

Information Sharing

Director for Kosrae Campus:

Sharing (August 16, 2011)

- Late registration and course add/drop continues until Friday this week. At the time of this writing, enrollment is 195 FTE and 253 headcount. The campus director took part in the orientation and registration with remarks.
- This year's President's Retreat will receive the high number of participants from Kosrae Campus. Ten staff from all departments will attend the retreat.

Director for FSM-FMI:

1. A visit from the Japanese purse seine fishing boats association resulted in the recruitment of 4 FMI graduates to be placed on the association's boats soon. As of this writing the documents required of the four have already been submitted and are now awaiting their call from the association.
2. The program review for the Safety Courses has already been done and the review of the Watchkeeping Course program is on-going. It is hoped to be completed by the end of the month.
3. The following courses will start to be offered this Fall and onward, thus completing the general education core requirements for our courses:
 - (a) CA 100 Computer Literacy
 - (b) MS 104 Technical Mathematics
 - (c) EN 123 Technical Communications
4. Registered for the Fall Semester are 24 returning students, or the 2nd-year students, and 31 new students, or the first-year students, for now a total of 55 students. By majors, we have 8 second-year and 9 first-year students taking up Navigation; 11 second-year and 11 first-year students taking Marine Engineering; and 5 second-year and 11 first-year taking fishing technology. We now have nearly a full house.

Director for Chuuk Campus

- As of the writing of this update, our staff informed me that our enrollment is 483 student headcount with 5,294 credit count.
- We have started classes today with continuing add and drop with late registration.
- It seems that the department of education is not going to send us in service students for this semester. They are planning to better organize the participants of their staff development programs and start them out next semester, spring.
- The president of the Senate asked us about copies of the resolutions passed by JEMCO that are related or addressing the Chuuk prominent site issue and general infrastructure development directions. The last call that I received from their legal counsel indicates that a resolution is in the work on the matter.
- Missing from last report. The campus held its annual staff development day and awards for faculty and staff. Specific names of individuals recognized will be sent.
- Of note, the two instructors from our math and science division who are on PhD and Masters Programs presented very interesting research findings on their ethno- mathematics research. We hope to develop these research projects into published Curriculum material.
- I will start my staff development leave of absence this Wednesday. And Acting Director designation from the President's Office is forthcoming.

Director for IRPO:

- Attached are data files for the summer 2011 semester for your review and use. A few issues: national campus enrollment was up to 81% Pohnpeian for the summer. Course completion for ABCP was at 82.4% and ABCDP was at 90.1% - course completions for summer tend to be higher than fall & spring semesters. There were 42 graduates – of note only 38 were AA/AS degrees and 4 graduates in certificate programs.
- Data for fall 2011 will be provided after the late registration period ends – data will be available for the president's retreat.
- Updates on President's Retreat 2011 will be provided at the cabinet meeting.
- A meeting was held with representatives of the U.S. of Library of Congress regarding documents from the college. As the college is reducing its hard copies, it was agreed that selected items would be emailed.

2011.2 Graduates by Major, Sex and Campus

major Description	degree	sex	Chuuk	National	Total
Bookkeeping	CA	M	1		1
Business Administration	AS	F		4	4

Business Administration	AS	M		2	2
Computer Information Systems	AS	F		2	2
Computer Information Systems	AS	M		1	1
Health Career Opportunities Program	AA	M		1	1
Hospitality Management	AS	F		1	1
Liberal Arts	AA	F		13	13
Marine Science	AS	M		1	1
Micronesian Studies	AA	F		5	5
Micronesian Studies	AA	M		3	3
Teacher Education - Elementary	AS	F	1		1
Teacher Education - Elementary	TYC	F		1	1
Teacher Preparation	AA	F		4	4
Trial Counselor	CA	M		2	2
		Total	2	40	42

Interim President:

1. IP took part in a faculty meeting to welcome the new faculty and the returning faculty. I shared my immediate goals for the next few months while I am Interim President. I shared that I started meeting with faculty and staff to improve the communication between the administration and the college community. I also shared that I have met with some members of the external stakeholders again to open the channel of communication between the college and the stakeholders and to update them on the current happenings at the college as a whole.
2. IP met with Chairman Mida about the accreditation action letter received from Dr. Beno, President of ACCJC. I met with the chairman to report that I am appointing a new ALO in Frankie Harris and a new accreditation work group. They will be reviewing the action letter and the team evaluation report to see where we fell short in compliance with the standards and the recommendations.
3. Met with Frankie Harris to confirm the appointment as new ALO. We discussed the non-compliance issues in the team report.

