

College of Micronesia – FSM
 Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	FY2016 Budget Meeting
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Date: October 16, 2014	Time: 9:30a.m.	Location: BOR Conference Room
Members Present:		Members Absent:
▪ Joe Habuchmai, VPAS	▪ Acting VPCRE, S Padock	Danny Dumantay, Comptroller
▪ Karen Simion, Interim VPIA	▪ Jimmy Hicks, Acting VP IEQA	
▪ Joey Oducado, Acting VPSS	Sinobu Lebehn, Recorder	
▪ Gordon Segal, Acting VP IEQA		

Agenda/Major Topics of Discussion:

VPAS opened the meeting at 10:00 a.m. VPAS briefed the members with updates from last meeting. As of last meeting total amount of cuts from the original proposed budget was \$580,000±

Below are the budget adjustments by the VPs on each respective areas:

IEQA **\$ 51,551.00**

VP IEQA Office Travel (site visit)	\$ 7,000.00
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IT Office

OCE - membership dues	3,851
Contracts	10,000
International travel	3,000
Fixed Assets - Server and Tools	4,000
Fixed Assets - furniture	2,000
Fixed Assets - computer	4,000

IRPO Office

printing	\$ 300.00
reference materials (increased)	\$ (150.00)
staff development	\$ 1,700.00
International travel	\$ 14,000.00
Furniture	\$ 850.00
Computer	\$ 1,000.00

STUDENT SERVICES **\$ (16,513.26)**

VPSS Travel (Student Travel)	6,000
FAO supplies	1,500
Counseling Reference Material	2,000
OAR Fixed Asset (computer)	2,000
Sport Fixed Asset (computer)	2,000
Sport and Recreation (supplies)	2,000
Resident Hall Fixed Asset(computer)	1,000
Resident Hall	4,000
Dispensary (supplies)	3,000
Dispensary Reference Material	1,000
Dispensary Miscellaneous	1,000

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Vice President for Student Services moved that one Counselor at National Campus be reinstated (vice Lore Nena's vacated position). VPIA seconded, motion carried.

The group agreed to remove two vacant positions at Kosrae Campus for the FY16 budget: (a) New position for counselor requested at \$7,800 (b) Vacant position for Carpentry requested at \$12,954 will not be reflected in FY2016 budget. Two positions removed.

CRE - FY15 they requested \$74,000 for salary supplement targeted for step increases
FY16 they are requesting only \$65,492 for salary supplement

Things to Do

Concerns on calculating salaries into the budget. Sinobu is tasked to calculate 4% (step increase) on all personnel across the board then next step is to look into each respective budget and see wherever there is still room to make adjustment and communicate that to Sinobu and Comptroller.

Meeting adjourned at 12:00

✓ **Minutes from Last Meeting:**

✓ **Announcement:**