

College of Micronesia – FSM

FY 12 3rd Quarter Performance Report

(Student Services Department)



April to June 2012

Office of Institutional Research and Planning

Jimmy Hicks, Director
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FY12 3rd Quarter Performance Report

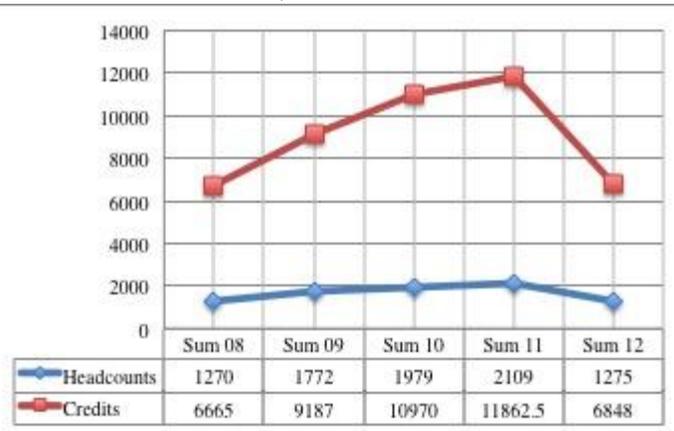
College of Micronesia – FSM - Performance reporting form

Department/Division/Campus:	Student Services	Period:	April 1st – June 30th, 2012
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Strategic goal 2: Provide institutional support to foster student success and satisfaction

Objectives	Accomplishments	Comments/additional detail																												
2A: Promote strategic enrollment management for the college	<p>Chuuk Campus: 2A1: Training completed on SIS to assist during registration process. SSC met with each of the Directors in Pohnpei Campus, to discuss how each office helps with registration and enrollment. SSC and SAC helped with Summer registration.</p> <p>[OARR] May 30-31, 2012, the Office processed registration for Summer 2012 session of 1,275 students (<i>in headcount</i>) with 6,848 total registered credits equivalent to 1,141 full-time equivalent students (FTEs). Table below shows these distributions by campus:</p> <p>Table 1.0 College-wide Summer 2012 enrollment statistics In headcounts, registered credits, and FTEs by Campus</p> <table border="1" style="width: 100%; border-collapse: collapse; margin: 10px 0;"> <thead> <tr> <th style="width: 15%;">Campus</th> <th style="width: 15%;">Headcounts</th> <th style="width: 15%;">Credits</th> <th style="width: 15%;">FTEs</th> </tr> </thead> <tbody> <tr> <td>National</td> <td style="text-align: center;">557</td> <td style="text-align: center;">3,032</td> <td style="text-align: center;">505</td> </tr> <tr> <td>Pohnpei</td> <td style="text-align: center;">267</td> <td style="text-align: center;">1,386</td> <td style="text-align: center;">231</td> </tr> <tr> <td>Chuuk</td> <td style="text-align: center;">199</td> <td style="text-align: center;">1,158</td> <td style="text-align: center;">193</td> </tr> <tr> <td>Kosrae</td> <td style="text-align: center;">144</td> <td style="text-align: center;">748</td> <td style="text-align: center;">123</td> </tr> <tr> <td>Yap</td> <td style="text-align: center;">108</td> <td style="text-align: center;">534</td> <td style="text-align: center;">89</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: center;">1,275</td> <td style="text-align: center;">6,848</td> <td style="text-align: center;">1.141</td> </tr> </tbody> </table> <p><i>**Data extracted from the SIS, July 10, 2012 at 1:15 PM (Pohnpei time)</i></p> <p>Chart below shows the Summer 2012 enrollment (<i>in headcounts and credits</i>) as compared to enrollment figures since Summer 2008:</p>	Campus	Headcounts	Credits	FTEs	National	557	3,032	505	Pohnpei	267	1,386	231	Chuuk	199	1,158	193	Kosrae	144	748	123	Yap	108	534	89	TOTAL	1,275	6,848	1.141	
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Chart 1.0
 Summer enrollment statistics, *in headcounts and credits*



Pohnpei Campus financial aid office continues to serve its student community in a student centered manner by delivering various services as:

· Attended to 567 student visits to the office of financial aid for assistance and other financial aid related matters.

· Conducted a 2-1 FAFSA workshop with 62 attendees. Students were guided to file their FAFSA renewals electronically in tandem with awareness of financial aid eligibility requirements. Of the 62 students who attended, 50% were able to successfully submit their applications on-line.

- Received 15 pell grant transfers awarding 252 students with a total of \$432,879.
- A total of 158 student employees have exhausted their Spring 2012 work-study awards. The rest are working towards completing their awards. April 28 marked the last day of Spring 2012

work-study employment.

