

College of Micronesia – FSM
P.O. Box 159
Kolonia, Pohnpei

Course Outline Cover Page

Introduction to Law Enforcement
and Security

Course Title

AJ152

Department and Number

Course Description: This course is designed to give participating students a detailed understanding of the key elements of the enforcement of laws and the provision of security services within the criminal justice system. The course will provide students the basic skills and knowledge to allow them to perform duties within law enforcement agencies and security provider organizations.

Prepared by: Donna Wrembeck

State: Pohnpei

	Hours per week	No. of weeks	Total Hours	Semester Credits
Lecture	3	16	48	3
Laboratory				
Total Semester Credits:				3

Purpose of Course

Degree Requirement
Degree Elective
Advanced Certificate
Certificate
Remedial
Other (Workshop)

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Prerequisite Course(s): By admission.

Signature, Chairman, Curriculum Committee

Date Approved by Committee

Signature, President, COM-FSM

Date Approved by the President

I. COURSE OBJECTIVES / LEARNING OUTCOMES

A. General Outcomes

This course will introduce students to the underlying principles of law enforcement and security services. Students will gain a detailed understanding of the roles and responsibilities of police and law enforcement personnel in providing safety and security services to the community. The role of policing and law enforcement within the criminal justice system will be addressed. A description will be provided of the various strategies adopted by contemporary policing agencies.

Additionally, students will gather the appropriate skills to conduct the investigation of offenses, the presentation of evidence and testimony to courts and the basis for the need for professional and ethical service delivery.

B. Specific Student Learning Outcomes

Upon successful completion of this course the student will be able to:

- Learning outcome 1: Describe the history, roles and responsibility of policing.
- Learning outcome 2: Identify various contemporary policing strategies.
- Learning outcome 3: Identify procedures for dealing with complaints.
- Learning outcome 4: Explain investigative processes.
- Learning outcome 5: Describe communications and reporting process.
- Learning outcome 6: Explain police ethics and professionalism

II. COURSE CONTENTS

The following topics which will be covered in this course are listed as they relate to the specific student learning outcomes:

- History of Policing
- Roles and Responsibility of Police organizations
- Role of law enforcement within Criminal Justice System
- Rank structures and the need of a chain of command
- Pohnpei Division Police and Security (Mission Statement)
- Legislation which authorizes and empowers Police to perform their duties
- Understanding various contemporary Policing Strategies (Problem Oriented Policing, reactive policing, Proactive policing, Community based policing)
- Receiving complaints – supporting victims
- Managing cases

- Identifying core Investigative Principles
- Importance of crime scene preservation
- Collection of evidence
- Giving evidence in Court
- Performing effective Patrols
- Understanding the importance of information and intelligence processes
- Purpose for maintaining Professionalism and Ethical conduct within a law enforcement environment
- Responding to unethical conduct by others
- Understanding conflicts of interest
- Reporting and Recording requirements
- Making blotter entries and notations in police notebooks
- Police radio communication protocols
- Using effective interpersonal skills
- Confidentiality of information

III. ASSESSMENT CRITERIA

A variety of assessment methods will be developed to assess the expected learning outcomes for course topics as described below:

Learning Outcome 1 Describe the history, roles and responsibility of policing.

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|---------------------|---|
| Assessment Criteria | <ul style="list-style-type: none"> 1.1 Explain the development of modern policing techniques. 1.2 Explain the roles and responsibilities of law enforcement organizations and personnel. 1.3 Describe the role of policing within the criminal justice system. 1.4 Describe the statutory authority of Pohnpei Division of Police and Security. 1.5 Identify and describe the statutory powers of police to enforce the law. |
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Assessment Methods:	<ul style="list-style-type: none"> Unit tests involving: Multiple choice questions Short answer questions Research assignment and classroom presentation.
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Learning outcome 2: Identify various contemporary policing strategies.

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|---------------------|---|
| Assessment Criteria | <ul style="list-style-type: none"> 2.1 Explain various community policing approaches 2.2 Describe proactive / reactive policing |
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- 2.3 Describe problem oriented policing
- 2.4 Describe the decision making processes involved in conducting investigations

Assessment Methods: Unit tests involving:
Multiple choice questions
Short answer questions

Learning outcome 3: Identify procedures for dealing with complaints.

- Assessment Criteria
- 3.1 Explain the processes involved in receiving complaints from members of the public
 - 3.2 Demonstrate knowledge of procedures for interviewing complainants
 - 3.3 Explain 'first officer responses' at incident scenes
 - 3.4 Describe customer service
 - 3.5 Explain witness support

Assessment Methods: Unit tests involving:
Multiple choice questions
Short answer questions
Practical exercises

Learning outcome 4: Explain investigative processes.

- Assessment Criteria
- 4.1 Explain the purpose of investigations
 - 4.2 Explain case management
 - 4.3 Demonstrate the ability to preserve crime scenes
 - 4.4 Demonstrate the procedures for interviewing witnesses
 - 4.5 Describe the processes for gathering evidence
 - 4.6 Explain the procedures for giving evidence during court trials

Assessment Methods: Unit tests involving:
Multiple choice questions
Short answer questions
Practical exercises

Learning outcome 5: Describe communications and reporting process.

