

College of Micronesia – FSM  
Committee (Working Group) Minutes Reporting Form

<b>Committee or Working Group:</b>	Cabinet
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<b>Date:</b>	<b>Time:</b>	<b>Location:</b>
January 5, 2009	9-9:45	President's conference room

<b>Members:</b>	<b>Present:</b>	<b>Absent:</b>	<b>Remarks:</b>
<i>Spensin James (President)</i>	X		
<i>Faustino Yarofaisug (Faculty/Staff Senate President)</i>		X	
<i>Babyano Rateleilug (SBA President)</i>	X		
<i>Joseph Habuchmai (VPAS)</i>	X		
<i>Jim Currie (VPCRE)</i>	X		
<i>Ringlen Ringlen (VPSS)</i>	X		
<i>Jean Thoulag (VPIA)</i>	X		
<i>Penny Weilbacher (Dir. PNI Campus)</i>	X		
<i>Lourdes Roboman (Dir. Yap Campus)</i>		X	
<i>Joakim Peter (Dir. CHK Campus)</i>		X	
<i>Kalwin Kephas (Dir. KSA Campus)</i>		X	
<i>Matthias Ewarmai (Dir. FSM-FMI)</i>		X	
<i>Joseph Saimon (ALO)</i>		X	<i>Called that the wife was sick.</i>
<i>Norma Edwin (Exec. Assistant to Pres.)</i>	X		

<b>Additional Attendees:</b>	
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<b>Agenda/Major Topics of Discussion:</b>
<ul style="list-style-type: none"> <li>▪ <b>Update on early registration for spring semester 2010:</b></li> <li>▪ <b>Update on spring semester 2010 registration this week:</b></li> <li>▪ <b>Implementation date for tech fee:</b></li> <li>▪ <b>Contract on Job Audit:</b></li> <li>▪ <b>Benson Moses memorial service:</b></li> <li>▪ <b>Adjournment:</b></li> </ul>

<b>Discussion of Agenda/Information Sharing:</b>
<ul style="list-style-type: none"> <li>❖ President reported that the cabinet will continue to have cabinet meeting every 1st and 3<sup>rd</sup> week of every month. VPIA suggested that someone needs to get the update on the power situation.</li> <li>▪ <b>Update on early registration for spring 2010:</b> <ul style="list-style-type: none"> <li>✓ The president learned from the business office people that during the early registration there were no promissory note sign by those students that were not eligible to Pell grant. He said that he will work with Joey Oducado and Vice president Ringlen Ringlen on this issue. VPSS added that he and Joey Oducado will get the names of those students and resolve the issue once their class list is completed.</li> </ul> </li> <li>▪ <b>Update on spring semester 2010 registration this week:</b> <ul style="list-style-type: none"> <li>✓ Kosrae and Yap campus started the registration on January 4, 2009. National, Pohnpei and Chuuk campus started the registration on January 5, 2009. Add and drop was taken on January 4, 2009 for those students that fail their classes for fall 2009 at the national campus.</li> </ul> </li> </ul>

- **Implementation date for tech fee:**
  - ✓ The president reported that the Board of Regents approved the implementation of tech fee from \$50.00 to \$100.00. The implementation date is spring 2010. The president learned that the college is being bypassing students who are not paying technology fee especially for those students that are ineligible to Pell grant. So he suggested he needs the list of students who are not eligible to Pell grant.
- **Contract on job audit:**
  - ✓ The contract for job audit is signed and the contractor will start this month. In six months they will complete the job audit. The cost of the job audit is \$200,000.00.
- **Benson Moses memorial service:**
  - ✓ The college needs to establish a working group to plan out the memorial service for Benson Moses.
- **Adjournment:**
  - ✓ **VPSS moved and VPCRE seconded that the cabinet meeting be adjourned. Motion passed and meeting adjourned at 9:45am.**

**Comments/Upcoming Meeting Date & Time/Etc.:**

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**Handouts/Documents Referenced:**

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**College Web Site Link:**

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<b>Prepared by:</b>	Camihla Santos Clerk IV	<b>Date Distributed:</b>	
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**Approval of Minutes Process & Responses:**

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<b>Submitted by:</b>		<b>Date Submitted:</b>	
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<b>Summary Decisions/Recommendations/Action Steps/Motions with Timeline &amp; Responsibilities:</b>			
1. <b>Agenda:</b> The recommendation is to include Benson Moses memorial service. <b>VPSS moved and VPA seconded that the cabinet include Benson Moses memorial service. The motion passed unanimously.</b>			
<b>Action by President:</b>	<b>Item numbers:</b>	<b>Date:</b>	<b>Comments/Conditions:</b>
<b>Approved:</b>			
<b>Approved with conditions:</b>			
<b>Disapproved:</b>			