

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Executive Committee
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Date	Time	Location
April 3, 2014	2:00pm – 3:00pm	Board Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy		x	
VPAS	Joseph Habuchmai	x		
VPCRE	Jim Currie	x		
VPIA	Karen Simion	x		Acting
VPIEQA	Frankie Harriss		x	
VPSS	Joey Oducado		x	Acting
Dean, Chuuk Campus	Kind Kanto	x		
Dean, Kosrae Campus	Kalwin Kephass	x		
Dean, Yap Campus	Lourdes Roboman	x		
Director, Career & Technical Ed.	Grilly Jack	x		
Chair, Management Team	Jennifer Hainrick		x	
Chair, Council of Chairs	Richard Womack		x	
President, Faculty/Staff Senate	Ross Perkins	x		
President, SBA	Gasma Hadley	x		
Chief of Staff	Universe Yamase	x		Recorder

Additional Attendees:	Director of Maintenance
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to Order; Declaration of Quorum 2. Review of Agenda 3. Adoption of Minutes <ol style="list-style-type: none"> a) March 20, 2014 4. Update from SBA <ol style="list-style-type: none"> I. Teleconference with SBA Counterparts II. Awakening Retreat (Peer Counseling) III. Student Activity Calendar 5. Reports <ol style="list-style-type: none"> a) VPAS <ol style="list-style-type: none"> I. BECA's Study Report Update Presentation

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. Call to Order; Declaration of Quorum- cleared 2. Review of Agenda- cleared 3. Adoption of Minutes <ol style="list-style-type: none"> a) The March 20, 2014, minutes are pending for approval due to insufficient number of

attendance. A motion was approved to adopt minutes electronically.

4. Update from SBA
 - I. President of SBA national campus will be conducting a teleconference with the corresponding SBA officers at each state campus during the second week of April. He solicited the assistance of the campus deans to help inform their campus SBA officers. Deans requested that the President of SBA national campus include them in his communication to the SBA counterparts.
 - II. The awakening retreat information was dismissed since the information has been shared by one of the peer counseling staff during the all-campus meeting.
 - III. The Director of Residential and Student Life tasked the SBA officers to encourage students to be aware of the ongoing student activities on campus and for them to improve the student participation.
5. Reports
 - a) VPAS
 - I. The remaining time of the meeting was spent on the BECA's Study Report Update presentation.

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

- April 3, 2014, agenda
- March 20, 2014, minutes
- Concept Framework Paper

College Web Site Link:

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Prepared by:	COS	Date Distributed:	
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Approval of Minutes Process & Responses:

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Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1. President of SBA national campus will include campus deans in his communication to the campus SBA officers.