

2012 1st Quarter Report (October 1st, - December 31st, 2011)

College of Micronesia – FSM - Performance reporting form

Department/Division/Campus:	Instructional Affairs	Period:	October 1 st – December 31 st , 2011
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FSM Strategic Development Plan Goal 4: to allow FSM students to complete postsecondary education to assist in the economic and social development for the FSM.

Mission Statement

Historically diverse, uniquely Micronesian and globally connected, the College of Micronesia-FSM is a continuously improving and student centered institute of higher education. The college is committed to assisting in the development of the Federated States of Micronesia by providing academic, career and technical educational opportunities for student learning.

Values

Learner-centeredness, professional behavior, innovation, honesty and ethical behavior, commitment and hard work, teamwork and accountability

Strategic Goals

The College of Micronesia-FSM, through a cycle of assessment and review, will continuously improve to meet or exceed current accreditation standards and will:

1. Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively;
2. Provide institutional support to foster student success and satisfaction;
3. Create an adequate, healthy and functional learning and working environment;
4. Foster effective communication;
5. Invest in sufficient, qualified, and effective human resources;
6. Ensure sufficient and well-managed fiscal resources that maintain financial stability;
7. Build a partnering and service network for community, workforce and economic development;
8. Promote the uniqueness of our community, cultivate respect for individual differences and champion diversity; and
9. Provide for continuous improvement of programs, services and college environment.

College web site: www.comfsm.fm IRPO web site: <http://comfsm.fm/national/administration/VPA/researchdocs/irpo.html>

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Strategic goal 1: Promote learning and teaching for knowledge, skills, creativity, intellect, and the abilities to seek and analyze information and to communicate effectively

Objectives	Accomplishments	Comments/additional detail
<p>1A: Promote quality teaching and learning-centered behaviors and environments for the six campuses</p> <ul style="list-style-type: none"> • Institutional Priority 2a: Expanding service learning opportunities on all campuses through student organizations and academic courses • Institutional priority 2d: Implementing at least one learning community at each campus per semester • Institutional priority 2e: Revising program and course outlines to reflect learning centered learning approaches. 	<ul style="list-style-type: none"> • 16 students graduated from the UOG Partnership BA in Elementary Ed. program on Dec. 15, 2011. <p>First time graduates for Associate of Science in Public Health – 2 students and Certificate of Achievement in Nursing Assistant – 9 students.</p> <ul style="list-style-type: none"> • 172 students graduated from Kosrae, Pohnpei, Chuuk, Yap and National campuses in Dec. 2011. • 42 students graduated from Kosrae, Pohnpei, Chuuk, Yap and National campuses in July 2011. <p>Curriculum Committee accomplishments</p> <ul style="list-style-type: none"> • Recommended the process for Program Prioritization • Recommended to change an ESL position at Pohnpei Campus to an AFT position • Adopted a rubric to evaluate revised course outlines • Recommended for approval 174 revised course outlines <p>Distance Learning: Dr. Bob Hogan has submitted recommendations for implementation of distance learning at COM.</p>	<ul style="list-style-type: none"> • Pres. Robert Underwood attended the graduation and conferred the degrees for the Partnership BA award. • The revised course outlines now include assessment strategies for each student learning outcome. Each assessment strategy must be used by each instructor teaching the course at least one time during the semester. This will aid in collection of consistent assessment data across all campuses and help insure consistency in how the course is taught. These revised outlines are available on the college website. • Dr. Hogan will return in Jan. 2012, to assist with the strategic plan to implement distance learning, assist in writing policies and procedures, and help in developing the first course (EN 120a) for delivery in summer 2012. Faculty members from FMI, Kosrae, and Pohnpei participated in an experimental online course on how to teach online. The results

Program Prioritization:

The process has been approved by CAC and the President has designated the members of the working group who will be conducting the first review in Jan. 2012.

LRC Activities (Oct. – Dec. 2011)**Programs/Services**

	CC	FMI	KC	PC	NC	YC
Patrons usage	11468	158	1654	1548 7	6892 1	6172
Reserved materials	0	0	0	10	863	54
Materials circulated (all)	424	0	531	1200	4667	2532
Visitors using computers	0	16	1	3	81	7

LRC computer usage (April-June 2010)

	CC	FMI	KC	PC	NC	YC
General application	438	0	239	0	5689	1345
Reference	621	18	681	3244	9832	310
Email	0	0	557	0	3468	624
Technical assistance	10	0	3	613	356	33

LRC Reference Encounters (April-June 2010)

	CC	FMI	KC	PC	NC	YC
Reference encounters	22	7	5	405	24	52

- A Strategic Learning Communities (SLC) workshop was held in the MITC at the National Campus from October 14-17, 2011. Karleen Manuel presented about the Pacific Digital Library at the workshop.

were successful.

- Dir. Of IRPO, DCTE, and DAP have been collecting the data as identified in the process outline. This small group will prepare the information in an easy-to-read format for the first review. The program prioritization process will provide the basis for planning for FY 2014 and the next 5 year strategic plan.