- Transmitted 9 student file transmittals with a total of 76 financial student files.

Pohnpei Campus Admissions and Record office continues to serve its student community in a student centered manner by delivering various services as:

- 55 certificate of attendance were send to Social Security office.
- Document send to National Campus

	<ul style="list-style-type: none"> ○ 11 Transcript request ○ 15 Re Admissions Application ○ 04 Second Degree Application ● Spring 2012 grades for 125 course sections have been encoded into the SIS on May 09, 2012 ● 450 Admission packages were send out to both 2012.3 Certificate and ACE bound students <p>289 Admissions Documents received for 2012.3 Semester</p>	
<p>2B: Become more student-centered in the development of specific college system policies and procedures</p>	<p>Chuuk Campus:</p> <p>2B1: Launching of SBA Pilot program-introduced to MNGMNT Council</p> <p>2B2: Peer Guides recruitment launched – students sign-up sheet circulated</p> <p>SSC talked with each of the Directors in Pohpei about how Chuuk can help its students</p> <p>FAO Chuuk</p> <p>)-assist students with withdrawal policy, procedures and process course withdrawals-7</p> <p>b)-certification of enrollment -7</p> <p>c)-assist students with class schedules-14</p> <p>d)- transcript requests-9</p> <p>e)-completion status</p> <p>f)-assist students with their grades- 9</p> <p>g)- IDP-11</p> <p>h)assist students w/status.</p> <p>i) request duplicate degree</p> <p>j)-other OAR assistance.</p> <p>May Statistic:</p> <p>IDP- 13</p> <p>Transcript Requests & Transcript follow up- 13</p> <p>Class schedules- 23</p> <p>Semester Grades- 74</p> <p>New applications and Re-admissions- 23</p> <p>COMET inquiries- 6</p> <p>June Statistic:</p> <p>Class Schedules-18</p> <p>Semester grades- 49</p> <p>Degree/diploma inquiries- 9</p> <p>Graduation Application- 7</p> <p>IDP- 20</p>	

New Admission applications & Re-admission applications- 7
Verification letters- 8
Promissory notes- 10

Chuuk Campus SAO:

2B1: Staff Development day, suggested that S.A.O maintains evidence of activity: successful compilation of activity reports (e.g. photos, notes & minutes) from Jan 2011- March 2012.

Submitted to S.S.C to post or forward to COM community.

2B2: Collaborative effort by S.A.C, S.S.C, I.C. and instructors to encourage student to prioritize academic progress rather than sports.

2b3: Conduct communications survey to around 170 students

SSC Jeff Arnold - co chaired the planning, implementation and completion of for National Campus and Pohnpei Campus Founding

Day 2012 encompassed:

1. Team Sports Competitions
2. Fundraising and Coronation
3. Founding Day Track and Field

More than 1,000 students involved either directly or indirectly in both of the fundraising and sports activities.

1. Students were able to demonstrate their TEAM WORK Spirit
2. Students raised more than \$25,000 for the College Endowment.
3. Students promoted the College in the community at large

SSC Jeff Arnold – represented Pohnpei Campus Student Services on the Student Life Working Group. The Working Group’s initial object is to come up with a schedule of activities for school year 2012-13. The contents of the plan are complete awaiting consent and approval from the executives before publication.

SSC Jeff Arnold – by appointment joined and completed a portion of school year recruitment 2012-13. Please see report as follows:

Name and Number of Schools Included in the Recruitment Trip

1. Weno High School
2. Pentecostal High School
3. Chuuk High School

4. Xavier High School
5. Mizpah High School
6. SDA High School in Chuuk
7. Saramen High School
8. Berea High School
9. Yap High School
10. SDA High School in Yap

Name and Titles of Persons in Contact

1. Mariano Marcus, Chuuk Campus Director
2. Kind Kanto Chuuk, Campus Academic Coordinator
3. Xavier High School Principal Martin Carl
4. Weno High School Vice Principal Lucina Lukas
5. Saramen Chuuk Principal Wayne Olap
6. SDA Principal Walter John
7. Berea Principal Eddie Beyond
8. Mizpah Counselor Cindy Killion
9. Lourdes Roboman Yap Campus Director
10. Cecilia Dibay Yap Campus Student Service Coordinator

Number of Potential Students and Category Level

1.	DEGREE		
	High Schools in Chuuk		67
	High Schools in Yap	47	
	Total		114
2.	ACE		
	High Schools in Chuuk		59
	High Schools in Yap	40	
	Total		99
3.	CERTIFICATE		
	High Schools in Chuuk		139
	High Schools in Yap	42	
	Total		181

Issues Gathered

1. A student who passed the COMET in 2011 when he was in Junior Year wanted to know if he can use his score for admission to the upcoming School Year in Fall 2012.
2. The timing of the COMET Release is too late some schools either having their final exams or are already out for the summer when COMET information reaches them.
3. The College needs to have some verbal narrative of the COMET scores to help readers understand the stats.
4. Financial Aid needs to clarify that although Year Round Pell Grant is no longer in effect, new students and (active students who have not used up their current awards) may apply for Pell Grant award this summer.

