

How to register online for fall 2020

1. **Contact your academic advisor by email to secure recommended courses for fall 2020, and get approval to register online.**
 - a. If you don't know your advisor's email check your [MyShark](#) account
 - b. If you still don't know your advisor's email check the [Directory](#).
 - c. If you don't know your advisor check with:
 - i. National Campus Maria Dison mdison@comfsm.fm
 - ii. CTEC Taylor Elidok taylelid@comfsm.fm
 - iii. Kosrae Campus George Tilfas gtilfas@comfsm.fm
 - iv. Chuuk Campus Genevy Samuel gsamuel@comfsm.fm
 - v. Yap Campus Thomas Foruw tforuw@comfsm.fm
 - d. If your advisor doesn't respond, you may contact one of the following to acquire permission to register online:
 - i. Maria Dison mdison@comfsm.fm
 - ii. Karen Simion ksimion@comfsm.fm
2. **Go to [myShark](#) student portal to register online accessible from <http://www.comfsm.fm/myshark/1.35/>.** This will lead you to the page below.

The screenshot shows a web browser window displaying the myShark student portal. The browser's address bar shows the URL www.comfsm.fm/myshark/1.35/. The page has a blue header with the 'myShark' logo and the date '07/20/2020 5:24PM'. The main content area is divided into three columns. The left column contains a login form with the text 'Welcome: Please sign on', 'Login name:', 'Password:', and a 'Sign On' button. A blue arrow points to the login form. The middle column contains a 'Shark Feed (Hide)' section with the text 'News and Information from the College of Micronesia-FSM' and a list of links: '[Campus-Wide] Fall 2020 registration', '[RFP] For Expression of Interests For purchase of Piglets', '[RFP] For Evaluator/Planner', '2020-2022 Calendars', and '[April 17, 2020] Update from President's Office'. The right column contains a large, faded image of the College of Micronesia-FSM logo. The footer contains copyright information for 2017 College of Micronesia-FSM, contact information, and accreditation details.

Enter your login name and password which is identical to your COM-FSM webmail username and password. After you sign in, you will be directed to the page below.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:26PM | Welcome, Sample

Menu

- Student Records
 - Academic
 - Available Sections
 - Online Registration
 - Class Schedule
 - Grades
 - Degree Completion
 - Online Transcript
 - Financial
 - Receivable Account
- Personal Information
 - Addresses
 - Change Password
- Sign Off

Schedules and Alerts

Student Registration Survey (Summer 2020)

Your Information (Hide)
Your advisor is Daaos/D

Financial Aid Information (Hide)
Your financial aid status at the end of Spring 2020 is **Good Standing**.

Shark Feed (Hide)
News and Information from the College of Micronesia-FSM

- [Campus-Wide] Fall 2020 registration
- [RFP] For Expression of Interests For purchase of Piglets
- [RFP] For Evaluator/Planner
- 2020-2022 Calendars
- [April 17, 2020] Update from President's Office

Honolulu Star Advertiser (Hide)
Breaking News

E-Mail
You have 1 new message (1 recent, 1 total) [Webmail](#)
Doman Mon, 08 Jun 2020 15:23
Welcome to COMFSM

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On the left side where the blue arrow is pointing, you can click on available sections to see what courses and sections are available.

- Some of the courses are online and you can view these courses by selecting "O" on the campus drop down.
- Some courses will be face-to-face at the campus where you are. To view these courses, select your campus on the drop down, for example you clicked on N for national and the page below appears. You can only register for face-to-face class at your active campus.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:30PM | Welcome, Sample

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Available Sections Close

Term: 2020.3 | Fall 2020
Campus: N | National Campus
Display only available sections
[Reset](#) [Print](#)