- Assessment Criteria
- 5.1 Identify and describe information and intelligence processes
 - 5.2 Explain interpersonal communications
 - 5.3 Explain the role of communications within law enforcement organizations
 - 5.4 Explain the purpose of a 'chain of command'
 - 5.5 Describe reporting processes
 - 5.6 Explain procedures for making blotter entries
 - 5.7 Explain procedures for making notations to be made in police notebooks
 - 5.8 Explain the various radio communications protocols

5.9 Explain the need for confidentiality of information

Assessment Methods: Unit tests involving:
Multiple choice questions
Short answer questions

Learning outcome 6: Explain police ethics and professionalism

Assessment Criteria

- 6.1 Explain the need for ethical and professional police practices
- 6.2 Explain the reasons for ethics and integrity within a contemporary policing organization
- 6.3 Explain police rules and regulations as they relate to professional conduct
- 6.4 Identify and explain unethical and unprofessional behavior
- 6.5 Describe procedures for responding to unethical conduct and behavior

Assessment Methods: Unit tests involving:
Multiple choice questions
Short answer questions
Practical exercises

IV. TEXTBOOKS

The following textbook will be used for this course:

Schmallegger, Frank., *Criminal Justice: a Brief Introduction* (6th Edition), Prentice Hall, 2005, ISBN 0130887293. \$50.00

V. REQUIRED COURSE MATERIALS

The following supplies and equipment will be required for this course.

The Instructor will require the following equipment:

- a. COM Classroom with whiteboard or chalkboard – (supplied by College)
- b. A copy of the Textbook: Schmallegger, Frank., *Criminal Justice: a Brief Introduction* (6th Edition), Prentice Hall, 2005, ISBN 0130887293. - (\$50)
- c. A copy of *Blacks Law Dictionary (8th Edition) Standard Edition*, Garner, Bryan A. –(\$70)
- d. A copy of the student workbook as developed for this course - (Costs of development and printing)
- e. A copy of the approved selected readings book prepared by the Instructor (Refer to VI - *Reference Materials*) - (Costs relating to printing)
- f. Copy of *Pohnpei State Division of Police and Security Manual of Operations*, Pohnpei, 2006 (supplied with permission by Pohnpei State Division of Police and Security).
- g. Copy of the *Pohnpei State Statutory provisions*
- h. Appropriate handouts notes as developed by the instructor for this course - (Costs related to development and printing)

Students will require the following resources:

- a. A copy of the Textbook: Schmallegger, Frank., *Criminal Justice: a Brief Introduction* (6th Edition), Prentice Hall, 2005, ISBN 0130887293. - (\$50)
- b. A copy of the student workbook – (cost of printing)
- c. A copy of the selected readings book – (cost of printing)
- d. College ruled note sheet, pencil or pen

VI. REFERENCE MATERIALS

Selected readings will be obtained from the following texts to supplement the Student's Textbook. A book of selected readings will be compiled by the instructor. Additional selected readings (to those listed below) may be identified from other reference texts in due course during the development of the course curriculum.

Fyfe, Skolnick., *Above the Law: Police and the excessive use of force*, ISBN 0029291534

Pacific Region Policing Initiative, *Regional Refresher Workshop Book One – Students Workbook*, Australian Government, Suva Fiji, 2004

Pacific Region Policing Initiative., *Regional Refresher Workshop Book Two – Students Workbook*, Australian Government, Suva Fiji, 2005

Pacific Region Policing Initiative., *Regional Refresher Workshop Book Three – Students Workbook*, Australian Government, Suva Fiji, 2005

Berger, Ronald J., *Crime, Justice and Society – An Introduction to Criminology* (2nd Edition), ISBN 1588262588

Dunham, Roger G., *Critical Issues in Policing: Contemporary Reading*, ISBN 1577663527

Miller, Linda S., *Police in the Community: Strategies for the 21st Century*, ISBN 0534539467

Pollock, Joycelyn M., *Ethics in Crime and Justice: Dilemmas and Decisions* (4th Edition), ISBN 053456349X

VII. INSTRUCTIONAL COSTS

No additional equipment or materials will be required for this course which will incur further instructional costs.

VIII. METHODS OF INSTRUCTION

The following approaches to instruction will be adopted:

1. Computer aided lectures
2. Lecture and Class discussions
3. Scenario exercises
4. Practical exercises
5. Group discussions
6. Problem solving exercises (group and individual)
7. Written examinations
8. Assignment exercises
9. Completion of Workbook assessments

IX. EVALUATION

Percentage and letter grades will constitute research papers, lesson quizzes, unit tests, practical exercises, a mid-term cumulative examination, and a final cumulative examination. When borderline cases present themselves the instructor may take into account class participation and exceptional attendance if appropriate.

Final Grade for this course will be based on meeting the course requirements at the following percentage rates:

90%-100%	A
80% - 89%	B
70-79%	C
60-69%	D
0-59%	F

X. ATTENDANCE POLICY

The students attendance in this class will strictly adhere to the College of Micronesia – Pohnpei Campus attendance policy. Copies of the policy will be given to the students in writing on the first day of class.

XI. ACADEMIC HONESTY POLICY

Students will be required to acknowledge and adhere to the College of Micronesia Academic Honesty Policy. Students found guilty of academic dishonesty, cheating, plagiarism, and facilitating academic dishonesty will be liable to dismissal or suspension from the College. A copy of the policy will be given to students in writing on the first day of class.