Outcomes

1. Students, who are degree bound, demonstrate their interests to attend College of Micronesia-FSM at the National Campus.
2. Students in all entry levels will be able to complete the application process to COM-FSM on their own.
3. Students can distinguish their level of acceptance
4. Students, who are certificate bound, will register for the appropriate courses to prepare them to retake the COMET to upgrade their entry level to the College of Micronesia-FSM.
5. Students can identify their majors available at the College of Micronesia-FSM.
6. Students can identify personnel contacts of their
3. Participation in the Registration for Summer 2012
4. Participation in the Early Fall 2012 Registration
5. Recruitment and Training of Peer Guides
6. Development of Students Orientation Plan
7. Development of Parents Orientation Plan
8. Development of Pohnpei Campus Calendar of Activities Plan

SSC Jeff Arnold – chaired a Working Group of Pohnpei Campus faculty, staff and student officers called Prep Committee for School-Year 2012-13. The Working Group has met on a weekly basis since April and will continue to meet until August. Activities covered within the third quarter (April-June) as well as a portion of the upcoming fourth quarter (July-August):

1. Pohnpei High School Recruitment and Admission Processes
2. Logistics of Graduation Activities - End of Spring 2012
3. Participation in the Registration for Summer 2012
4. Participation in the Early Fall 2012 Registration
5. Recruitment and Training of Peer Guides
6. Development of Students Orientation Plan

7. Development of Parents Orientation Plan
8. Development of Pohnpei Campus Calendar of Activities Plan

Director, Student Life:

1. Continued to chair and work with the Student Life Advisory Council and all Campuses/Departments which resulted in producing the draft of the first Student Life Plan.
2. Continued to attend Student Service Management Team Meetings.
3. Attended the First Joint Meeting among the President, Council of Chairs, Cabinets and Directors.
4. Chaired number of Student Life Staff Meetings which resulted in information sharing and updates.
5. Received and attended to citations on violations of policies on campus.
6. Attended the First Emergency Simulation Exercise.
7. Conducted number of Dorm Inspections with Student Life Staff and Dorm Staff.
8. Attended a Peer Advisor Workshop Planning Committee Meeting.

admissions process

Additional Activities

1. Ketner Kenneth and Jeffrey Arnold attended Chuuk Campus Communication Workshop
2. Jeffrey Arnold had a follow up meeting with Chuuk Campus Director Mariano Marcus and Academic Coordinator Kind Kanto about a possible special summer program for a group of 30+ graduating seniors strategically selected by Director of OARR to retake the COMET.
3. Ketner Kenneth hand delivered checks and critical documents carried from National Campus Business Office to both Chuuk and Yap Campuses.

SSC Jeff Arnold – chaired a Working Group of Pohnpei Campus faculty, staff and student officers called Prep Committee for School-Year 2012-13. The Working Group has met on a weekly basis since April and will continue to meet until August. Activities covered within the third quarter (April-June) as well as a portion of the upcoming fourth quarter (July-August):

1. Pohnpei High School Recruitment and Admission Processes
2. Logistics of Graduation Activities - End of Spring 20129. Participated in the presentation of Student Life Office to the UB College Orientation visit from Kosrae and Yap.
10. Co-Chaired and participated in the planning and organization of the Founding Day activities.
11. Assisted the DSO and other Clubs/Organizations in arranging for their activities.
12. Initiated a New C&D Hour (Coffee & Doughnut Hour) to our dorm students which resulted in the students enjoying and preventing them to go off campus for snacks.

Residence Halls

1. Assisted/Accompanied the Director in numbers of dorm inspection.
2. Accompanied dorm students in number of overnight trips to Nahlap Resort.
3. Continued to advise dorm residents
4. Assisted in the securing of number of social nights conducted by dorm students and other organizations.
5. Accompanied the dorm students on their first Island Circle tour
6. Assisted in receiving visitors to the dorms which include members of the Accreditation Team members and also students from Japan.
7. Worked with dorm students to conduct number of general clean up of the inside and outside of the dormitories.
8. Attended number of Student Life staff meetings.
9. Continued to monitor the rooms in the dormitories.
10. Worked closely with the janitor to keep the dorms clean and in order.

