

AGENDA ITEM 11.f

Board Policies 4320, 4330, 4408, 4500, and 4501

RECOMMENDED DIRECTIVE: The board hereby approves Board Policies 4320, 4330, 4408, 4500, and 4501,

DISCUSSION: Policies and procedures are living documents that should grow and adapt with any organization. While core elements of a policy many stay the same, the details should change with the organization. As such, the Vice President for Enrollment Management & Student Services (VPEMSS) continues to collaborate and/or work with relevant standing committees at the college to review policies and procedures relating to student services (Chapter 4).

On August 29, 2018, the Recruitment, Admissions, and Retention Committee (RARC) reviewed and endorsed:

1. Board Policy 4500 (Early Warning Deficiency) without any modifications or revisions.
2. Board Policy 4408 (Change to Student Schedule) with modification to include the phrase “After the regular registration period” on the first sentence.

On September 3, 2018, the Recruitment, Admissions, and Retention Committee (RARC) reviewed and endorsed:

1. Board Policy 4501 (Mid-Term Deficiency Notices) with modifications or revisions to include: (a) change to the policy’s title from “Mid-Term Deficiency Notices” to “Mid-Term Deficiency Grades;” (b) include the clause “and submit all mid-term grades to the Office of Admissions, Records and Retention” on the first sentence; and (c) strike out the clause “and are reported to the admission office” on the second sentence.

On October 3, 2018, the Recruitment, Admissions, and Retention Committee (RARC) reviewed and endorsed without any modifications or revisions:

1. Board Policy 4501 (Adding and Dropping Courses)
2. Board Policy 4330 (Withdrawing from a Course)

ACTION TAKEN:

VOTE:

_____ Approved as presented

_____aye _____nay _____abstain

_____ Approved with modifications

_____ Disapproved

_____ Deferred to a later meeting

DATE: _____