College of Micronsia-FSM



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Counseling Office

September 16, 2013

MEMORANDUM

To : COM-FSM President

From : Counselor Mike Joanis

Thru : Acting VPSS

Subject : Welcoming Remarks Request

The annual College Fair hosted by the College of Micronesia-FSM and the U. S. Kolonia Embassy will be held this Friday, September 20, 2013, starting from 2:00 to 4:00 p.m. at the FSM-China Friendship Sports Center. Seniors and juniors from all the high schools in Pohnpei are invited to participate in this annual event.

We are writing to humbly request the honor of having you delivered a short welcoming remarks, as the hosting institution's President/Chief Executive. Furthermore, the Committee of the College Fair unanimously voted for your Chief of Staff, Ms. Universe Yamase, to deliver the keynote message; therefore, we kindly beseech your favorable consideration for Ms. Yamase's participation.

Thank you very much, and please accept our sincere apology for this belated written request.