



# Report to the Board of Regents

Administrative Services | Enrollment Management and Student Services | Instructional Affairs  
Institutional Effectiveness and Quality Assurance

November 27, 2019, Guam



Department for **INSTRUCTIONAL AFFAIRS**

Academic Programs | CTEC | State Campuses | FSM Fisheries & Maritime Institute | Cooperative Research & Extension

## Accreditation News: Mid-Term Report to ACCJC

The college Midterm Report to ACCJC is due by March 15, 2020. The report provides the Commission with an update on the work accomplished since the institution's comprehensive review in 2016. The report includes a response to recommendations for improvement made by the comprehensive evaluation team, progress on actionable improvement plans, analysis of trend data, and progress on meeting the outcomes identified in the Quality Focus Essay. The regents are provided a draft of this report for action as part of this meeting.

Stephanie Droker, Senior Vice President at ACCJC and one other staff member will visit the college in late January or early February to evaluate the implementation of the baccalaureate degree in education.

## UPDATES Department for Instructional Affairs

### National Campus

The Department for Instructional Affairs is working on four projects this AY 2019-2020.



Integrated Educational Master Plan Strategy IA4 and Actionable Improvement Plan 10 and 12 (II.A.2, II.A.6) — creating pathways from high school to college to work. The project this year is to reduce time spent in developmental math classes. A working group consisting of math faculty from each campus is reading research, reviewing current best practices at the college and will prepare a proposal for Curriculum Committee in early spring semester. The goal is to implement changes by fall 2020.



The second project is Actionable Improvement Plan 13 (II.A.12) – improving assessment of General Education and institutional student learning outcomes. Another working group was formed to review current student learning outcomes each level, determine if the outcomes are still relevant, and revise as necessary. The group will also propose a plan for more meaningful assessment to the learning outcomes.



The third project is Actionable Improvement Plan 1 (I.B.1) – a working group is conducting an evaluation of instructional affairs department use of TracDat, the assessment management software. The goal is to update the configuration of the instructional area, prepare a training manual, conduct training each semester, and standardize input of data for better output.



The final project is to prepare a proposal for a second baccalaureate degree in business. A writer has been hired to conduct the needs assessment and prepare the proposal for curriculum committee and governance structure review and endorsement. Then a substantive change proposal will be written and sent to ACCJC for approval. The hoped for implementation date of the baccalaureate degree is fall 2021.

### Kosrae Campus

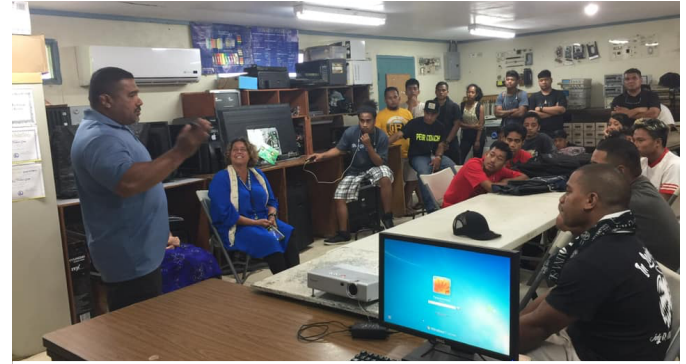
▶ Mathematics faculty, Ms. Sharon Oviedo, has been selected by the college to chaperone four student participants in the Tokyo Metropolitan Study Tour to Japan November 17–24, 2019. Congratulations to Ms. Oviedo. This is the first time a faculty from a campus other than National Campus has applied to chaperone students.

▶ Mr. Stephen Finnen, attorney for the college, conducted an HR Policy training for managers/supervisors on Sept. 25. The training re-visited and re-examined several policies and procedures pertaining employee performance evaluation, employment, termination, discipline, and protection. A total of 10 managers/supervisors attended this half-day training session and have expressed their satisfaction and support for such training sessions in the future.

Ensure student success by decreasing time to completion and increasing student satisfaction, persistence, retention, and graduation rates by innovating academic quality and enhancing student support services.

### Career & Technical Education Center

▶ AAS students in Electronics and Telecommunication programs are being prepped and coached for the ETA-ACET certification exam slated for November 2019. This will be the first time the certification exam is given at CTEC.



▶ TRIO programs (Upward Bound and Education Talent Search Program) started a new school year. UB enrolled 80 participants and ETSP enrolled 750 participants.

▶ PUC and Pacific Lineman Association member visited CTEC in October 2019 for another round electrical lineman apprenticeship training. CTEC is also working with Yap Utilities on US Department of Labor electrical lineman apprenticeship training.

