

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Senior Leadership Team (SLT)
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Date: 14 September 2023	Time: 3pm	Location: OP Conf. Rm.
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Members Present: PRESIDENT Dr. Theresa VPEMSS Oducado VPIA Ehmes VPCRE Young-Uhk A/g VPIEQA Helieisar	Members Absent: VPAS Comptroller • Both on duty travel (CHK, YAP & GUAM)
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Additional Attendees:	EA to the OTP
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Agenda/Major Topics of Discussion: Presidents' Award Ceremony, Yap Campus Lease, & Draft policies for the BOR meeting next week.
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<p>Discussion of Agenda/Information Sharing:</p> <ul style="list-style-type: none"> • Brief welcome remark by President. • VPIA opened the meeting with a prayer. <p>President</p> <ul style="list-style-type: none"> • Suggested: One Friday a semester: 3-5pm: Everyone cleans the campus. Select the dates and share with the college. • Asked: When a COMFSM employee dies please let the President know ASAP as well as the funeral arrangements as soon as they are confirmed. A CEO must make every effort to pay the College's respects to the family in person. • Review of the draft policies. VPs to clean the draft policies, transfer to the BP template and provide to EA for upload. • Draft the resolutions for Board endorsement: e. G. Presidents' dinner and awards for November 23, 2023. Directive in the resolution to approve OTP costs towards the dinner. • Biggest worry is the budget and the sustainability of the College. • The BOR felt that sometimes in the past, what they were told were only the good things - were not cognizant of the issues that the College was facing. They want this to change. • Will be presenting on where the SP is going based on the SWOT analysis. • Reported on her brief visit to CTEC today and witnessed a lot of areas on campus that are in need of major improvements. <p>VPIA</p> <ul style="list-style-type: none"> • Newsletter involving divisions under the IA is now in draft form and is being shared to the SLT folder (under VPIA)

- Also working with Marleen to see how they can link the proposed objective to the IA mission. Shared in the draft newsletter
- Updates on the curriculum committee is re-structuring the membership to include leaders for each cert. & acad. programs - to lead in the assessment and write up of the summary.
- Currently working with IEQA to form the assessment committee to review the most recent program reviews - members have been identified.
- Working with campus deans to compile their BOR reports. Final copy will be completed by today.
- Concerns and issues to share (FMI campus) over the part time Fiscal Officer position. Spoke to the relevant people including the current FO. What was shared was not positive and not favorable, where the FSM-FMI dean is concerned.
- President's concern: Who makes the decisions about how the money is allocated?
- VPEMSS' concern: Compile the allegations against the dean and launch an investigation. This is a serious matter. Not only are the employees complaining, but the cadets are as well.
- VPCRE's support: Investigate the matter. Best to come up with the team to investigate and recommend to the President their findings.
 - Recommendation by SLT: VPIA and VPEMSS to work today to investigate this grave matter.

VPIEQA

- Participated in an accreditation webinar with ACCJC on the newly adopted 2024 accreditation standards. The highlights were that they shifted from 120 standards (incl. substandards) to now only 30 standards in total. Shifted from writing about processes and focus on equitable outcomes aligned with missions. Shifted from 300 pages to 100 pages on the ICER reports; removed quality focused essays. Another similar webinar next month - open to those interested.
- Met with the assessment team. Finally moving forward with reviving terms of reference. Reached out to all VPs for their recommendation. Moved forward with the TOR and revising program reviews to improve the Bachelor degree programs. The team will also be reviewing the assessment plan for everybody.

VPEMSS:

- Compliance. Received the title for recertification and will remain eligible until Sept. 2028. Completed the survey 37 days before the deadline reporting statistical data on campus in the suggested area.
- Will report on the students' enrollment starting with summer and the fall.
- Question posed by VPIEQA: What level of access does the Registrar have on SIS? Full access is with OIE. Access request, as per protocol, goes through OIE.

VPCRE:

- Regular monthly meetings to be kept updated on college matters, especially policies. Wants CRE involved on the Assessment Committee. Encouraged his team to be more involved in activities.
- Will be attending a meeting in October in Arizona. Funding opportunities as well as the Western regions in the U.S. to be more active, where extension and research are concerned.
- A Land Grant rep was sent to KSA to discuss aquaculture. The KSA government is willing to provide land for an aquaculture facility in-state. Need workers - researchers. He will meet with them to gauge their willingness to commit.

- Found someone from the Univ. of Guam to provide advice and training to the CRE team in Kosrae.
- Vacant position: Accounting Position (Accountant III to tend CRE's needs at the B.O.) VPCRE requested the endorsement of the SLT. VPEMSS moved to endorse. VPIEQA seconded. Motion carried.

Meeting adjourned at 5pm.

Comments/Upcoming Meeting Date & Time/Etc.:

Wednesday, 3 October 2023 @ 3pm

Handouts/Documents Referenced:

College Website Link:

Prepared by:

Lisa N Dereas

Date Distributed:

4 Oct 2023

Approval of Minutes Process & Responses:

Submitted by:

Lisa N Dereas

Date Submitted:

4 Oct 2023

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1.

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			