Sports and Recreation National Campus:

1. Continuation of the Founding Day Ball Games was the Track and Field Events and the results are as Followed:

- Track & Field results
- Champions - Pohnpei Campus (PCSO)
- 1st Runner Up - Pohnpei National (PNSO)
- 2nd Runner Up - Chuuk (CSO)
- 3rd Runner Up - Yap (YSO)
- 4th Runner Up - (KSO)

* Graduation Preparation all staff were involved

* Activities took place at the Sports Center and the staff assisted in the planning and monitoring:

1. DSO Dance Night
2. Student Survey Workshop
3. DSO Socialising with Bishop
4. Music Festival (PNI Nation)
5. Music Class Concert
6. Faculty/Staff Incentive Award Day
7. CSP Outreach Program
8. Body Fitness Fundraising
9. President Workshop With Faculty/Staff
10. College Graduation
11. UOG Program Assessment
12. CCA Graduation
13. Music Festival (Australia Embassy)

2. Daily Statistics

- Game Rooms
- Females - 132
- Males - 522
- Weight Room
- Females - 35
- Males - 180

3. Summer Slam Kicked off

- 3 on 3 Basketball for males
- - 10 teams registered
- - 2 pools played a single round robin
- - games accomplished 34
- 4 on 4 Volleyball for females
- - 4 teams registered

2C: Promote timely college tenure and graduation of students with mastery of array of core learning objectives, including civic-mindedness and self-value

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 [OARR] The Office certified the following number of graduates for Spring 2012, system-wide:
 Table 2.0
 Spring 2012 Graduates
 In *headcount* by program and campus

Campus	AA	AS	AAS	CA	TYC	Total
National	60	40	0	12	29	141
Pohnpei	0	7	9	13	0	29
Chuuk	6	8	0	2	0	16
Kosrae	0	2	0	1	0	3
Yap	0	6	0	4	0	10
Total	66	60	9	31	29	199

***Data extracted from the SIS, July 10, 2012 at 2:07 PM (Pohnpei time)*

In addition to the above-cited figures, two students also graduated last Spring 2012 from the Bachelor of Arts in Elementary Education under the COM-FSM and University of Guam partnership program.

During the period beginning April 1, 2012, and ending June 30, 2012, the Office received, processed, and released the following:

(a) 425 academic transcripts in support of students' applications for scholarship, employment, admission to other higher education institutions, and other personal purposes

(b) 19 certificate of attendance as required by the Office of the FSM Social Security System in support of students' application for scholarship and other similar forms of benefits extended;

(d) 34 certificate of enrollment in support of students' applications for FSM and State scholarship grants, and others.

(e) Processed 127 degrees and 56 certificates of achievement; and

(f) Released 61 degrees and 33 certificates of achievements.

The Office created and/or added 329 paper-files (dossiers) for new, transfer, and continuing students in its inventory of maintained records.

The Office also received and processed: (a) 27 applications for Summer 2012 graduation, (b) 50 applications for Summer and Fall 2012 readmission, (c) 28 applications for admissions to second

degree, and (d) 27 applications for admissions into the TYC programs, Summer and Fall 2012.

The Office of the VPSS coordinated and facilitated preparation for the Freshmen Orientation Week (Aug 6-10) in working meetings with Counseling and Peer Counseling staff. All Peer Advisers and the incoming freshmen will be residing in the residence halls during the orientation week. Peer Advisers will be trained to do the presentations for the first year students. Additionally, Peer Advisers from NC and PC will be having a Retreat and Training during the week of July 24-27 on Rainbow Island.

The Office of the VPSS coordinated the on-going work of the Student Life Plan to include a year-round calendar of activities for all campuses.

The Office of the VPSS coordinated the publication of the Student Handbook and Planner for 2012-2013 SY. It will be published and given to all the incoming first year students college wide.

The FSM Fisheries and Maritime Institute and Yap Campus held celebrations to make the completion of students for 35 College of Micronesia-FSM students. At Yap Campus, 13 students completed their studies and were hosted by the campus director, faculty and staff to a luncheon on May 17, 2012. Vice President for Student Services Ringlen was at the luncheon to welcome the graduates, faculty, parents and staff on behalf of the COM-FSM President.

On May 18, the FSM Fisheries and Maritime Institute, held its Tenth Commencement Exercises on campus. Twenty-two graduates received their certificates in areas such as engineering, navigation, and fishing. Among the graduates, 20 were from Yap and 2 were from Kosrae. The graduates were joined by parents, friends, family members, faculty, and staff. Vice President Ringlen also represented President Daisy as the keynote speaker.

