

**College of Micronesia – FSM  
Minutes Reporting Form**

<b>Meeting Group:</b>	Cabinet
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<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
2021/02/02	3pm Pohnpei time	National campus + Zoom

**Summary of Recommendations with Suggested Timeline & Responsibilities:**

- Business Office to determine amounts for reimbursements – February 16, 2021
- Student Services to provide enrollment list for spring 2021
- IT to submit list of equipment and accessories – February 16, 2021

**Members:**

<b>Titles/Representative</b>	<b>Name</b>	<b>Present</b>	<b>Absent</b>	<b>Remarks</b>
Acting President / VPIA	Karen Simion	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
VPEMSS	Joey Oducado	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
VPAS	Joe Habuchmai	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
VPIEQA (via Zoom)	Caroline Kocel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	S.Suliol attended as proxy

<b>Additional Attendees:</b>	
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Agenda:  
Review proposal to increase height of tower for radio antennae and add wifi antennae for CTEC community  
Discuss proposals to spend HEERF I and II funds.

**Agenda/Major Topics of Discussion:**

Proposal to increase height of tower for college radio antennae and add wifi antennae would strengthen communication abilities for COVID-19 and other announcements from the college as well as expand the boundaries of wifi access around CTEC. VPEMSS made a motion to endorse; Dir. IT seconded the motion, and cabinet voted unanimously to endorse the proposal.

There are still large amounts available from HEERF I and II funds. Student portion is another \$1.8m and the second award for the institution is \$4.9m. The college needs to spend the remaining \$1.8m from HEERF I.

- Reimburse the college for hazard pay from first lock down
- Reimburse college for lost revenue in the residence hall and dining hall
- Reimburse college for paying student's way home during first campus closure
- Reimburse college for additional security and overtime
- Compensate faculty for training from CANVAS
- IT to put together list of all equipment, computers, and accessories to upgrade all campus labs and classrooms for online learning.
- Invite Pohnpei students to stay in residence halls during the week at modified rate (to be determined by Business Office)
- HEERF II Student Portion (\$1.8m) Disburse the same as first time – prioritizing Pell Eligible students; according to credits taken; enrolled spring 2021. Student Services to provide official enrollment list.

**Comments/Upcoming Meeting Date & Time/Etc.:**

Next meeting: Feb. 16, 2021 3:00pm

**Handouts/Documents Referenced:**

- [CRRSAA HEERF II Section 314\(a\)\(1\) Frequently Asked Questions](#) (January 14, 2021)
- [CRRSAA HEERF II Section 314\(a\)\(4\) Frequently Asked Questions](#) (January 14, 2021)
- [HEERF I and HEERF II Comparison Fact Sheet](#) (January 14, 2021)
- [Required Notification of Endowment Excise Tax Paid Form](#) (January 14, 2021)
- <https://www.dropbox.com/s/6fvxr0s7mtbsn33/20210201%20Equity%20x%20Equipping9>
- <https://www.dropbox.com/s/r0virz4avmgu267/20210202%20VPIEQA%20CARES%20A>

**College Web Site Link:**

<b>Prepared by:</b>	K.Simion	<b>Date Distributed:</b>	04/06/20
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**Approval of Minutes Process & Responses:**

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<b>Action by President:</b>				
Item #	Approved	Disapproved	Approved with conditions	Comments