

**COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS**  
**Minutes of the September 9-10, 2013, Meeting**  
**National Campus-LRC New Zealand Reading Room**

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- Present:** Churchill Edward from Pohnpei; Graceful Enlet from Chuuk; Kasio Mida (chair) representing the National Government; Lyndon Cornelius (vice chair) from Kosrae; Mary B. Figir (secretary/treasurer) from Yap; and President Joseph M. Daisy, Ed.D. (*ex officio member*)
- Resource:** Frankie Harriss, Vice President for Institutional Effectiveness and Quality Assurance; Grilly Jack, Director of Career and Technical Education; Jim Currie, Vice President for Cooperative Research and Extension; Joey Oducado, Acting Vice President for Student Services; Joseph Habuchmai, Vice President for Administrative Services; Kalwin Kephass, Dean of Kosrae Campus; Kind Kanto, Dean of Chuuk Campus; Lourdes Roboman, Dean of Yap Campus; Mariana Ben Dereas, Vice President for Instructional Affairs; Matthias Ewarmai, Director of FSM Fisheries and Maritime Institute; and Universe Yamase, Chief of Staff
- Guests:** Dr. Barbara Beno, President of the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges; Floyd Takeuchi, President of the Friends of the College of Micronesia-FSM; and Jason Miyashita from Morgan Stanley

**1. CALL TO ORDER – 9:28 a.m.**

Chairman Mida welcomed everyone and congratulated the college on reaffirmation of accreditation and the convocation; he reminded all that the work is not done. He then asked for a moment of silent prayer. Regent Figir read the mission statement.

**2. REVIEW OF AGENDA**

The agenda was revised to accommodate guest presentations.

**3. NEW BUSINESS – 10.a. Accreditation**

Dr. Beno expressed appreciation for the hospitality and remarked that the college is a changed place since her last visit. She said the accreditation standards are changing and then explained the context and content for the proposed changes, especially those of interest to the board, and the timeline for adoption of the new standards.

**4. APPROVAL OF MINUTES – May 6-7, 2013**

Regarding the new format, the board wanted an even briefer format that reflects only the highlights and decisions made during the meeting.

Edward/Enlet

*Moved approval of May 6-7, 2013, minutes as presented.*

CARRIED

5. **COMMUNICATIONS** *(for information)*

Communications shared included: 1) Chancellor Straney from University of Hawaii at Hilo offering congratulations on our 20<sup>th</sup> anniversary; 2) Secretary Henry from Resources and Development inviting college presentation at the Investment Symposium; 3) Secretary Lorin from Foreign Affairs regarding a cultural exchange program; 4) various invitations; 5) President Underwood from University of Guam requesting support for their grant to build science and technological capacity in the region; 6) appreciation letter from Director Jonas from Gear Up Program; and 7) Executive Director Mackenzie from National Oceanic Resource Management Authority regarding donated goods from Korea.

6. **REGENTS' REPORTS** *(oral reports)*

- a. **Regent Figir** expressed her commitment to fundraising and being a member of the Board's Finance Committee.
- b. **Regent Enlet** encouraged initiatives to convince our constituents of the college's capabilities, to learn from our competition, and to bridge the gap between high school and college. Chuuk held an economic summit to prioritize their needs; this is an opportunity for the college to be a key player and focus on manpower development.
- c. **Regent Edward** expressed appreciation to all who contributed to turning the college around and asked that we now focus on bridging the gap.
- d. **Regent Mida** reported the following was discussed during the board's reflection: 1) terms for President's Daisy's contract extension; 2) permanent site for Chuuk Campus; 3) providing funds for the new foundation; 4) establishment of two new board committees – administration (Mida and Cornelius) and infrastructure (Enlet and Edward); and 5) track and field for the college.
- e. **Regent Cornelius** reported on the dedication of a new classroom building; status of classroom teachers earning their degrees; accreditation visit to eight schools; upward trend of student performance on standardized tests, and resolution from Kosrae leadership on the college's reaffirmation of accreditation. He asked that COMET testing be coordinated through DOE.

7. **OLD BUSINESS – 9.a. Update on Metropolitan West Capital Management**

Jason Miyashita from Smith Barney provided an update on MetWest portfolio; the current market; the college's endowment fund. He volunteered to look at other options other than cash for our surplus cash and encouraged attendance at the upcoming APAFS.

