

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Executive Committee
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Date	Time	Location
October 2, 2013	11:03 AM	Board Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy	x		
VPAS	Joseph Habuchmai	x		
VPCRE	Jim Currie	x		
VPIA	Mariana Ben Dereas	x		
VPIEQA	Frankie Harriss	x		
VPSS	Joey Oducado	x		Acting
Dean, Chuuk Campus	Kind Kanto	x		
Dean, Kosrae Campus	Kalwin Kephass	x		
Dean, Yap Campus	Lourdes Roboman	x		
Director, Career & Technical Ed.	Grilly Jack	x		
Chair, Management Team	Gordon Segal	x		Vice-Chair
Chair, Council of Chairs	Richard Womack	x		
President, Faculty/Staff Senate	Ross Perkins	x		
President, SBA	Gasma Hadley	x		
Chief of Staff	Universe Yamase	x		Recorder

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to Order; declaration of quorum 2. Review of agenda 3. Adoption of Minutes 4. Reports <ol style="list-style-type: none"> a) VPIA <ol style="list-style-type: none"> i. Adjunct Salary Compensation ii. Scuba Diving Fee b) VPAS <ol style="list-style-type: none"> i. Adjustment of FY 2014 ii. FY 2015 budget preparation 5. Announcements/Miscellaneous 6. Adjournment

Discussion of Agenda/Information Sharing:

President opened the meeting at 11:03 AM.

1. Call to order; declaration of quorum- Cleared
2. Review of Agenda-Cleared
3. Adoption of Minutes- Approved
4. Reports:
 - a) VPIA
 - i. Adjunct Salary Compensation: Board of Regents (BOR) approved adjunct salary, however, adjunct faculty are not satisfied due to a decrease in their compensation
Approach: will create a working group with adjunct faculty and HR
 - ii. Scuba Diving Fee: Business Office has not been charging students the scuba diving fee since Fall 2011. Fee is located in catalog. There has been an oversight of fee approval.
Approach: Have BOR review and approve the scuba diving fee during the December 2, 2013 BOR Meeting in Chuuk State.
 - b) VPAS
 - i) & ii): Both FY 2014 and FY 2015 presented.
Approach: PRC and FC will schedule a joint committee meeting with VPAS to discuss the FY 2014 and FY 2015 Budget as soon as possible
5. Announcements/ Miscellaneous-None
6. Adjournment- VPIEQA moved and VPIA seconded the meeting be adjourned. The meeting adjourned at 12:07pm.

Comments/Upcoming Meeting Date & Time/Etc.:

- Kosrae Dean: asks if special contracts can be utilized, but needs to discuss with VPAS.

Handouts/Documents Referenced:

- EC October 2, 2013 Agenda
- EC September 18, 2013 Minutes

College Web Site Link:

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Prepared by:	COS	Date Distributed:	October 2, 2013
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Approval of Minutes Process & Responses:

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Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:
<ol style="list-style-type: none">1. VPIA will create a working group with adjunct faculty and HR in regards to the Adjunct Salary Compensation2. Scuba Diving Fee will be presented to BOR at its meeting on December 2, 2013 for approval3. PRC and FC will schedule a joint committee meeting with VPAS to discuss the FY 2014 and FY 2015 Budget as soon as possible