

Name:

Date:

What prompted you to apply to our company?

What are some of the things that you value in an employer?

How would you describe your work style and your work ethic?

How do you continue to stay current with trends in your field?

What have you done in the last year to continue your learning/education?

If you had only one word to describe yourself, what would it be? Why?

What challenges do you foresee in this type of job and how would you overcome them?

What are the clues you have come to recognize you are under too much stress?

Would you feel comfortable with us contacting your Boss(es)? Peers? Subordinates? Customers?

What do you think they (above) would say about you?

Describe an instance when you had to overcome a difficult situation. How did you do it?

What do you like most about your current position? Why? What do you like least? Why?

When did you last receive feedback at work that made you feel proud? When did you receive criticism that upset you?

Describe a situation where multi-tasking was necessary to complete a specific goal. How did you feel about that situation?

Do you have any specific salary requirements?

What resources do you use to manage your time? May we see it in a follow-up interview?

What is your motivation to succeed?

What do you need your next employer to provide for you to succeed?

Rate yourself in the following areas:

*1 being weak, 10 being strong*

Organization Skills: \_\_\_\_\_ Interpersonal Skills: \_\_\_\_\_

Creative Thinking: \_\_\_\_\_ Technical Skills: \_\_\_\_\_

Analytical Thinking: \_\_\_\_\_ Time Management Skills: \_\_\_\_\_

What have you done in the last year to improve the weakest of the above skills?