2020.3 Section Enrollment - Fall 2020 07/20/2020

AG - Agriculture

Section	Section Title	CR	Days	Time	Instructor	Max	Enr	Avail
AG 140/1	Principles of Animal Science	4.0	MWF	9:00AM-9:50AM	Phillip/K	10	4	6
				11:00AM-1:50PM	Phillip/K			
AG 290/1	Agricultural Project Management	4.0	MWF	11:00AM-11:50AM	Phillip/K	10	0	10
				2:00PM-4:50PM	Phillip/K			

ED - Education

Section	Section Title	CR	Days	Time	Instructor	Max	Enr	Avail
ED 292/1	Practicum	3.0	MWF	8:00AM-9:50AM	Ioanis/M	10	0	10
ED 303/1	Math Methods	4.0	TTh	11:00AM-12:50PM	Ioanis/M	10	1	9

EDU - BS in Elementary Education

Section	Section Title	CR	Days	Time	Instructor	Max	Enr	Avail
EDU 498/1	Internship	12.0	MWF	8:00AM-8:50AM	Hallers/M	10	1	9

ESS - Exercise Sport Science

Section	Section Title	CR	Days	Time	Instructor	Max	Enr	Avail
ESS 102WS/1	Open Water SCUBA Diver	1.0	S	9:30AM-3:20PM	Dema/M	10	1	9 (C)

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After checking if your recommended courses are available, click on “Online Registration” located again on the left side of the screen. This will direct you to the page below.

myShark (production) v1.35

www.comfsm.fm/myShark/1.35/

07/20/2020 5:31PM
Welcome, Sample

myShark

Menu

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Sign Off

Online Registration Close

Registration summary for: Fall 2020, Fall 2020 Early Registration (ends August 1, 2020 6:00PM)

For Fall 2020 you are currently registered for:

Not enrolled

Total Credit Hours	0.0
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Registration fee is UNPAID and DUE BY July 31, 2020

Register for a section by subject and course number

Register for a section by title

Print

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To COM-FSM Home

You can either register by entering the subject and course number or by the course title. If you click on “Register for a section by subject and course number”, it will direct you to the page below.

myShark (production) v1.35

www.comfsm.fm/myShark/1.35/

07/20/2020 5:35PM
Welcome, Sample

myShark

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Sign Off

Online Registration Close

Section Search for Fall 2020

Show: Only open sections All sections

Subject

Course Number

Cancel and return to Registration Summary

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To COM-FSM Home

Enter the subject and course number you are registering or adding on where the blue arrow is pointing. For example, you are registering EN 110 Advanced Reading. Type in "EN" on subject and "110" on the course number. This will direct you to the page below.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:37PM | Welcome, Sample

Menu

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Online Registration Close

Section Search for Fall 2020

Show: Only open sections All sections

Subject: EN English
Course Number: 110 Advanced Reading

Action	Section	Section Title	Credit Hours	Room	Days	Time or Dates	Instructor	Open Seats
Add	EN 110/O1	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Senarathgoda/D	12
Add	EN 110/O10	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Jano/S	24
Add	EN 110/O11	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Raisom/V	22
Add	EN 110/O12	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Ittu/S	25
Add	EN 110/O2	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(John/J	23
Add	EN 110/O3	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(John/J	25
Add	EN 110/O4	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Gallen/Y	25
Add	EN 110/O5	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Paul/K	25
Add	EN 110/O6	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Gallen/Y	25
Add	EN 110/O7	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Gallen/Y	25
Closed	EN 110/O8	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(John/J	25
Add	EN 110/O9	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Jano/S	25

[Cancel and return to Registration Summary](#)

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Click add where the yellow arrow is pointing on the section that fits your schedule and it will direct you to the page below, showing your registration summary or schedule.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:41PM | Welcome, Sample

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Online Registration Close

Registration summary for: Fall 2020, Fall 2020 Early Registration (ends August 1, 2020 6:00PM)

For Fall 2020 you are currently registered for:

Campus: Online Courses

Course	Course Name	Hours	Room	Days	Time or Dates	Instructor
EN 110/O1	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	(Senarathgoda/D
Total Credit Hours		3.0				

