

College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form

Committee or Working Group:	Executive Committee
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Date	Time	Location
April 30, 2019	3:15 -3:40 PM	Board Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy		X	
VPAS	Joseph Habuchmai	X		Rencelly Nelson
VPEMSS	Joey Oducado	X		Presiding
VPIA	Karen Simion	X		Maria Dison
VPIEQA	Caroline Kocel	X		
Dean, Chuuk Campus	Kind Kanto	X		
Dean, Kosrae Campus	Nena Mike		X	No connectivity
Dean, Yap Campus	Lourdes Roboman	X		
Director, Career & Technical Education Center	Grilly Jack	X		
Chair, Management Team	Grilly Jack	X		
President, Faculty/Staff Senate	Alfred Olter		X	
President, SBA	Kenye George	X		
Recorder	Norma Edwin	X		

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to Order; Declaration of Quorum 2. Reading of the Mission Statement 3. Review of Agenda 4. Adoption of Minutes – April 16, 2019 5. Old Business 6. New Business <ol style="list-style-type: none"> a. VPAS <ol style="list-style-type: none"> i. BP 6023 Outside Employment* ii. BP 6024 Nepotism* b. President <ol style="list-style-type: none"> i. Tentative Schedule for Next Board Meeting 7. Miscellaneous 8. Adjournment

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. Call to Order; Declaration of Quorum: Vice President Oducado opened the meeting at 3:15 PM. A quorum was declared. 2. Reading of the Mission Statement: SBA President George read the mission statement. 3. Review of Agenda: <i>Dean Kanto moved and VP Kocel seconded to adopt the agenda as presented. The motion passed.</i>

4. **Approval of Minutes:** *VP Kocel moved and Dean Kantod seconded to adopt the minutes of the April 16, 2019, meeting as presented. The motion passed.*
5. **Old Business** - none
6. **New Business**
 - a. **VPAS**
 - i. **BP 6023 Outside Employment and Activities** – This policy is on the calendar for review. No changes are proposed. The review has been endorsed by HRC. *Director Jack moved and Dean Kanto seconded to endorse the review of BP 6023 Outside Employment and Activities. The motion passed.*
 - ii. **BP 6024 Nepotism** – This is also on the calendar for review. No major change to content; only change in the format proposed to make it easier to cite. Clarification made on application to part-time hires and to exceptions. This, too, has been endorsed by HRC. *VP Kocel moved and Dean Roboman seconded to endorse the proposed changes to BP 6024 Nepotism. The motion carried.*
 - b. **President**
 - i. **Tentative Schedule for Next Board Meeting** – The date for the next board meeting has been moved up to May 8. It will be held in the New Zealand Reading Room at the national campus. The venues for the community meeting and reception are to be determined. President’s designee inquired if TAs for the deans are set. Dean Roboman informed that she submitted a leave request to VPIA. The regents are arriving on Friday, May 3; president’s designee arranged for a group to meet them with mwarmwars.
7. **Miscellaneous**
8. **Adjournment:** *Director Jack moved and Dean Kanto seconded that the meeting be adjourned. The meeting adjourned at 3:40 PM.*

Comments/Upcoming Meeting Date & Time/Etc.:
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- Handouts/Documents Referenced:**
- Draft minutes of April 16, 2019, meeting
 - BP 6023 Outside Employment and Activities
 - BP 6024 Nepotism
 - Board Schedule of Events – May 6-9, 2019
 - Board Agenda – May 8, 2019

College Web Site Link:
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Prepared by:	Norma	Date Distributed:	
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Approval of Minutes Process & Responses:

Submitted by:	ne	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline &

Responsibilities:

1. Adopted minutes of the April 16, 2019, meeting
2. Endorsed review of the following policies:
 - a. BP 6023 Outside Employment and Activities
 - b. BP 6024 Nepotism