

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Cabinet
------------------------------------	---------

Date	Time	Location
May 8, 2015	9:00AM-10:00AM	President’s Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy	x		
VPAS	Joseph Habuchmai	x		PROXY
VPCRE	Jim Currie	x		
VPIA	Karen Simion	x		
VPIEQA	Frankie Harriss	x		PROXY
VPSS	Joey Oducado	x		
Chief of Staff	Universe Yamase	x		Recorder

Additional Attendees:	Director of Human Resources Office
------------------------------	------------------------------------

Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> I. April 10, 2015 2. Old Business <ol style="list-style-type: none"> I. Chuuk April 29-30, 2015, Board Meeting Debriefing 3. New Business <ol style="list-style-type: none"> A. VPCRE <ol style="list-style-type: none"> I. Request to approve AP No. 5608, Procedure to Provide Incentives for the Securing of Grant Funding

Discussion of Agenda/Information Sharing:
<ol style="list-style-type: none"> 1. Approval of Minutes <ol style="list-style-type: none"> I. April 10, 2015- VPSS motioned to endorse the minutes with any changes and/or corrections that were sent electronically. VPCRE seconded. Cabinet approved the minutes. 2. Old Business <ol style="list-style-type: none"> I. Chuuk April 29-30, 2015, Board Meeting Debriefing- The cabinet members reflected on the board meeting that was held on Chuuk. Concerns from the Chuuk community were discussed at length. Plans and actions to address these concerns were shared. The next Board of Regents meeting will be in August 6-7, 2015 in Pohnpei.

3. New Business

A. VPCRE

I. Request to approve AP No. 5608, Procedure to Provide Incentives for the Securing of Grant Funding- VPIA motioned to adopt the Administrative Procedure No. 5608. VPSS seconded the motion. Cabinet approved. VPCRE will work with COS to set up an account at the Business Office for this purpose.

Comments/Upcoming Meeting Date & Time/Etc.:

- July 13-15, there will be ACCJC workshops held in Honolulu in which writing team leader will attend.
- August 4-5, 2015 is the governance summit. August 6-7, 2015 is the Board of Regents Meeting.
- President's Secretary will work with respective campuses to submit names of individuals, actively participating on standing committees, who will attend the college summit.

Handouts/Documents Referenced:

- April 10, 2015, cabinet minutes
- May 8, 2015, cabinet agenda
- VPCRE's Administrative Procedure No. 5608, Procedure to Provide Incentives for Securing of Grant Funding

College Web Site Link:

-

Prepared by:

COS

Date Distributed:

Approval of Minutes Process & Responses:

-

Submitted by:

COS

Date Submitted:

May 28, 2015

Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1. VPCRE will work with COS to set up an account at the Business Office for the Incentives for Securing Grant Funding.

