

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the September 20, 2018, Meeting
High Tide Hotel Conference Room (Chuuk State)

- Present:** Regent Tulensru Waguk, PhD, from Kosrae (chairman); Regent Johannes Berdon from Chuuk (vice chairman); Regent Jesse Salalu from Yap (secretary/treasurer); Regent Pelma J. Mingii representing the National Government; and President & CEO Joseph M. Daisy, EdD (*ex officio member*)
- Absent:** Regent Churchill Edward from Pohnpei
- Resources:** Vice President for Administrative Services Joseph Habuchmai; Vice President for Enrollment Management and Student Services Joey Oducado; Acting Vice President for Institutional Effectiveness and Quality Assurance Shaun Suliol; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Yap Campus/FSM FMI Lourdes Roboman; Director of Career and Technical Education Center Grilly Jack; Comptroller Roselle Togonon; Director of Human Resources Rencelly Nelson; Director of Maintenance and Facilities Francisco Mendiola
- Guests:** Dan Roland from Raymond James; Chuuk Campus student leadership (President Ryian Raymond, Vice President McArthur Marar, Secretary Lilly Koichiro, Treasurer Rini Houmeang, and Chaplin JT Nonumwar); CTEC SBA President Virginia William; FMI Corps Commander Kipier Lippwe; Kosrae Campus SBA President Leeson Linus; and National Campus SBA President Kenye George; Director Krystilyn Atkinson and Chelsea Rion from Student Life; and Graphics Specialist Paulo Santos

1. CALL TO ORDER – 8:45 AM

Chairman Waguk called the meeting to order and welcomed everyone, especially the SBA presidents who are in Chuuk for the Student Leadership Retreat. After a moment of silence everyone recited the mission statement.

2. ROLL CALL

Roll was called; present were Regents Waguk, Berdon, Mingii, and Salalu. Regent Edward was absent. A quorum was declared.

3. REVIEW OF AGENDA

Request made to have Mr. Roland present the endowment fund and investment status report after the regents' reports. Suggestion made to move presentation of the communication to discussion of agenda item 10.c.

Salalu/Berdon

Moved to accept the agenda as revised.

CARRIED

4. APPROVAL OF MINUTES – May 24, 2018

Berdon/Salalu

Moved to delay adoption of the minutes of the May 24, 2018, meeting.

CARRIED

5. COMMUNICATIONS

Presentation moved to discussion of agenda item 10.c.

6. REGENTS' REPORTS

- a. **Regent Salalu** expressed his appreciation to see everyone here and for their hard work and to Dean Kanto and his campus for hosting the meeting.
- b. **Regent Berdon** officially welcomed everyone to Chuuk. The board met with the Chuuk leadership earlier; the issue with Chuuk Campus is still high. He is hopeful for a good outcome.
- c. **Regent Mingii** thanked Dean Kanto for the exceptional welcome and President Daisy for his speech at the convocation. Congress is in session, and she hopes all things for the college is approved.
- d. **Regent Waguk** thanked Dean Kanto and Chuuk Campus for coordinating all meetings; appreciated the support from Chuuk leader; acknowledged the SBA presence; and welcomed all to Chuuk.

7. PRESIDENT'S REPORT

- a. **Endowment Fund and Investment Status Report:** Dan Roland from Raymond James presented comparative performance analysis on the endowment fund and the reserve fund as of the second quarter 2018 (June 30th); went over the different categories of investment and each manager's performance, as well presenting the current status of both funds (the endowment fund is at \$6.33 million and the reserve fund is at \$3.114 million); and concluded that our investments are working well. He also urged attending the annual APAFS fiduciary conference in Manila the last week in November.
- b. **President** Daisy thanked our hosts for the exceptional welcome; acknowledged the board for their support and the productive meetings earlier; and extended his appreciation to the vice presidents, deans and directors for their unwavering dedication. He also welcomed the student leaders and praised the current quality of student life which has been achieved by working together and building on the strengths of the college. Being here, student leaders can observe how the college is run. The president then reported on our strong fiscal position; favorable audit; last few months of our 25th anniversary; solidifying components of the college to realize the vision of one college; infrastructure development program progress; results of the last JEMCO meeting which did not take action on Chuuk Campus project; growth of student life and enrollment, instructional affairs initiatives (bachelor's program in elementary education and completion of the IEMP); efficiencies underway in the department of administrative services; employee statistics good – 80% FSM citizens; building capacity of faculty and staff; preparation for congressional hearing next week; and amount of work daily and high level reports which assists the president and board to perform at a high level.
- b. **VPAS** Habuchmai thanked Regent Berdon and Dean Kanto for the warm welcome then

