

**College of Micronesia – FSM
Committee Minutes Reporting Form**

Committee or Working Group:	Cabinet
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Date:	Time:	Location:
September 24, 2018	1:00p – 1:57p	Board’s conference room

Members Present:				
Members:	Name:	Present:	Absent:	Remarks:
President	Joseph Daisy	x		
VPAS	Joseph Habuchmai	x		
VPEMSS	Joey Oducado	x		
VPIA	Karen Simion	x		
VPIEQA	Shaun Suliol	x		-serving as Acting VPIEQA

Additional Attendees:	Roselle Togonon (Comptroller);Rencelly Nelson (Director, HRO) Hadleen Hadley(recorder)
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Reading of the Mission Statement <i>“The College of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic and career & technical educational programs characterized by continuous improvement and best practices”</i> 2. Call to Order; declaration of quorum 3. Review of Agenda 4. Adoption of Minutes 5. Old Business 6. New Business <ol style="list-style-type: none"> a. Debriefing - Board Meeting b. Oversight Hearing at FSM Congress 7. Adjournment

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. President called the meeting to order 1:05p and read the mission statement. 2. Cabinet reviewed and adopted the agenda. 3. Adoption of Minutes <ol style="list-style-type: none"> i. VPIA moved that Cabinet approves the minutes of September 14, 2018. The motion carried and the minutes were adopted as presented. 4. There were no reports on “Old Business”. 5. New Business <ol style="list-style-type: none"> a. Debriefing - Board Meeting <ol style="list-style-type: none"> i. The next Board of Regents meeting will be held in Guam the first week of December. It is hoped that the Board can have its development activity during the meeting in Guam. The request for proposal for Board Training and Development Program closes today.

<ul style="list-style-type: none"> ii. For consistency and accuracy, comptroller will be the one presenting the college's financial report to the Board at its meetings. iii. The overall consensus of shared thoughts from Cabinet regarding the Board meeting in Chuuk was that the meeting went well; caliber of reporting was very good; the presentations were very good; presence of student body association at the Board was a good thing; it would also be good to have presence of faculty/staff senate in Board meetings. President lauded everyone's efforts and contribution to a successful Board meeting. iv. The community meeting was one of the best the college has held.
<ul style="list-style-type: none"> b. Oversight Hearing <ul style="list-style-type: none"> i. There will be an oversight hearing with Congress on Wednesday, September 26, 2018 at 1:30pm. President, VPAS, VPIEQA and Comptroller will attend on behalf of the college. ii. President Daisy shared his response letter to FSM Vice President George's letter.
<p>6. Meeting adjournment VPAS moved and VPEMSS seconded that Cabinet meeting be adjourned. Motion passed and the meeting adjourned at 1:57 p.m.</p>

Comments/Upcoming Meeting Date & Time/Etc.:
<ul style="list-style-type: none"> ▪ The next Board meeting will be during the first week of December in Guam ▪ There will be an oversight hearing with Congress on Wednesday, September 26, 2018 at 1:30p

Handouts/Documents Referenced:
<ul style="list-style-type: none"> • Agenda • Minutes of September 14, 2018

College Web Site Link:
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Prepared by:	Hadleen Hadley	Date Distributed:	9/27/18
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Approval of Minutes Process & Responses:
▪ Minutes were electronically voted on, cabinet approved to adopt the minutes

Submitted by:	Hadleen Hadley	Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:			
<ol style="list-style-type: none"> 1. Agenda was adopted as presented 2. Cabinet adopted the minutes of September 14, 2018 3. Comptroller will be the one presenting the college's financial report to the Board at its meetings 4. President, VPAS, VPIEQA and Comptroller will attend the oversight hearing with Congress on Wednesday, September 26, 2018 5. Meeting adjourned at 1:57pm 			
Action by President:	Item numbers:	Date:	Comments/Conditions:
Approved:	1-10	9/24/18	
Approved with conditions:			

Disapproved:			
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