

**College of Micronesia – FSM
Committee (Working Group) Minutes Reporting Form**

Committee or Working Group:	Cabinet
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Date	Time	Location
March 16, 2015	8:00AM-8:30AM	President's Conference Room

Members	Name	Present	Absent	Remarks
President	Joseph M. Daisy	x		
VPAS	Joseph Habuchmai		x	Sick
VPCRE	Jim Currie	x		
VPIA	Karen Simion	x		Acting
VPIEQA	Frankie Harriss			Recuse
VPSS	Joey Oducado	x		Acting
Chief of Staff	Universe Yamase	x		Recorder

Additional Attendees:	
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Agenda/Major Topics of Discussion:
<ol style="list-style-type: none"> 1. Call to order; declaration of quorum 2. Review of agenda 3. Report <ol style="list-style-type: none"> A. President <ol style="list-style-type: none"> I. Educational Leave

<ol style="list-style-type: none"> 1. Call to order; declaration of quorum-cleared 2. Review of agenda-cleared 3. Report <ol style="list-style-type: none"> A. President <ol style="list-style-type: none"> I. Educational Leave- An educational leave request submitted by VPIEQA was discussed. A motion to approve request was voiced by VPSS, and VPIA seconded. Cabinet approved.

Comments/Upcoming Meeting Date & Time/Etc.:
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Handouts/Documents Referenced:
▪ Letter of request was handed out by president

College Web Site Link:
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Prepared by:	COS	Date Distributed:	March 18, 2015
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Approval of Minutes Process & Responses:

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Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

1.