Registration fee is UNPAID and DUE BY July 31, 2020

[Register for a section by subject and course number](#)
[Register for a section by title](#)
[Drop a section you're currently enrolled in](#)
[Print](#)

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To add more course or sections, do the same using “Register for a section by subject and course number” or “Register by title”. To drop a section, click on the “Drop a section you’re currently enrolled in” box and it would direct you the page below.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:43PM | Welcome, Sample

Menu

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Online Registration Close

Current registration for Fall 2020

Action	Section	Section Title	Credit Hours	Room	Days	Time	Instructor
Drop	BU 101/O1	Intro to Business	3.0	VC	Online	08/17/2020-12/11/2020	Mangonon/G
Drop	EN 110/O1	Advanced Reading	3.0	VC	Online	08/17/2020-12/11/2020	Senarathgoda/D
Drop	IS 201/O1	Comp. Inform. System	3.0	VC	Online	08/17/2020-12/11/2020	Castro/E
Drop	SC 120/1	Biology	4.0	A102	MWF T	9:00AM-9:50AM 2:00PM-4:50PM	Buden/D Buden/D

[Cancel and return to Registration Summary](#)

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Click on the “Drop” for the section you are dropping and your new schedule will show up. For example, you dropped EN 110/O1. It will direct you to your new registration summary without the section you have dropped.

myShark (production) v1.35 | www.comfsm.fm/myShark/1.35/ | 07/20/2020 5:47PM | Welcome, Sample

Menu

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Online Registration Close

Registration summary for: Fall 2020, Fall 2020 Early Registration (ends August 1, 2020 6:00PM)

For Fall 2020 you are currently registered for:

Campus: National Campus

Course	Course Name	Hours	Room	Days	Time or Dates	Instructor
SC 120/1	Biology	4.0	A102 A102	MWF T	9:00AM-9:50AM 2:00PM-4:50PM	Buden/D Buden/D

Campus: Online Courses

Course	Course Name	Hours	Room	Days	Time or Dates	Instructor
BU 101/O1	Intro to Business	3.0	VC	Online	08/17/2020-12/11/2020	Mangonon/G
IS 201/O1	Comp. Inform. System	3.0	VC	Online	08/17/2020-12/11/2020	Castro/E

Total Credit Hours 10.0

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Your summary will show your registered courses separating the on-campus class from the online class. You can print your summary or you could click on the “class schedule” tab to see your class schedule for each semester which directs you to the page below.

The screenshot shows the myShark web application interface. The browser address bar displays 'www.comfsm.fm/myShark/1.35/'. The page header includes the myShark logo and the date/time '07/20/2020 5:50PM' along with a 'Welcome, Sample' message.

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Class Schedule:

Term: 2020.3 | Fall 2020

Class Schedule

Term: Fall 2020
As of: 07/20/2020 05:49PM

Campus: National Campus

Course	Course Name	Hours	Room	Days	Time or Dates	Instructor
SC 120/1	Biology	4.0	A102	MWF	9:00AM-9:50AM	Buden/D
			A102	T	2:00PM-4:50PM	Buden/D

Campus: Online Courses

Course	Course Name	Hours	Room	Days	Time or Dates	Instructor
BU 101/O1	Intro to Business	3.0	VC	Online	08/17/2020-12/11/2020	(Mangonon/G
IS 201/O1	Comp. Inform. System	3.0	VC	Online	08/17/2020-12/11/2020	(Castro/E

Total Credit Hours: 10.0

Registration fee is UNPAID and DUE BY July 31, 2020

Buttons: Reset, Print

Footer: © Copyright 2017 College Of Micronesia-FSM
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Your class schedule will show the due date or the last day to pay the registration fee. To complete your registration, pay the \$15 registration fee at the business office. If the registration fee is not paid, your registration will be voided after the due date.