

**College of Micronesia – FSM
Committee Minutes Reporting Form**

Committee or Working Group:	Cabinet
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Date:	Time:	Location:
September 07 2010	9:14-10:48 A.M.	President's Conference Room COM-FSM National Campus Palikir, Pohnpei, FSM

Members Present:

Titles/Representative	Name	Present	Absent	Remarks
President*	Spensin James		x	<i>off-island</i>
VP, Administration	Joseph Habuchmai	x		
VP, Student Services	<i>Ringlen Ringlen</i>	x		
VP, Instructional Affairs	Jean Thoulag	x		
VP, Cooperative Research & Extensions	Jim Currie	x		
ALO	<i>Joseph Saimon</i>	x		
Staff Senate President	Faustino Yarofaisug	x		Martin Mingii representing
Director, Pohnpei Campus	Penny Weilbacher	x		
Director, Yap Campus	Lourdes Roboman		x	
Director, FSM FMI	Matthias Ewarmai	x		
Director, Kosrae Campus	Kalwin Kephass		x	
Director, Chuuk Campus	Joakim Peter	x		
SBA President	Fabiano Retuleilug		x	
Executive Assistant to the President	Norma Edwin	x		
Executive Secretary	Hadleen Hadley	x		Recorder

Additional Attendees:	Jon Berger
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Agenda/Major Topics of Discussion:

1. Call to order
2. Review of Agenda
3. Review & Adoption of Minutes
4. Action Items
 - a. Graduation Fee Waiver
 - b. Modification on Registration of students with outstanding balances
5. Questions on shared information
6. Announcements
7. Adjournment

Discussion of Agenda/Information Sharing:

1. **Call to order.** Acting President called the meeting to order at 9:14 a.m.
2. **Review of agenda items.**
3. **Approval of Minutes.**
4. **ACTION ITEMS**
 - a) **Graduation Fee**
 - b) **Modification on the Policy on Registration of Students with outstanding balances.**
5. **Questions on Shared Information**
6. **Announcements**
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7. **Adjournment.** Jean moved and Martin seconded that the meeting be adjourned. The motion carried and the meeting adjourned at 10:48 a.m.

Comments/Upcoming Meeting Date & Time/Etc.:

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Handouts/Documents Referenced:

1. Agenda
2. Cabinet minutes of 8/26/10
3. Agenda for President's Retreat
4. Sexual Harassment Policy
5. Draft Agenda for the Board meeting
6. Information Sharing data (emailed to members prior to meeting)

College Web Site Link:

- Not applicable

Prepared by:	Hadleen Hadley	Date Distributed:	August 27, 2010
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Approval of Minutes Process & Responses:

Submitted by:		Date Submitted:	
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Summary Decisions/Recommendations/Action Steps/Motions with Timeline & Responsibilities:

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Action by President:				
Item #	Approved	Disapproved	Approved with conditions	Comments