

**College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form**

**Committee or Working Group:** Planning and Resources Committee

<b>Date:</b> September 07, 2009	<b>Time:</b> 10:15 a.m.	<b>Location:</b> Pres. Conf. Room
<ul style="list-style-type: none"> <li>▪ Joseph Habuchmai, VPAS</li> <li>▪ Jean Thoulag, VPIA</li> <li>▪ Ringlen Ringlen, VPSS</li> <li>▪ Jim Currie, VPCRE</li> <li>▪ Rencelly Nelson, Dir/HRO</li> <li>▪ Eddie Haleyalig, Dir/FAO</li> <li>▪ Jimmy Hicks, Dir/IRPO</li> <li>▪ Danny Dumantay (Juvilen M)</li> <li>▪ <i>Sinobu Lebehn, Secretary</i></li> </ul>	<ul style="list-style-type: none"> <li>▪ Spensin James, President</li> <li>▪ Francisco Mendiola, Dir/FM&amp;S</li> <li>▪ Joey Oducado, A.Dir/OAR</li> <li>▪ Norman Edwin, Ass't to Pres.</li> <li>▪ Sue Caldwell, Dir/LRC</li> <li>▪ Jimmy Hicks, Dir/IRPO</li> <li>▪ Reedson Abraham, Dir/Stud. Life</li> <li>▪ Penny Weilbacher, Dir/PC</li> </ul>	<ul style="list-style-type: none"> <li>▪ Martin Mingii, ASA</li> <li>▪ Joe Saimon, Dir/DCR</li> <li>▪ Gordon Segal, Dir/IT</li> <li>▪ Kalwin Kehpas, Dir/KC</li> <li>▪ Lourdes Roboman, Dir/YC</li> <li>▪ Mathias Ewarmai, Dir/FMI</li> <li>▪ Joakim Peter, Dir/CC</li> <li>▪ John Haglelgam, FSS Rep.</li> <li>▪ Xavier Yarofmal, FSS Rep.</li> <li>▪ Joe Villazon, Ext. Stakeholder</li> <li>▪ Marcus Samo, Ext. Stakeholder</li> </ul>

**Additional Attendees:** William Haglelgam & Raleigh Welly

**Agenda/Major Topics of Discussion:**

- Call to Order
- Performance Base Budgeting
- Adjournment

**Discussion of Agenda/Information Sharing:**

- ✓ Call Meeting to Order  
VPAS called the meeting to Order and acknowledged all the members present.
- ✓ Review of Agenda  
Committee adopted discussion of the agenda
- ✓ Minutes from Last Meeting  
Review of the Minutes was tabled for next meeting.
- ✓ **Performance Base Budgeting**  
Before he opened the floor for discussion, the chairman briefed the committee on the accomplishments of the Ad Hoc Committee on Streamlining. Discussion of the agenda commenced with Chairman announcing that beginning Fiscal Year 2011, COM will begin with Performance Base Budgeting. Jimmy Hicks updated the committee on his leadership profile workshop and gave a presentation on the process in reporting Performance Based Budget. The members reviewed Hicks' data and discussed more on how formulate

outcomes, objectives, activities, output measures in PBB reporting. Hicks informed the members that since the assessment and improvement plan development is completely tied in to Performance Base Budgeting, there is no need to develop anything new but only to implement it and develop specific outcome measures, or agreed upon outcome quantities. Hicks asked the member to submit new generated assessment plans and reports as soon as Friday. President supported the performance based budgeting and underlined advantages of performance based budgeting. President further reminded all members that everything must be incorporated in the budget two weeks prior the Board of Regents meeting in December 7, 2009. He reported a shortfall of approximately \$250,000.00 this Fiscal Year 2009 Budget and advised the members to prepare their budgets based on actual to avoid budget shortfall.

✓ Adjourned: Chairman Habuchmai thank all the members present and closed the meeting at 12:15 p.m.

**Comments/Upcoming Meeting Date & Time/Etc.: Next Meeting will be set up by VPAS**

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**Handouts/Documents Referenced:**

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**College Web Site Link:**

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**Prepared by:**

Sinobu lebehn

**Date Distributed:**

**Approval of Minutes Process & Responses:**

**Submitted by:**

**Date Submitted:**

**Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:**

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			