had Director Mendiola present an update from PMU on the status of our infrastructure development plan. The national student services center design reviewed by army corps of engineers, contract in process, and bidding to begin January 2019. At the August meeting JEMCO passed Kosrae multipurpose building, national campus updates, and national health center, but did not consider Chuuk Campus. Timeline for implementation for those projects were presented. For Chuuk Campus land issue needs to be resolved; project to be re-submitted in February/March (next JEMCO meeting). Projected timeline for completion of Chuuk Campus is 2022. Regent Berdon urged resolution of the issues. Chairman Waguk requested getting clarification from JEMCO on what the issues are. VPAS then reported on the 2020 budget development process and considerations; efforts to lower fuel consumption; renovation and repairs at each campus; recruitment of procurement director; and the financial status of the college and investments.

- c. **VPEMSS** Oducado reported on Pell and SEG; statistics on summer graduates and enrollment; recruitment initiatives to reach out to recent high school graduates; fall enrollment and efforts to have students maximize their Pell grant; program review to ensure continuous improvement; and efforts to build local capacity.
- d. **Acting VPIEQA** Suliol reported on the advising summit and results from the Community College Survey of Student Engagement (CCSSE). President Daisy thanked Shaun for filling the gap during the search for the new VPIEQA.
- e. **VPIA** Simion highlighted the following grants: 1) a two-year \$122,00 grant for Strengthening Distance Education in the STEM Studies in the Four FSM States; 2) a four-year, \$160,000 annually, Health Career Opportunity Grant to support the Doctors and Dentists for Tomorrow Grant (DDFT); 3) a four-year \$1.6M Pacific Oral-Health and Education Grant also for DDFT to provide option to focus on oral health; 4) a \$170,000 Institute for Governance & Sustainable Develop Grant from May 1, 2018, through December 31, 2019, to survey, install new, and dispose old air conditioners at FSM president's office and department of environment, climate change, and emergency, and provide up to date training for technicians and RAC organizations in FSM; 5) \$40,000 grant from US Embassy and Bureau of Education and Culture Affairs for a filmmaking project to document conservation efforts at Nan Madol and other state historical sites; and completion of CRE project to develop reusable learning objectives (eleven 10-40 minute films for enhancement of individual learning or as supplemental information for classroom learning). She then turned the floor over to the Deans/Directors to highlight their campus. Dean Roboman presented a video of the recent renovations and programs at FMI. Dean Kanto shared the results of a survey last spring of all Chuuk Campus employees and students to assess their commitment to the college's core values. Their management council will be working on the identified weak areas. They have named the upcoming year as "year of re-commitment". Dean Mike spoke of the effect of out migration on enrollment and efforts to raise enrollment at Kosrae Campus. Director Jack shared their success with a special program to help students who were not admitted to pass the COMET.
- f. **Faculty Staff Senate:** President Daisy reported a positive working relationship with the

Faculty Staff Senate which is an important partner in the governance process. He hopes in the future to have a representative speak on their behalf.

