following:
 - a) \$50,000 from fy07 Hatch fund is provided as supplemental to the original \$130,000 the Board had already earmarked for the construction of the COM-FSM Agricultural Experiment Station for Chuuk. If it is determined that the construction of the Chuuk facility cannot proceed due to problems with access to the COM-FSM land, the Executive Director should not proceed with the construction of the facility. This will be reported to the Board during its January meeting; and a decision regarding what to do with the funding will be made;
 - b) \$40,000 Hatch fund is approved by the Board as supplemental funds for the renovation of the COM-FSM AES tissue culture laboratory in Kosrae;
 - c) Executive Director is hereby authorized to review, approve and implement, funding requests utilizing the available fy07 Hatch funds, for the additional but small renovation or extension projects from the other Research facilities as may be needed or appropriate, provided, however, that the facilities are utilized in the implementation of USDA-approved research projects. Executive Director may also grant the Hatch funds to purchase field vehicles as may be appropriate or needed by the various research stations and in support of the USDA-approved projects. Vehicles that are over 5 years old may be replaced as needed. Executive Director may also use the funds to purchase laboratory equipment and supplies, provided, however, that the regular fy08 budgets for these items are proven not sufficient. Executive Director shall consult closely with the respective Regent for the jurisdiction or sites that need additional funding before the requested funding is granted.”
 - d) All fy07 Hatch funds must be expended by Sept. 30, 2008 in order to prevent reduction of COM’s allocation in the subsequent fiscal years.
 - e) Executive Director should verify whether or not it will also be necessary to obtain USDA approval for renovations at CMI using the local/federal fy07 matching funds;
 - f) Executive Director and the CRE VP/Dean must ensure that proper procurement procedures, acceptable to USDA, are adhered to in soliciting bids for services, equipment, vehicles, etc.
2. The proposed Researcher Salary Schedule with the 4% step increases is hereby approved for implementation. Steps 2 to 4 requires two years; and longevity steps A to B require three years. Step increases will be granted based on “satisfactory” evaluation; other criteria as listed in the proposed Salary Schedule are also hereby approved”.
3. The proposed FY 2008 Budget is hereby approved for implementation as appropriate. If the COM’s actual allocations for the various funding sources end up to be substantially different from the projected revenues as in the proposed budget, then, the Executive Director shall notify the Board for amendments of the FY08 Budget as may be appropriate at the next BOR meeting.
4. Until a more complete work-load policy for the extension agents is developed, the following guidelines should be utilized: An Extension Agent is required to provide: no less than 4 extension activities/reports per month; or, no less than 15 clients per month; or no less than 40 contact hours per

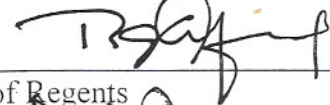
month or other criteria as may be established later. Executive Director and CRE VP/Dean shall report to the Board at the next meeting whether these criteria are reasonable or achievable.

5. The next Board meeting will be held in Yap, FSM on January 24, 2008. If there is conflict with this schedule, the Regents shall notify the Chairman and another date may be determined.

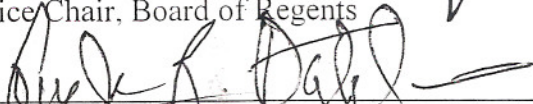
Adopted this 27th day, November 2007 in Honolulu, Hawaii.



Chair, Board of Regents, College of Micronesia

for Min. Kendall 

Vice Chair, Board of Regents



Secretary/Treasurer, Board of Regents