

**College of Micronesia – FSM
Committee Minutes Reporting Form**

Committee or Working Group:	Cabinet
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Date:	Time:	Location:
May 7, 2019	8:37 -9:10 AM	Board conference room

Members Present:				
Members:	Name:	Present:	Absent:	Remarks:
President	Joseph Daisy	x		
VPAS	Joseph Habuchmai	x		
VPEMSS	Joey Oducado	x		
VPIA	Karen Simion	x		
VPIEQA	Caroline Kocel	x		
Recorder	Hadleen Hadley	x		Norma
Additional Attendees				

Agenda/Major Topics of Discussion:
1. Briefing for May 9 board meeting.

<p>Discussion of Agenda/Information Sharing:</p> <ol style="list-style-type: none"> 1. President Daisy opened the meeting at 8:37 AM; a quorum was declared. Since the board meeting has been moved up, Cabinet was convened for a briefing prior to the board meeting. 2. Updates: <ol style="list-style-type: none"> a. Board of Regents – The board met on May 1, 2019, and declared the Pohnpei regent seat vacant. This will be communicated to the leadership. Need to check whether the regents will participate in the upcoming summit. b. Trip Report – President reported the following from his recent trip: A change in administration at McREL; search underway for new director. He mentioned criticism of the head office in Denver for not being sensitive to island culture. PREL is dividing into two regions – Hawaii and the Marshall Islands and FSM, Palau, Guam, and Saipan, with UOG as the center for the second group. President Daisy has met the new UOG President who proposed opening campuses on all islands. The AACC conference focused on the higher education re-authorization act; and the unlikely agreement between the republicans and democrats. He’s not sure where USDE is heading. ACCJC recently went through their review with USDE. During the ACCJC conference, they learned there’s no need to move to the senior commission when adding another baccalaureate degree. The self-study process has been streamlined as well as the substantive change process. Dr. Daisy shared with Dr. Winn on the board’s action to declare the Pohnpei seat vacant thereby removing the threat of sanction. This will be addressed in the mid-term report. 3. May Board Meeting: President reiterated the need for reports to the board to stay on script; pick one or two highlights. VPAS to focus on facilities with Comptroller reporting on financial matters. VPEMSS to highlight students. VP Oducado reported 99.53% capture rate for Pell Grant. Everywhere enrollment is down; we need strategies for recruitment/broaden ways to increase number of students without negative effects on the college. VPIA to report on ACCJC changes. Deans’ reports should highlight impact on students which results in student success. Director Jack to report on becoming an ETA testing center, Dean Kanto on reinstatement of the trial counselors program. VPIEQA to report on graduation rate; highest ever and approaching stretch target; and other ISS scores. She should also provide the board with brief summary of what ISS are and its importance and explain stretch targets. Also to be reported, letter from
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Japanese Shipping Company praising FMI graduates compared to other recruits, Okeanos recruiting our students, and update on the Embassy project.

- 4. **Miscellaneous:** Commencement preparation in progress. UOG rep will attend commencement; 9 to graduate from the last UOG program. All expected to attend board reception. The community meeting will be held at CTEC. A special Cabinet meeting to be held on Thursday to review incentive awards.
- 5. **Adjournment:** The meeting adjourned at 9:10 AM.

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

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College Web Site Link:

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Prepared by:

Norma Edwin

Date Distributed:

Approval of Minutes Process & Responses:

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Submitted by:

Date Submitted:

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1.

Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:			
Approved with conditions:			
Disapproved:			