

College of Micronesia – FSM  
 Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	A-Team Management Meeting
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Date: July 18, 2013	Time: 10:30a.m.	Location: President’s Conference Room
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Members Present:	Members Absent:
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<ul style="list-style-type: none"> <li>▪ Joe Habuchmai, VPAS</li> <li>▪ Rencelly Nelson, Director, HRO</li> <li>▪ Danny Dumantay, Comptroller</li> </ul>	<ul style="list-style-type: none"> <li>▪ Francisco Mendiola, Dir/FM&amp;S</li> <li>▪ Sinobu Lebehn, Recorder</li> </ul>	
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**Agenda/Major Topics of Discussion:**

*VPAS opened the meeting at 10:30 a.m.*

**Approval of Agenda:**

*Members reviewed the Agenda for adoption and amended the agenda to include BECA updates under sharing items. Director Nelson moved and Director Mendiola seconded to adopt the agenda as amended. Motion carried.*

**I. Old Business**

*Staff members on Standing committees – VPAS shared ALO’s report - they are now looking at reassignment of committee members and their roles in each standing committee. He further encouraged his directors to advise their staff to be more proactive and attend those meeting when called upon. Concerns raised:*

- ✓ *The process used now is different than prior procedures whereas Presidents made the appointments with recommendations from the college community. They felt disconnected in the current process and were not informed of their staff’s involvement in the standing committees.*
- ✓ *Participatory level on standing committees are still poor regardless of new structure*
- ✓ *The term should increase to a 2-years term.*
- ✓ *Reduce the number of members. Hard to get a quorum with too many committee members*
- ✓ *Members need a copy of new procedure/policy on standing committee appointments. VPAS will avail it as soon as it is materialized.*

**Accreditation Reaffirmation – Appreciation message**

*VPAS thanked the directors for their accomplishments on the accreditation reaffirmation. He congratulated each director for being able to address five-years’ work worth in only a few months.*

**Relocation of certain offices – will be relocation of certain offices.**

*Nursing and Health Science Program offices, labs, and classrooms will be relocated to Building J former A+Center building. Counselors office will be relocated to Building K, student center building formerly occupied by the nursing program. Nursing office requested the porch area to be sealed off. Proposals were being submitted by contractors. Counselor’s office requested partitions to the small room adjacent to Nursing office. Human resources offices will be relocated to Building F, Room 101*

**II. New Business**

**Tracdat Program** – *there will be a one-to-one training by IRPO on uploading data to the tracdat program. VPAS congratulated Business Office for completing the uploading of their assessments.*

**III Information Sharing**

*VPAS: According to President’s dialogue with the government, a plan is being proposed for COM-FSM to use the decrement of 2.8 million to revive PATS as the Trades school for FSM, so instead of continuing all of these vocational programs in the states, we will centralized these programs at the former PATS and run it at a 2.8 million budget.*

**Adjourned:** Meeting adjourned at 12:05p.m.

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