



COLLEGE OF MICRONESIA - FSM

Office of Admissions, Records and Retention

Application for Admission to Associate Degree & Course Selection Form

Date of Application and/or Registration

For Academic Term

Spring Summer Fall

Year

Name (Last Name, First Name, Middle Initial)

Student ID

Campus

Certificate Program Completed

Date of Graduation

Gender

Male Female

State of Origin

Degree Applied

A.A. A.S. A.A.S.

Major

Academic Advisor

Registration Status

New
 Continuing
 Returning

In Dormitory

Yes No

Meal Plan

On Campus Off Campus N/A

Rate

Student Staff Dependent

Before proceeding to register and pay registraton fees, please secure the approval or endorsement of the following below:

Dean of Academic Program/IC

Endorsed/Approved
 Not Approved/Not Qualified

(signature)

VPIA/Campus Dean

Endorsed/Approved
 Not Approved/Not Qualified

(signature)

If not approved, please indicate reason/s:

Did not complete approved certificate program
 Did not achieve "C" or better in General Education and Program core requirements
 Other/s (specify) _____

COURSE SELECTION

Subject	Course	Section	Title	Credits	Time	Day	Room	Instructor

Student's Signature	Total Number of Credits	<input style="width: 50px; height: 30px;" type="text"/>	Academic Advisor's Signature	Date
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Application for Admission to Associated Degree Program

BP No. 4913 : Students completing approved certificate programs with a "C" or better in the General Education and program core requirements will be admitted to the associated degree program without re-sitting the COMET.

Note: COMET placement of degree is needed in order to be admitted to a degree or change major to a degree that is **NOT** associated with completed certificate program.

STEPS or Procedures

- 1 Get Application for Admission to Associate Degree Program & Course Selection Form from the office of Admissions, Records & Retention (OARR).
- 2 Fill in information and get approval of Dean of Academic Program/Instructional Coordinator and Vice president of Instructional Affairs/Campus Dean.
- 3 Return the form to OARR for filing or to continue with registration steps if approved.

Continue with Registration steps below if approved.

- 1 Admissions, Records & Retention : Creation of identity and activation of term records
- 2 Business Office : Payment of the registration fee and issuance of receipt as proof of payment.
- 3 Financial Aid : Verification of financial aid status and certification of course selection form.
- 4 Academic Advisor : Course selection and approval of selected courses.
- 5 Admissions, Records & Retention : Sign and submit the form. Receive copy of student schedule as proof of completing the registration.

National Campus P.O. Box 159 Kolonias, Pohnpei FM 96941 Phone: (691) 320-2480 Fax: (691) 320-2479	Career & Technical Education Center P.O. Box 614 Kolonias, Pohnpei FM 96941 Phone: (691) 320-3795	Chuuk Campus P.O. Box 879 Weno, Chuuk FM 96942 Phone: (691) 330-2689 Fax: (691) 330-2740	Kosrae Campus P.O. Box 37 Tofol, Kosrae FM 96944 Phone: (691) 370-3191 Fax: (691) 370-3193	Yap Campus P.O. Box 286 Kolonias, Yap FM 96943 Phone: (691) 350-2296 Fax: (691) 350-5150
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