In an effort to solicit collaboration with the college's external stakeholders, Vice President Ringlen and Professor Cindy Pastor from Pohnpei Campus met with the Pastor of the International Christian Fellowship Church in Kolonia to discuss the possibility of our students doing service learning through the Care Ministry/Community Outreach program that the church is operating, "The Soup Kitchen". The Soup Kitchen is for the less fortunate and homeless people that wonder around Kolonia that may not have any food to eat. The church and the college are collaborating to work with the students to volunteer their free time to assist in the Soup Kitchen for community outreach.

College Total:

April - June 2012 Pell Grant Transfer

	CC	FMI	KC	PC	NC	YC
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M	213,061			\$134,520		
F	233,343			\$594,628		
T	382,970			729,148		

College Total:
SEG SEOG/CWS Spring 2012 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M	14			32,000		
F	21			30,250		
T	35					

Tutorial services April – June 2012

	CC	FMI	KC	PC	NC	YC
M	129			68		
F	73			129		
T	202			197		

College Total:
SEG SEOG/CWS Spring 2012 (#/Amount)

	CC	FMI	KC	PC	NC	YC
M				32,000		
F				30,250		
T						

Tutorial services April – June 2012

	CC	FMI	KC	PC	NC	YC
M				68	35	
F				129	45	
T				197	80	

30 pohnpei Campus students graduated at the end of Spring 2012 semester, break down by programs are as follows:

- . Associate of Science
- o Hospitality and Tourism Management -07
- . Associate of Applied Science
- o Telecommunication -06
- o Building Technology -02
- o Electronic Technology -01
- . Certificate of Achievement
- o Agriculture and Food Technology -04
- o Construction Electricity -02
- o Motor Vehicle Mechanics -03
- o Cabinet Making -01
- o Bookkeeping -02

2D: Develop a student-friendly campus environment that encourages and enables students to be health conscious

Chuuk Campus SAO

2D: Encouraged sports members to join Health week preparation

- 4 students volunteered to help nurse

April - June 2012# Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M	279				237	
F	406				400	
T	685				637	

National Campus:

Below is the breakdown of the total number of visits to the dispensary during the reporting period and the reasons for the visits:

Of the 637 visits taken care of during the reporting period, 54 sought treatment for the flu/cold syndrome, 65 sought treatment for minor injuries, 159 sought treatment for generalized aches/pains/headaches, 25 sought treatment for eye/ear/nose-related problems, 55 sought treatment for skin diseases/infections, 18 sought treatment for gastro-intestinal (GI) related problems, 7 sought treatment for genitor-urinary related problems, 0 Personal/Family Problem Counseling, 97 were counseled and provided information on reproductive health/family planning and other health-related problems, 26 requested usage of family planning/contraceptive methods, 4 were screened, counseled and/or referred for STIs, 6 received the seasonal influenza vaccines, 0 received the H1N1 influenza vaccines, 0 received other immunization updates. 12 were screened for non-Communicable diseases such as diabetes, hypertension and obesity etc., 2 were screened, counseled and provided information on the communicable diseases such as Leprosy, TB, Chickenpox/Herpes Zoster etc., 49 for health maintenance and/or for prophylaxes, 7 requested prescription fills/refills, 24 were referred to other health agencies and 27 were for various reasons.

In addition to taking care of the visits reported above, I also assisted in planning, coordinating and implementing the 2012 Annual COM-FSM Health Fair. The Health Fair was held on April 18, 2012 at the national campus with ted topics through community booths displays, educational presentations, healthy food preparation and aerobic exercise demonstrations, dissemination of IEC materials and others. In addition, screening activities as well as influenza immunization updates and blood typing for blood type determination were also carried out. These activities were implemented in collaboration with government and private agencies/programs including MedPharm Clinic & Pharmacy, Pacific Mission Fellowship, Island Food Community of Pohnpei, AES/CES-Land grant, Pohnpei State Public Safety and Health Service programs including the Non Communicable Disease, TB & Leprosy, STIs/HIV/AIDS, Family Planning, Maternal & Child Health, Immunization, Dental Health and Laboratory Services, Tobacco and Substance Abuse and Mental Health. Over 500 people participated in the event's activities. Of this number, 127 were screened for hypertension, 74 for diabetes, 88 for obesity and 50+ for eye/vision. Additionally, 72 people received the influenza vaccinations and 101 had blood typing for blood type determination. Results of pre/post done to measure the outcome of activities carried out, will

be reported in the next quarterly report.

