

SECTION IV

POSITIONS AND CLASSES OF POSITIONS

1. PURPOSE

The purpose of this section is to authorize the creation of the various positions and classes of positions within the COM-FSM system.

2. CREATION OF POSITIONS OR CLASSES OF POSITIONS

The Board or designee, upon recommendation of the President, will create positions or classes of positions which are necessary for the efficient performance of the duties and functions of COM-FSM and its components. (See Policy 001-Classification Policy for specific rules and procedures.)

The creation of classes or classes of positions shall include the following:

- i The title of class of position;
- ii Pay level and salary range;
- iii Nature of work of the class of position;
- iv Illustrative examples of the duties of the class of position;
- v Desirable knowledge, skills and abilities; and
- vi Minimum educational qualification and experience requirements.

3. CLASS SPECIFICATION

The information listed in section above shall constitute the class specification.

4. PERIODIC REVIEW OF CLASSIFICATION OF POSITIONS

The President shall conduct an on-going review of the positions within COM-FSM, and make appropriate recommendations to the Board of Regents, at least once every two years.