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| | <ul style="list-style-type: none">• Two library instructions were conducted at the Yap Campus on use of library resources and use of selected references.• Five library instructions were conducted at the National campus on the use of the library, use of the OPAC and the use of electronic resources for research.• Lucy Oducado prepared the second narrative and financial report for the Connections to Collections grant and submitted to the IMLS main office in Washington, D.C. in compliance with the grant requirements.• The 21st annual Pacific Islands Association of Libraries, Archives, and Museums (PIALA) was held in Kosrae at the Rose Mackwelung Library from November 14-16, 2011.• The National Campus LRC promoted and exhibited AIDS resources as part of the World AIDS Day activities on December 2, 2011.• The 16th Micronesian Chief Executives' Summit was held in the Rose Mackwelung Library on December 10-12, 2011.• Yap Campus LRC conducted an in-library use survey for Fall 2011 on December 5, 2011.• Chuuk LRC is undergoing renovations to the roof and ceiling. | |
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1B: Make developmental courses an institutional priority	<ul style="list-style-type: none"> Achieving College Excellence (ACE) English and Math courses are on the schedules at all state campuses for fall 2011. 	
1C: Enhance faculty involvement in the college	<ul style="list-style-type: none"> Each faculty member system wide now serves on at least on standing committee. 	

Strategic goal 4: Foster effective communication

Objectives	Accomplishments	Comments/additional detail
4A: Enhance communications pathways	<ul style="list-style-type: none"> CariPac grant project sponsored a week long “Agriculture is more than Farming” camp for high school students June 14 – 18. 	<ul style="list-style-type: none"> Institutional Priority 1a: Promoting linkages with K – 12 and external stakeholders. <p>More than 60 high school students from Pohnpei participated in workshops, fieldtrips, and games during the weeklong camp. The week ended with round table discussions with students, high school agriculture instructors and CRE and Instructional Affairs representatives from the College.</p> <ul style="list-style-type: none"> Institutional Priority 1c: Ensure that all WASC recommendations on communications and governance are met by implementation of the communications and governance policies and plans with emphasis on completing all decision grids for roles and responsibilities and decision making and development of written processes and procedures

Strategic goal 5: Invest in sufficient, qualified, and effective human resources

Objectives	Accomplishments	Comments/additional detail
5A: Provide on-going professional development of faculty and staff	<p>Summary Major Professional Development Activities by Campus:</p> <ul style="list-style-type: none"> Chuuk Campus: Miuty Nokar is finishing his Master’s degree with 2 courses and a final paper left and Dannie Mamangon is finishing his PhD also with 2 courses and the dissertation. National campus: Sylvia Henry is half way finished with her Master’s from SIT. She has spring semester and next summer. 	

	<ul style="list-style-type: none"> • Pohnpei Campus: Stanley Etse is working on the same Master's program as Miuty Nokar and should be finished at the same time 	
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Strategic goal 7: Build a partnering and service network for community, workforce and economic development

Objectives	Accomplishments	Comments/additional detail
7A: Increase involvement of the community in college affairs	<ul style="list-style-type: none"> • FSM Immigration used 4 HTM students to assist with their Regional Conference held Oct. 28-31. • 10 HTM students and 2 faculty members went to Kosrae for a learning experience. • AFT students participated in the World Food Day • 8 apprenticeship students completed the first year requirements. 	<ul style="list-style-type: none"> • Problem statement 1: There is insufficient dialogue and information exchange between external stakeholders and the college in regard to economic and social development needs, program development, service delivery and funding for students and the college • The 10 students had the opportunity to experience what the HTM industry is about as they worked at the Nautilus Resort. The students worked in the restaurant, house keeping, grounds keeping and the front desk.
7C: Develop new and enhance existing programs to meet the changing educational and workforce needs of our communities	<ul style="list-style-type: none"> • AHEC Grant refunded for year 3 at \$328,363. • SAMHSA grant and plan is officially approved and will begin July 2012. • Chuuk CTOP coordinator met with CPUC CEO Mr. David Waite. • CRE and CTOP join program in Local Entrepreneur Training to start in November. • CTOP provided COMET preparation for COM students and community members on Saturdays until COMET administered 	<p>Priority 1b: Promoting the college as a major source of technical assistance for the nation</p> <ul style="list-style-type: none"> • AHEC funding is in jeopardy of being discontinued by the US Congress. Year 3 is okay, but the proposal before US Congress at this time is to cut all funding for AHEC in the next year's budget. • This grant was to have started 2 years ago, but there were problems with the plan and implementation. We have received word from the grant coordinator, that funding will now be made available for start up in July 2012. • Mr. Roger Arnold and Mr. David Waite discussed training opportunities the College could provide for CPUC employees. 2 trainings are planned for spring 2012 in computer operations and management. • 176 people took COMET.

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Strategic Goal 9: Provide for continuous improvement of programs, services and college environment

Objectives	Accomplishments	Comments/additional detail
9A: Improve institutional assessment and evaluation	<ul style="list-style-type: none"> The General Education Assessment data for fall 2011 is in from the state campuses and National campus. This is the third year to collect the same data to establish base line data for math, English writing and science. Analysis will begin during the spring semester. 	<ul style="list-style-type: none"> Institutional priority 2g: Implementing a uniform general education core assessment across all campuses.
9B: Integrate planning, evaluation and resource allocation for continuous improvement	<ul style="list-style-type: none"> Program prioritization to begin in Jan. and then all plans will be linked to the priorities in the Instructional Master plan for integration. 	<ul style="list-style-type: none"> Problem statement 2: Inadequate development, understanding and application of quality standards for an effective student centered learning environment
9e: Enhance decision making and communications at the college through implementation, monitoring and evaluation of the new governance policy and revised standing committee structure.	<ul style="list-style-type: none"> All faculty serve on at least one standing committee. 	<ul style="list-style-type: none">