Chuuk Campus Dispensary:
APRIL ACTIVITY REPORT:

CAMPUS RELATED HEALTH EVENTS FOR APRIL ACTIVITIES:

Day 1: April 17th, 2012. "Pick & Kick Butt Competition Day"

Campus cleaning up day involvements of

- 8 students competitors
- 20 of staff were participated
- 32 students attended the short brief education on cleanliness
- Gender groups: Males 18 to 48 whereas Females 18 to 65 year olds.

Day 2 April 18th, 2012 "Your Health, My Health is our concerns

***Performance in checking Blood sugar level, Blood pressures levels, measuring weight, Eye Chart Exam. Which was assisted by Health Services Staff.

§ Provided Health Education related issues/problems for abnormal finding.

§ Provided Brochures, flyers, posters related healthy eating, etc.

§ 120 total participants of students, staff and faculty.

§ Gender group of Females 17 to 65, whereas Males of 18 to 54 year olds.

Day 3: April 19th, 2012 "Go cheap, Go local & be Healthy"

- v Display variety of healthy local food
- v Health information on how to Eat Healthy Food provided by the quest speaker, with the total participants of 85 students, staff, and faculty.
- v Gender group Females 18 to 48, whereas Males 18 to 52.

Day 4: April 20th, 2012. First Sessions on: "Females risk Behavior and Reproductive Health Edu."

- SHC present on how to understand the important of performing/demons rating Breast Self

Exam, recognize/identify the sign & symptoms before its lead to Breast Cancer.

- PCC present on how important, & its benefaction in Family Planning Services.
- Both enhance their learning skills to be aware/ understand how to protect them self from series of issues/problems.
- Participant of 65 students. Gender group were 18 to 49 yr old.
Whereas Male Risk Behavior& Reproductive Health Edu.
 - Ø HIV/AIDS (facilitators) taught the males about how to identify their risk factors and to prevent/protect their both selves.

MAY ACTIVITY REPORT:

- There was not activity during May due to school end on the 3rd of this month.

JUNE ACTIVITY REPORT:

CAMPUS RELATED HEALTH ACIVITY:

-June 14th, 2012. Presentation on INFLUENZA with the total #s of 52 clients. Participated of two staff and fifty students.

- June 27th, 2012 “Health Education on Dengue Fever” which delivered by the Health Educators, from the Chuuk Health Services with the total #s of 58 clients. Participated of two staff, three faculty, and fifty four students.

Monthly Report for April 2012:

2D. DEVELOP A STUDENT-FRIENDLY CAMPUS ENVIRONMENT THAT ENCOURAGE AND ENABLE STUDENTS TO BE HEALTH CONSCIOUS:

- Assisted with the total numbers of 368 students, staff, and faculty regarding to minor medical illness. Others visit were health education and counseling, provide health information regarding to various health issues/ problems. Also referral to the Chuuk State Hospital, Dental, Public Health related to NCD & prenatal clinic, and private agencies for further evaluation and treatment.

- Assisted with 12 clients regarding to Family Planning services.

- Provided / Assisted with first Aid Kits to students, staff and faculty related to minor injuries.

- Admitted 15 students and staffs in clinical to observed and monitored their problems of illness then refered them to their works/classes.
- Provided health information regarding to students' class activities.
- Communicated / collaborated with health educators, health professional to provide quality health care services to students, as well as the community.
- Provided / maintain inventory of new medical supplies, then communicated to National vendor for returning supplies.
- Updated office health calendar of activity for spring semester

4C: ENHANCE THE COLLEGE COMMUNITY'S ABILITY TO COMMUNICATE EFFECTIVELY:

- Attended Student Service Meeting to discuss and share with offices objectives / strategic goals, etc.
- Attended / participated in Ad Hoc Committee regarding to an open position in Health and Nutritional Agencies 111 for CRE division.
- Communicated / collaborated with PCC, SAC to plan and organize work of activity.

Monthly Report for May:

- Provide health care services regarding to minor injuries, acute / chronic problems of illness, dental complaint, referral and follow up care related to NCD, and health counseling with the total #s of 131 students, staff, and faculty.
- Assisted with 8 clients related to Family Planning Services.
- Provided and maintained medical record, files and log sheets of students, staff, and faculty.
- Communicated with Public Health Staff due to referral clients to the NCD clinic.
- Provided and submitted documents for office medical supplies, assessment plan for Budget Fyn2013
- Follow up meeting with one faculty related to health activity.
- Communicated / collaborated with health staff to provide health care services to the college community.

5A: Provide on-going professional development of faculty and staff.