Recommendation I: Improving Institutional Effectiveness: The team concluded that the college has partially addressed this recommendation. The college has implemented several changes in order to improve broad-based participation in decision-making processes, as well as to encourage purposeful dialogue. The Communication Plan dated Feb 10, 2010 is past due for its one-year evaluation of effectiveness.

Recommendation 2: Improving Institutional Effectiveness: The team concluded that the college has partially addressed Recommendation 2. The college is in the process of developing and using plans, data collection, and evaluation. The team found that the college is not yet operating at the proficiency level of implementation of the Commission Rubric for Evaluating Institutional Effectiveness – Part II: Planning. The missing characteristics of institutional effectiveness in planning are in the team evaluation report as follows:

- A fully developed comprehensive educational master plan that fully integrates all components of resource planning and long-term budgeting to achieve broad educational purposes;
- A fully developed use of ongoing and systematic evaluation and planning to refine institutional key processes and improve student learning;
- A fully developed culture of reflective dialogue about institutional effectiveness that is ongoing, robust and pervasive;
- A fully developed continuous review and adaptation of evaluation and planning and budgeting processes.

Recommendation 6: Physical Resources: The college has partially addressed Recommendation 6: The plan will be monitored and evaluated by the Facilities and Campus Environment Committee. The membership of this committee continues to be underrepresented by faculty, classified staff and students. The team reported further that meeting attendance remains poor. The greatest impediment to the implementation of the plan is linking it to an identified, reliable and ongoing funding source that supports new capital construction and scheduled maintenance of new and existing facilities, grounds, infrastructure, furniture, fixtures and equipment.

Recommendation 7: Technology Resources: The team found that the college has addressed Recommendation 7.

Recommendation 8: Financial Resources: The team found that the college has partially addressed Recommendation 8: The FY2012 budget planning cycle commenced several months prior to the introduction of the various college plans. As a result, financial planning is not fully integrated with all college planning at this time. Due to the dependence on the FSM and US Compact agreement, which includes an annual step down in funding, the college needs to devise action plans in conjunction with its Long-Term Financial Plan to assure long-term financial solvency.

Recommendation 9: Decision-Making Roles and Process: The team found that the college has addressed Recommendation 9.

4. Met with Sue Gallen of SBOC and Evelyn Adolph of JEMCO regarding communication between SBOC/JEMCO and the College Administration. Also discussed was the JEMCO resolution that froze the on-going facilities projects for the college.
5. Luncheon to thank VPIA, Jean Thoulag for her years of service to the college.
6. Attended a FACSSO meeting here at the college
7. Attended a PPEC meeting hosted by the college.
8. Attended the opening and closing ceremonies of the PEC conference.
9. Attended the farewell dinner reception to thank and honor President Spensin James.
10. Attended the opening of the special session of FSM Congress
11. Attended the Joint Inauguration of President, VP and Members of FSM Congress
12. IP had a luncheon meeting with Chairman Mida and US Ambassador regarding the COM-FSM Fact Book and other pending issues impacting the college.
13. IP had a breakfast meeting with Chairman Mida, DDCR Joe Saimon with UOG Mark Mendiola and Vice Chairman of UOG Endowment Foundation, Former Governor Ada
14. IP gave the welcome and opening remarks at the 2011 Freshmen Orientation General Assembly.
15. IP had a weekly meeting with ALO Frankie Harris to talk about accreditation and what the college needs to focus on regarding the recommendations in the team evaluation report.
16. IP had a meeting with HR Director and Executive Assistant to the President regarding some personnel issues and concerns.
17. IP participated in a Town Hall Meeting with the parents of students from Pohnpei Campus. IP encourages all campus to conduct parent orientation day.
18. IP had a meeting with CRE/CES staff with Ex. Director Singeo and the USDA Visiting Team from Washington DC. The team is conducting a monitoring visit to all the 3 colleges in the Micronesian region. Palau, FSM and the Marshall Islands.
19. IP attended a farewell dinner reception to thank and honor Penny Weilbacher.
20. IP had an exit meeting with Deloitte & Touche regarding the most recent audit completed in June 2011 on 2010 fiscal year.

