

**College of Micronesia – FSM**  
**Cooperative Research and Extension (CRE)**  
**FY 2013 4<sup>th</sup> Quarter Performance Report<sup>1</sup>**  
*July – September 2013*

***Department Response to Self-Identified Issues: Planning Agendas***

Office	Planning Agenda Item	ACCJC Standard	Work Completed & Evidence
CRE	Develop a comprehensive plan to gather and report information for CRE and CES program effectiveness.	<del>IB-3</del> (NEW) Standard I-B3	A database has been developed to analyze on-line reports submitted by agents in the field (09.01) Agent reports are being input and analyzed (09.15)
CRE	To review and update the agreements with COM regarding the administration of land grant programs.	<del>II-D2f</del> (NEW) Standard IV-A <sub>4</sub>	09.15 No action to date – need to discuss with President
CRE	To develop a Procedures Manual and orientation guide for programs under the CRE Plan of Work	IV-A <sub>2a</sub>	09.15 Preliminary draft completed
CRE	To complete review and discussion of the Research and Training Institute as proposed in FSM Sustainable Agriculture Policy	III-B <sub>2</sub> <sup>A&amp;B</sup>	09.10 Proposal sent to Secretariat of the Pacific Community (SPC) Land Resources division for consideration – previous effort included with Michigan state Univ. to submit proposal through grants.gov for funding. Initial discussions held with FSM-R&D and SPC
CRE	To review and revise if necessary the personnel status of all CRE Extension Agents in conjunction with HRO	III-A <sub>1</sub> <sup>A&amp;B</sup>	09-15 all position descriptions, functional responsibilities and a restructuring proposal submitted to HR for review, analysis and comment
CRE	To complete the MOU between Secretariat of the Pacific Community and COM-FSM	IV-A <sub>4</sub>	09-15 Draft MOU reviewed, awaiting new SPC director and appointment
CRE	To complete Program Learning Outcomes for all 6 active and approved CRE Programs	II-A <sub>2</sub> <sup>A</sup>	09-15 Pohnpei Nutrition agents tasked to provide Program Learning Outcomes for the Expanded Food and Nutrition Education Program (EFNEP)
CRE	Within the CRE program we will successfully compete for at least three competitive grants during the fiscal year to complement our regular funds	III-D <sub>3g</sub>	09-15 Two on-going programs a) Resident Instruction for Insular Areas (RIIA) and b) Distance Education Grant (DEG) funds are secure through Aug.31, 2014
CRE	Conduct a Planning and Annual review meeting for all senior CRE administrative and research staff	IV-A <sub>1&amp;5</sub>	09-15 Preliminary announcement sent to State Coordinators and Researchers to meet in Chuuk Dec. 03-05 following the COM-FSM BOR

<sup>1</sup> College of Micronesia – FSM website: <http://www.comfsm.fm/> for additional information contact [rschplanning@comfsm.fm](mailto:rschplanning@comfsm.fm)

# Institutional Effectiveness Indicators Update<sup>2</sup>

## *(dashboard approach)*

NOTE: IRPO will prepare recommendations on what should be reported each quarter, but generally this section is intended to be a quick overview of critical Institutional Effectiveness Indicators related to Students, Human Resources, Finances, Financial Aid, Facilities & Security, etc. **For example (what indicators to report on may vary from quarter to quarter):**

### Institutional Effectiveness Indicators

#### Students

- Enrollment by campus, gender, state of origin, student type, etc.
- Percent of students full time enrolled and earned 12 or more credits
- Average students credits enrolled, attempted and earned
- Percent of students in good academic standing
- Enrollment by genders, state of origin and campus
- Student/faculty ratios
- Student success rates in ACE and General Education Programs
- Student success rates by campus and degree type
- Resident Halls fill ratio
- Average class size
- Tutor and counseling contacts
- LRC usage rates
- Etc.

#### Financial Aid

- Percent of students receiving financial aid
- Percent of students on financial aid suspension
- Percent of students receiving scholarships
- Average financial aid received

#### Financial

- Expenditures by funding sources (ESG, SEG, etc.)
- Expenditures against strategic direction
- Expenditures against cost category

#### Human Resources

- Retention rates for faculty and staff
- Faculty/staff by state of origin
- Percent of filled positions
- Instructional faculty work load
- Student/student services staff ratio

#### Facilities & Security

- Tracking of Total Cost of Ownership against targets
- Summary of security incidents

#### Assessment

- Percent of program reviews completed

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<sup>2</sup> Additional detail may be found on the college website: <http://www.comfsm.fm/> and IRPO <http://www.comfsm.fm/?q=irpo>. For questions contact: [rschplanning@comfsm.fm](mailto:rschplanning@comfsm.fm).