- Attended the Master Training Development Program related to Substance Abuse and Treatment. (Earned 15 credit hours for renewing my nursing license and a certificate of completion the one week training of MTDP).

On the date of May 30th -31st 2012, Attended the First Aid and Cardiopulmonary resuscitation training, then awaiting to receive the certificate of passing the two days workshops.

Monthly Report for June:

Provided health care services with the total numbers of 186 students, staff, faculty
 Regarding to our medical record Head Ache is the most common for this month of June.
 Assisted with the total numbers 6 clients of students, staff, and faulty related to family planning services.
 Communicated with the family planning coordinator to provided contraceptive method.
 Working of printing documents.
 Received some medical supplies from local vendors
 Provided two health activity for this month.
 Assisted with the total number of 11 students, and staff in clinical bed.

Strategic goal 4: Foster effective communication

- Communicated / collaborated with Student Service Coordinator, Campus Director for processing documents related to office /clinical needs
 Meeting with one faculty related to health activity.
 Received new laptop for student health office

April - June 2012# Visits to Dispensaries

	CC	FMI	KC	PC	NC	YC
M				56		
F				152		
T				208		

April - June 2012# Visits to Sport and Recreation

	CC	FMI	KC	PC	NC	YC
M				1,100		
F				100		

T				1,200		
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April - June 2012 Counseling Activities by Campus
Visits

	CC	FMI	KC	PC	NC	YC
Academic	4				15	
Discipline					0	
Personal					0	
Career					1	
Transfer					8	
Other					4	

April - June 2012 # visits to Peer Counseling

	CC	FMI	KC	PC	NC	YC
Family Planning	4	-	9	-	25	0
Financial Aid	6	-	1	-	0	1
Substance Abuse	1	-	4	-	0	6
Personal	5	-	4	-	1	
Other	24	5	15	-	3	

The Chuuk Site Manager had resigned in June but did not submit her May and June report. Most activities were done mainly from National, Yap, and Kosrae campuses with the exception of Chuuk which report was turned in for the month of April only.

Activities included:

Events:	No. Participants:
1. Kick Butts Day (KBD),	280
2. Go Local Go Cheap, 85	85
3. Risky Behavior	80
4. Stop HIV outreach	1,892
5. Family Planning outreach	322
6. Trained Peer Advisor	24

Other work that we involved in were:

- the Communication Plan Review.

	<ul style="list-style-type: none"> -training of the community peer educators -member of the Kosrae Tobacco Coalition -entertained Chuuk campus newly hired Mika and Lucile to our office work. -member on the student life advisory council -co-spear heading orientation of the Peer Advisor -assist in the Male Welness Center. 	

Strategic goal 3: Create an adequate, healthy and functional learning and working environment

Objectives	Accomplishments	Comments/additional detail
3A: Provide for adequate facilities to support a learning community	Status Report Major Projects By Campus (Maintenance) Chuuk Campus Kosrae Campus FMI National campus Pohnpei Campus Yap Campus	
3B: Provide for maintenance and upkeep of grounds, facilities, and equipment		
3C: Provide for a safe, secure and effective college environment	April - June 2012# incidences reported by campus	

Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	Chuuk Campus SAO 4A : 1 Townhall meeting held for the month of April with approximately 70 students and 6 faculties attending	
4B: Provide communications infrastructure to support communication pathways		
4C: Enhance the college community's ability to communicate effectively	National Campus Health Service: To foster effective communication, continued to prepare and submit Board Report (March 12-May 4, 2012), and monthly (April-June) reports.	

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
5A: Provide on-going professional development of faculty and staff	Chuuk Campus SAO 5A: Attended Staff Development, management council and weekly student services meeting for improvement of services and addressing issues. Summary Major Professional Development Activities by Campus: Chuuk Campus Kosrae Campus FMI National campus Health Service: ·As member of the Staff Development Standing Committee, participated in meetings of the Committee held to plan for activities to be implemented on Staff Development Day (April 3, 2012) and Incentive Award Day (May 9, 2012). This year's Staff Development Day was a joined activity between the National & Pohnpei campuses and was held at the Pohnpei Campus gym. The National Campus Incentive Award Day was held at the National Campus gym. Activities planned for both events were successfully implemented with over 200 people participating in the Staff Development Day and over 100 participating in the Incentive Award Day. ·Participated in the 26th Annual Regional Pacific Basin Family Planning Conference held in Saipan, CNMI from April 25-27. Presentations and Contraception updates were educational and informative.	