Mida/Figir

*Moved to replace Cambiar Investor with Aristotle Cap as the large cap value investment manager.*

CARRIED

8. **PRESIDENT'S REPORT** *(oral reports - in addition to submitted written reports)*

- a. **President's Office** – President Daisy introduced his new Chief of Staff, Universe Yamase. He then provided highlights on reaffirmation of accreditation; the academic convocation; the PPEC meeting; the 50/50 raffle; Beca project; plans

- for the front end loader and excavator; Friends of the College of Micronesia-FSM foundation; master calendar; health initiative with Pohnpei state and national health services; education initiatives; FY 14 budget shortfall; and Pohnpei Small Business Development Center. He announced that the Friends of the College of Micronesia-FSM foundation has received tax exempt status from IRS as a public charity.
- b. **Cooperative Research and Extension** – Vice President Currie provided highlights on survey of all agriculture students; scholarships and internships in agriculture; installation of satellite dishes and solar charging stations at state campuses; research projects in Yap, Kosrae and Chuuk; and new researcher for Pohnpei.
  - c. **Institutional Effectiveness and Quality Assurance** – Vice President Harris reported on the follow-up report due next March; funding from COM; new accreditation standards; assessment coordinator/assistant ALO; substantive change report for the revised mission statement; tracdat; communication policy; IT upgrades for the state campuses; changes in the office of development and community relations; review of departmental mission statements; and report on our student learning outcomes report.
  - d. **Instructional Affairs** -- Vice President Ben Dereas highlighted curriculum committee efforts toward excellence; non-credit courses; and collaboration with NDOE on a comprehensive education plan.
    - i. **Chuuk Campus** - Dean Kanto reported on the snack bar now being run by business students and the fixed asset inventory.
    - ii. **Kosrae Campus**.- Dean Kephars reported on the solar charging station; resolution from Kosrae leadership on the college’s reaffirmation of accreditation; reception at Kosraean church in Pohnpei for our students; and dry litter project. Other states were encouraged to also build networks with people from their states living in Pohnpei to provide encouragement and support for students from their states.
    - iii. **Pohnpei Campus** - Director Jack highlighted the MOU with Office of Environment and Emergency Management to provide trainer in new processes for installation of new air conditioners; heavy equipment training; dining tables for the dining hall; and entrepreneurship training.
    - iv. **Yap Campus** - Dean Roboman reported on status of the new building; election of SBA officers; new instructors at Yap campus; new mattresses and vehicles and health service and garden project for FMI; and efforts to share resources and funds. Director Ewarmai reported on the merit system at FMI.
  - e. **Student Services** - Acting Vice President Oducado reported on fall 2013 enrollment which negatively impacts the FY 14 budget; financial aid statistics; tutors hired with student success and retention in mind; \$5,000 grant for Peer Counseling Center; residence hall statistics; and SBA elections.
  - f. **Administrative Services** – Vice President Habuchmai reported on relocation of offices at national campus; fire in male residence hall and preparedness plan; financial status; FY 2014 budget shortfall; FY 2015 budget preparation; completion of single audit with another unqualified opinion and low-risk auditee status; new meal plan effective October; new hires; and staff development.

**9. OLD BUSINESS**

a. **Update on Beca Space Utilization Study (9.b.)**

Explanation of the process for the Beca space utilization and master plan study was given. Completion date is end of October.

b. **COMET: A Brief History (9.c.)**

Director of Academic Programs, Karen Simion, did a presentation on the history of the COMET. Points covered included the development and changes to the COMET; scoring process; and comparative data on the results.

**10. NEW BUSINESS**

a. **Pohnpei Small Business Development Center**

A resolution to terminate Section I of the MOU with Pohnpei state regarding the Pohnpei Small Business Development Center and to negotiate services in areas of need for economic development and use of the facility under Section II of the MOU.

*Call for oral consensus*

CARRIED

**9. NEXT MEETING**

Edward/Figir

*Moved that the next meeting be held in Chuuk beginning December 2.*

CARRIED

**10. ADJOURNMENT** – September 10, 2013, at 2:37 p.m.

Minutes of the COM-FSM Board of Regents meeting of September 9-10, approved this \_\_\_\_day of December 2013.

By: \_\_\_\_\_  
Kasio E. Mida, Chairman of the Board