- g. **Student Body Association:** The students attending the student leadership retreat attended the board meeting as part of their retreat. FMI Corps Commander Kipier Lippwe reported on their two fields of study, navigation and marine engineering, and on their daily activities. Chuuk student leaders (President Ryian Raymond, Vice President McArthur Marar, Secretary Lilly Koichiro, Treasurer Rini Houmeang, and Chaplin JT Nonumwar) spoke about their student encouragement celebration; building a traditional hut to learn traditional building methods and to provide a place to do homework and study; monthly student clean up; and upcoming events. Kosrae SBA President Leeson Linus shared who their officers are; their Walung field trip; and upcoming events. National Campus SBA President Kenye George and CTEC SBA President Virginia William introduced the officers at their campuses; and reported on the peer coach training, welcome back fair, forum lectures, and upcoming events.

7. OLD BUSINESS

a. **Revision of BP 6027 Tuition Waiver and Reduction**

This was tabled from the last meeting. HR Director Nelson explained the changes are recommended for clarification and improvement in organization of the policy.

Mingii/Salalu

Moved to approve the revisions to BP 6027 Tuition Waiver and Reduction. CARRIED

b. **Adoption of New Conflict of Interest Form**

The new form which follows AGB guidelines was presented at the last meeting for review and possible adoption at this meeting.

Salalu/Mingii

Moved to adopt the new comprehensive conflict of interest disclosure form. CARRIED

8. NEW BUSINESS

a. **Approval of Integrated Educational Master Plan (IEMP)**

The IEMP 2018-2023 was developed based on the 2016 Visioning Summit where the mission statement, vision statement, and core values were reviewed and updated.

Following that, a new strategic plan was developed with two strategic directions and key measures of performance. Other documents contributing to the content of the updated IEMP are the board of regents two-year action plan, the president's 2018 White Paper, the BECA Plan, and the Five-year Financial Plan. Each department collected input from their area for new or continuing strategies to meet the measures of success as detailed in the strategic directions.

Salalu/Berdon

Moved to endorse the Integrated Educational Master Plan 2018-2023. CARRIED

b. **Review of BP 1431 Indemnification of Members**

As part of the review cycle, BP 1431 is up for review. No revisions recommended except to cite the enabling law as reference.

Berdon/Salalu

Moved to approve the revisions to BP 1431 Indemnification of Members as recommended.

CARRIED

c. **Approval of Plan in Response to Letter from Richard Winn, President of ACCJC**

President Daisy reviewed the tenets of governance with the board as the governing body responsible for policy, fiduciary, and quality of the institution and the president as the employee of the board; and the need to work together as a team for the institution to thrive and advance. It is not unusual for tension to exist, but it is important on how it is resolved. To avoid sanction, president met with the chairman and put forth a plan to move in the right direction. The plan includes implementation of the Board Development and Training Program; informing the president of board concerns and tasking him to report findings with recommendations, and engagement in purposeful dialog to develop administrative procedures for clarification and guidance to promote effective board governance, guide board's policy and fiduciary responsibilities, and ensure compliance to the enabling law, board by-laws, and accreditation standards and requirements. He stressed the shared responsibility of governance and the need to strengthen their working relationship. The president is responsible for accreditation. The chair shared that this was discussed during their meetings yesterday and during their reflection.

Berdon/Mingii

*Moved to endorse the proposed plan to respond to the letter from Richard Winn,
President of ACCJC.*

CARRIED

d. Presentation on Human Resources Development

CTEC Director Jack shared the presentation that he and Timothy Mamangon, Executive Director of the Center for Entrepreneurship, did at the FSM Resource Development Conference in August. The presentation conveyed to national and state leaders what the college is doing in addition to its traditional programs and how the college has developed programs to improve employability skills of our students. They also shared how the servicing and F4 have broadened the perspective of our students on how their majors link to employment.

9. NEXT MEETING

The next board meeting will be held the first week of December in Guam.

10. ADJOURNMENT – September 20, 2018

Adoption of the minutes for the last meeting postponed to the next meeting. After words of appreciation to Dean Kanto and Chuuk campus and for the successful meeting, the meeting adjourned at 2:20 PM.

Minutes of the COM-FSM Board of Regents meeting of September 20, 2018, approved this 4th day of December 2018.