	<p>They not only help keep abreast with the latest in Family Planning technology, but also essential in upgrading skills and hence improving the delivery of family planning service and other preventive services offered at the clinic. In addition, the conference also provided an opportunity to earn CE credits towards renewal of my nursing license to enable me to practice in my profession.</p> <p>Sports and Recreation</p> <ul style="list-style-type: none"> • Loatis Seneres is working towards his BA in Education • I attended a work shop on Oceania Sports Education Program(OSEP) in Fiji. To enhance skills and knowledge in teaching our students to become good Administrators, Coaches or Officials. • New hired janitorial lady cleaner. <p>Pohnpei Campus</p> <p>Yap Campus</p>	
5B: Recruit and retain qualified personnel to allow delivery of quality services		
5C: Update personnel policies and procedures to meet on-going human resources needs		

Strategic goal 6: Ensure sufficient and well-managed fiscal resources that maintain financial stability

Objectives	Accomplishments	Comments/additional detail
6A: Enhance new and existing revenue resources to promote growth and increase cost effectiveness		
6B: Diversify resources of the College	<p>Chuuk Campus SAO</p> <p>6B1: Diversified resource by getting 3 COM-Chuuk employees to get CPR training without paying the \$30.00 fee each interested individual pays to get into the program (with RedCross- Chuuk Channel)</p>	

6C: Budgeting and resource allocation	<p>Chuuk Campus SAO</p> <p>6C1: Budgeting resources to repaint our bathroom stalls and over graffiti on campus with maintenance from student activity to maintain and improve our college.</p> <p>6C2: Awarded 6 teams (1st, 2nd & 3rd) winners of Volleyball to encourage and empower them to continue their sportsmanship in the college and the community</p> <p>6C3: Budgeted students get-together to empower and encourage each other, as well as to celebrate those that have achieved and excelled in academics.</p>	
6D: Develop and implement college sustainability plans that will lead to the careful stewardship of natural and man-made resources, saving of revenue, and enhancement of the college experience; serves as a model for the nation		

Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	<p>National Campus Health Service: To promote and increase involvement of the community in the college affairs, activities planned for 2012 COM-FSM Health Fair were implemented in collaboration with government and private agencies/programs including MedPharm Clinic & Pharmacy, Pacific Mission Fellowship, Island Food Community of Pohnpei, AES/CES-Land grant, Pohnpei State Public Safety and Health Service programs including the Non Communicable Disease, TB & Leprosy, STIs/HIV/AIDS, Family Planning, Maternal & Child Health, Immunization, Dental Health and Laboratory Services, Tobacco and Substance Abuse and Mental Health. Over 500 people participated in the event's activities</p> <p>Chuuk Campus SAO</p> <p>7A1: S.A.O involves the community through youth volunteers to draft, implement and launch a Climate Change campaign within Chuuk state for the youth.</p> <p>7A: Collaborating with Attorney General and Public Safety to further educate students/faculties/staffs on Littering Law and safety.</p> <p>7A2: Partner and network with 350.org in learning more and capacity building for Climate change (creating awareness and involving youth</p> <p>Sports and Recreation National Campus</p> <ul style="list-style-type: none"> Organize an annual Fun Walk/Run Activity that involved the community. Over 300 people participated in this event. 	
7B: Enhance and promote		

employment opportunities		
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities	Chuuk Campus SAO 7C1: S.A.C works with Chuuk Women Council on an on-going project (lasting for 1 year) to create and improve opportunities for Women in Business. 7C2: S.A.C works with Micronesian Red Cross-Chuuk Channel on certifying capable individuals for disaster response on CPR.	
7D: Provide Cooperative Extension Services to the community		

Strategic goal 8: Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity

Objectives	Accomplishments	Comments/additional detail
8A: Increase community involvement in college affairs		
8B: Cultivate respect for individual differences, and champion diversity		

Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	National Campus Health Service: Prepared and submitted FY 2010-11 Assessment Report (WS#3); in the process of closing the loop for assessment cycle. To plan and prepare for the next assessment cycle-FY11-12, participated in the Assessment workshops for Staff & Faculty and Student Service - Management Team held on May 11 & May 18 respectively. Participated also in the Pacific Post Secondary Education Council (PPEC) workshop held on campus from May 23-24, 2012. Chuuk Campus SAO 9A1: S.A.C completed surveys for the College from governance to communication in hopes of improving the plans. 9A1: Workstudy students complete their workstudy hours. Ø 4 workstudy students	
9B: Integrate planning, evaluation and resource allocation for continuous improvement		
9C: Increase research and data	Chuuk Campus SAO	

driven decision making	9C1: Finalize SBA documenting and filing for the Culture of Evidence from 2011-2012 records.	
9D: Develop an integrated data system		
9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.		