

Mar 10, 2025 10:00 AM

President's Conference Room

Welcome: President

Prayer: VPIA

Apologies: VPIEQA on personal leave

Present: President, VPEMSS, VPIA & VPIS.

Yap Campus & FSM-FMI Dean represented by Allentino; CTEC Dean represented by Crystal; Kosrae Campus represented by A/g Dean George; Chuuk Campus represented by A/g Dean Genevy; and VPIEQA represented by Dhiraj.

Additional support: SBA Presidents of NC & Yap; EO; and A/g Director of Student Life.

Mission Statement: Student Rep from Yap Campus to recite.

Agenda: Moved to be adopted as is by VPIS. Seconded by VPIA. **Carried.**

1. Approval of Previous Meeting Minutes:

- **Discussion:** Dr. Theresa emphasized that standing committees should uphold their due diligence and avoid excessive deferrals regarding backlogged policies.
 - **Motion:** VPIS moved to approve the minutes from the last EC Meeting held on 27 November 2025 with the proposed changes (to italicize and bold the *notes*).
 - **Seconded:** VPIA
 - **Outcome:** Carried.
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2. Policy Review & Approvals:

BP No. 5801 - Naming Opportunity of Facilities and Programs

- **Discussion:** No major changes, except for minor verbiage adjustments.
- **Motion:** VPIS motioned to leave the policy as is.
- **Seconded:** VPIA
- **Outcome:** Carried.

BP No. 7000 - Emergency Response Plan

- **Discussion:** Several changes were proposed, including:

- Changing the VPAS to VPIS for emergency command.
- Adding the VP for IEQA.
- Correcting the title of "Director of Facilities and Maintenance."
- Correcting "campus dean" and "or the President's designee."
- **Motion:** VPIS motioned to leave the policy as is.
- **Seconded:** VPIA
- **Outcome:** Carried.

BP No. 7003 - COM-FSM Facilities Use Policy

- **Discussion:** Proposed to defer this policy until after BP No. 7005.
- **Motion:** Deferred for future review.

BP No. 7002 - COM-FSM Vehicle Policy

- **Discussion:** Suggestions/proposals to update the language.
- **Motion:** VPIA seconded the proposals.
- **Outcome:** Carried.

BP No. 7005 - Physical Resources Contingencies Fund

- **Discussion:** Proposed to remain as is with no changes. Request made for EC to endorse the policy and ensure funds are allocated for College facilities.
- **Motion:** Motion to approve.
- **Outcome:** Carried.

BP No. 7003: Facilities Use Policy

- **Discussion:**
 - **Facilities Use Rate:** Refer to the proposed Excel sheet by VPIS.
 - **Additional Chairs:** Any extra chairs brought into the room will incur a charge.
 - **Indirect Cost:** It goes to facilities usage as is the purpose of the grant.
- **Recommendation:** VPEMSS suggested the creation of a sub-committee to further address proposed fees.
- **President's Input:** Agreed with VPEMSS, suggested VPIS collaborate with EC members to address fee concerns.
- **Motion:** VPIS motioned to approve BP No. 7003 with proposed changes and recommendations.
- **Seconded:** All members.
- **Outcome:** Carried.

3. Budget Update:

- **Discussion:**

- The FSM President's budget pre-presentation from the College was held on 7 March at his office.
 - Another budget (FY2026) presentation to the FSM VP occurred on 10 March at 1 PM, addressing a 5% cut to the FY2025 budget. This provides an opportunity to reassess operations to maintain quality education across all campuses.
 - **Outcome:** Emphasis on remaining agile and innovative.
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4. Policy Review & Updates:

BP No. 5604: Equipment Policy

- **Discussion:** VPIS recommends leaving as is for IA's department.
- **VPEMSS Input:** Suggested relocating this policy to Chapter 3 (VPIA) due to the lack of rental monetary amounts.
- **Motion:** VPIA seconded.
- **Outcome:** Carried.

BP No. 5605: Vehicle Policy

- **Discussion:** VPIS noted that BP No. 5605 is superseded by BP No. 7002.
- **Motion:** VPIS motioned to delete BP No. 5605.
- **Seconded:** VPIA
- **Outcome:** Carried.

BP No. 1221: Board Committees

- **Discussion:** Verification of PL 79-14 needed. VPEMSS recalled the inclusion of non-regents in committees (e.g., Chuuk Land sub-committee).
- **President's Suggestion:** EC members to find the necessary information and forward via email to move this policy forward with no delay so it is presented to the Board in April.
- **Motion:** VPEMSS moved to table the policy until it is verified and revisited at the final EC meeting.
- **Outcome:** Carried.

BP No. 1440: Investment Policy

- **Discussion:** VPIS proposed to table it for further verification (e.g., amount and year).
- **Clarification by VPEMSS:** Will this go through the Finance Committee? (Yes).
- **President's Response:** Ensure policies are reviewed by the appropriate committees.
- **Motion:** Table until further verification and bring back to the final EC meeting.
- **Outcome:** Carried.

BP No. 1540: FSM Fisheries and Maritime Institute

- **Discussion:** VPIA motioned to table until the next EC meeting due to pending comments from FSM-FMI campus.
 - **VPEMSS Input:** Policy is straightforward and should be endorsed by the EC for presentation at the April BOR meeting.
 - **VPIS Inquiry:** Which committees will review this policy? (As it deals with the FSM-FMI Campus, it should be discussed by the IA Department with the assistance of Dean Lourdes.
 - **Outcome:** Tabled until the next meeting.
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5. Additional Policy Reviews:

BP No. 2000: College Catalog Policy

- **Discussion:** Updates to the online catalog, changing the link to “edu.fm”.
- **Motion:** VPIS moved to endorse with minor changes.
- **Seconded:** VPEMSS
- **Outcome:** Carried.

BP No. 2100: Communications Policy

- **Discussion:** VPEMSS recommended creating a working group to amend the policy.
 - **President’s Input:** Recommends IEQA to address this prior to the April 2025 BOR meeting.
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6. HR Policies:

- **Discussion:** HR policies have been shared with the HR committee but not yet reviewed.
 - **Action:** President tasked EO and HR Consultant to move these policies through relevant committees for the next EC meeting.
 - **VPEMSS Input:** BP No. 6017 should be listed under Old Business on the BOR agenda.
 - **Outcome:** EO to move it to the appropriate agenda area.
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7. Academic Policies Review:

BP No. 3109: Academic Suspension

- **Discussion:** Change “Director” to “Dean” and clarification needed on “two enrolled semesters” (consecutive or with a gap).

- **Motion:** VPIA motioned to table for further input and preparation for the final EC meeting.
- **Outcome:** Carried.

BP No. 3106: Academic Standing Policy

- **Discussion:** Two revisions suggested: typographical error and deletion of the last sentence.
- **Motion:** Same motion as BP No. 3109.
- **Outcome:** Carried.

BP No. 3108: Academic Probation

- VPIA provided EC the same motion as the above policies (BP Nos. 3106-19)
 - **Motion:** Motioned and seconded, therefore carried.
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8. Other Policies under Review:

- **BP Nos. 4001, 4100, 4002 & 4200** (including BP Nos. 4202 & 4206, though not listed, are impacted by the policies under review).
- **VPEMSS Update:** Policies endorsed by the RARC committee and now with CAC. VP Joey assures that these will be ready for review at the next EC meeting and presentation at the April BOR meeting.

9. Miscellaneous:

- Final EC Meeting is scheduled for **24 March 2025 at 10am.**
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Meeting Adjourned at 12:11pm.