VPCRE:

1. VP-CRE attended the Multi-State Soils Research Meeting and conference at Univ. of Guam – August 3-5th
2. VP-CRE hosted the US department of Agriculture National Institute of Food and Agriculture (USDA-NIFA) program review team during their stop in Pohnpei last week and will also join them as they visit Chuuk and Kosrae lae this week and early next week.
3. CRE National Office (Agent Jackson Phillip) hosted a team of six research and extension staff from the University of Hawaii offering workshop training to CRE staff, collaborating agencies and some farmers. The training focused on Livestock Management, Piggery assessment and water quality as well as Soil science and composting. The personnel from UH were:

- a. Dr. Mark Thorne, Pasture and Livestock Specialist – Team Leader
 - b. Dr. Jonathan Deenik, Soil Fertility Specialist
 - c. Dr. Ashley Stokes, Extension Veterinarian
 - d. Mr. John Powley, Livestock Extension
 - e. Ms. Melani Abran, Pasture and Rangeland Research Associate
 - f. Mr. Glen Fukumoto, Agriculture Specialist, Pigs and Water Management
4. Dr. Murukesan of CRE Yap gave a special seminar to the USDA NIFA team to highlight the Yap programs since they will not visit there.
 5. CRE Pohnpei continues with Municipal level workshops introducing their programs and training to farmers in each municipality of Pohnpei.

Acting VPSS:

System Wide Orientation 2011 took place on the week of August 1st. Registration is on going. The enrollment is subject to change as the process is still in effect. An official report will be issued at the end of registration. As of today, Monday, August 15, 2011 @ 1:00 p.m., the enrollment is as follows:

National Campus	1,080 students	12,957.0 credits
Pohnpei Campus	838 students	8,873.5 credits
Chuuk Campus	478 students	5,175.5 credits
Yap Campus	210 students	2,411.5 credits
Kosrae Campus	252 students	2,310.5 credits
FMI	(No report)	

Student Services Management Meeting met and endorsed contents of the upcoming Student Services Department Workshop Conference slated for August 22-23, 2011. Please see the tentative schedule attached below:

Student Services Department
Workshop Conference
August 22-23, 2011

Monday, August 22, 2011

9:00 – 12:00 a.m. Concurrent Trainings in FAO and OAR at the National Campus

Hands on training and information update training

01:00 – 01:30 p.m. Registration / Pick Up Packets at MITC National Campus
House Keeping by MC VPSS

01:30 – 02:00 p.m. Welcome Remarks by Interim President
Open for additional remarks

02:00 – 02:30 p.m. Introduction of Participants / Ice Breaker

02:30 – 03:30 p.m. New Organizational Structure
Reporting / Communication by Acting VPSS
Work Planning / Evaluation by Director of IRPO

03:30 – 04:00 p.m. Goggle Docs Training by IRPO
Registration
Interface

Tuesday, August 23, 2011

08:00 to 09:00 a.m. Off-island participants check their inter net messages / Housing Keeping
announcements at Pohnpei Campus Student Services Center

09:00 to 10:00 a.m. Motivational Presentation by Mike Ioanis

10:00 to 12:00 a.m. Assessment / Program Evaluation Joey Oducado
Updates of Assessment by Managers

01:30 to 2:30 p.m. Parents Orientation by Yoneko Kanichy
Developing a Parent Orientation Program
Topics and Contents

02:30 to 03:30 p.m. New and Amended Policies by Reedson Abraham

Student Activities Request

Alcohol and Illicit Drugs

Student Complaints

Others

03:30 to 04:30 p.m. Gainful Employment Programs by Eddie Haleyalig
Developing a Report
Extracting Data

04:30 to 05:00 p.m. Announcements by Managers
Housekeeping
Survey of the Student Services Workshop Conference

VPAS:

1. The Shuttle Bus for transporting students between upper and lower campus has arrived and already put into the shop to be painted. We will place "CAMPUS SHUTTLE" sign on it for easy identification. We need to get rid of the Japanese writings and the WAVE sign on it.
2. The campus signage for the National campus is moving on schedule. NTP or Notice to Proceed was given out the contractor. Signs will be made here except for the aluminum post or frame will be shipped from the PI. The new expected date of completion will be in October 2011.
3. Administrative Department is undergoing its 2012 budget adjustment to reflect the new org. chart reporting and supervision. Portion of state budget will be re-allocated to the department level. This process should be completed before the end of this month.
4. Covered walk way pre-fabricated housing is due to arrive on the island soon. It has special square type posts and good roofing to last long.
5. Classroom generator double draw switches have not arrived on the island. We will report on update when we find out. Otherwise the generator is ready for the classroom only but not the new faculty building yet.
6. We are working with SBOC to draft a new resolution to bring to the next JEMCO meeting next month September 1, 2011 in Honolulu. We will be looking for funding to send Francisco Mendiola along with the President. There will be a FSM JEMCO Internal Meeting next week for two days at the National Government.