

## Agenda item No. \_\_\_\_\_

### FY2025 Operations Budgets

#### **Recommended Directive:**

The following proposed operations budget for FY2025 of \$16,587,727 is hereby approved.

#### **Discussion:**

Management was tasked with the development of the College's operations budget for FY2025 in accordance with the budget guidelines approved by the board. Campus deans and office directors prepared the budgets in coordination with staff/faculty and in consultation respective vice-president to ensure that the development of budgets is in accordance with institutional priorities. The Vice President for Administrative Services and the Comptroller were tasked to lead the process of budget development.

#### General Highlights:

- The operations budget consists of the Office of the President (Office of the President, HRO, and Institutional Advancement Office, 4 state campuses (CTEC, Chuuk, Kosrae, and Yap), Institutional Effectiveness and Quality Assurance Department (Office of VPIEQA, Office of Institutional Effectiveness, and Information and Technology Office), Instructional Affairs Department (Office of VPIA, Social Science, Education, Business, Math & Science, Lang & Lit, Health Science divisions, Learning Resource Center and CRE), Administrative Services Department (Office of VPAS, Business Office, Maintenance and Procurement and Property Management Office), and Enrollment Management and Student Services Department (Office of VPEMSS, Office of Admission, Records, and Retention, Financial Aid Office, Counselling, Sports, Health, Student Life, Residence Hall, and Security).
- The level of FY 2025 budget of \$16,587,726 is at the same level of FY2024 budget.
- The budget is projected to serve 5,450 students for three semesters:

		Fall	Spring	Sum	Total
○ National campus	-	1,024	892	712	2,628
○ CTEC	-	380	280	338	998
○ Chuuk campus	-	285	241	251	778
○ Kosrae campus	-	153	158	138	449
○ Yap campus	-	<u>214</u>	<u>214</u>	<u>169</u>	<u>597</u>
Total		<u>2,057</u>	<u>1,785</u>	<u>1,608</u>	<u>5,450</u>

#### Revenue:

- The projected revenue consists of the following:
  - Tuition
    - National campus - \$ 3,821,427
    - CTEC - 1,269,042
    - Chuuk campus - 1,020,883
    - Kosrae campus - 527,196
    - Yap campus - 738,502 \$ 7,377,049
  - Student Activity / Health / Registration 272,487

○ Facility	686,879
○ Residence Hall/Bookstore/DH/Others	192,861
○ FSM – ESG	1,000,000
○ FSM – General Fund	<u>7,058,451</u>
Total	<u>\$16,587,727</u>

- The tuition and fees are based on the following assumptions:
  - The projected number of students for National, CTEC, Kosrae, and Yap campuses were based on FY2022 Actual headcounts and credits plus 3% increase in headcounts and credits.
- Tuition Fee - \$145 per credit
- Student Activity / Health / Registration - \$50 per students

Expenditures:

- The breakdown of the expenditure budget according to the nature of expenditures are as follows:
  - Salaries and benefits - \$12,467,243 or 71.11%
  - Travel and site visits - 190,600 or 1.45%
  - Contractual services - 381,346 or 2.75%
  - Consumables - 3,369,659 or 23.33%
  - Fixed assets - 178,879 or 1.36%

Attached are details of revenue and expenditures for FY2025.

**ACTION TAKEN:**

- \_\_\_\_\_ Approved
- \_\_\_\_\_ Approved with modifications
- \_\_\_\_\_ Deferred to a later meeting
- \_\_\_\_\_ Disapproved

**VOTE:**

\_\_\_\_ aye      \_\_\_\_ nay      \_\_\_\_ abstain