### FSM Fisheries & Maritime Institute

▶ A Maritime Surveillance training was conducted at FMI (October 28–30, 2019) by the Australian navy for the FSM and Palau maritime wing. A total of 32 FSM and Palau trainees were trained by the Australian trainers in navigation/bridge simulator, basic seamanship, boarding ops, and fire-fighting.



▶ FSM FMI cadets and faculty members toured the Australian Naval ship in port on November 2 & 3, 2019. The four female cadets and campus dean had the privilege of attending an informal women's forum on board the navy ship on November 1, 2019.

### Chuuk Campus

▶ We are expecting our second cohort in the Dual Enrollment Program to start this coming spring 2020 semester. We had five in the first cohort, and we are expecting ten for this second cohort. We are working on an MOU with the State Department of Education for their tuition and fees since they are not yet eligible for Pell grant. For the first cohort, the Chuuk State Department of Education paid for their tuition and fees for both spring and summer semesters.

▶ We continue to do embedded tutoring at Chuuk Campus. During fall 2018, we also did compressed schedule along with embedded tutoring in the two 100-level math courses, MS 100 and MS/ED 210a. After 10 weeks, only those with Fs and Ds were asked to continue. As a result, all twenty-one students in MS/ED 210a passed the course. Twenty of the 21 students in MS 100 passed the course too. One student opted to retake the course.

**Chuuk Campus ... from page 1.**

▶ Campus Dean is now a member of the Chuuk Department of Education Board of Directors. He can easily work with the State DOE on programs to improve student's performance which can involve COM-FSM Chuuk Campus directly and/or indirectly.



**Summer & Fall 2019**

**Course Offerings and Faculty - Full and Part-Time**

Summer Session									
Campus	Number of Courses		Full-Time Faculty		Part-Time Faculty		Volunteer		Faculty (N) Summer 2019
	Summer 2018	Summer 2019	Count	In % of N	Count	In % of N	Count	In % of N	
National	49	53	24	83%	5	17%	0	0%	29
Kosrae	17	13	6	60%	4	40%	0	0%	10
CTEC	31	35	15	94%	1	6%	0	0%	16
Chuuk	28	28	12	80%	3	20%	0	0%	15
Yap	11	14	3	30%	7	70%	0	0%	10
<b>Total</b>	<b>136</b>	<b>143</b>	<b>60</b>	<b>75%</b>	<b>20</b>	<b>25%</b>	<b>0</b>	<b>0%</b>	<b>80</b>

Fall Semester									
Campus	Number of Courses		Full-Time Faculty		Part-Time Faculty		Volunteer		Faculty (N) Fall 2019
	Fall 2018	Fall 2019	Count	In % of N	Count	In % of N	Count	In % of N	
National	191	191	37	79%	9	19%	1	2%	47
Kosrae	38	43	10	67%	5	33%	0	0%	15
CTEC	100	97	25	93%	2	7%	0	0%	27
Chuuk	62	63	13	72%	5	28%	0	0%	18
Yap	29	38	7	50%	7	50%	0	0%	14
<b>Total</b>	<b>420</b>	<b>432</b>	<b>92</b>	<b>76%</b>	<b>28</b>	<b>23%</b>	<b>1</b>	<b>1%</b>	<b>121</b>

**Learning Resources Center**

▶ CCSCE Steel of China, who will be building the FSM convention center, donated books on construction to the college, in a short ceremony held in the Practice Gym on October 18, 2019. A few of the materials will help supplement instructional materials on architecture at the National campus while most of them will be housed at CTEC campus library to provide additional resources for the vocational programs.

▶ National campus LRC is sponsoring three students from Our Lady of Mercy Catholic High School as part of their community service. They are trained to provide services in the library and MITC.

**LRC Statistics: Programs and Services**

Programs and Services	Campus					Total
	Chuuk	CTEC	Kosrae	National	Yap	
Patrons usage	8,732	4,948	2,146	54,422	2,136	<b>72,384</b>
Reserves	-	9	-	119	-	<b>128</b>
Materials circulated	181	191	84	1,921	285	<b>2,662</b>
Visitor usage	3	26	1	21	26	<b>77</b>
Computer use	3,485	1,295	1,023	12,328	909	<b>19,040</b>
Computer assists	11	174	20	323	68	<b>596</b>
Reference transactions	10	5	23	158	16	<b>212</b>
Library instruction	-	9	-	79	49	<b>137</b>
Number of Sessions	-	1	-	5	3	<b>9</b>
Total volumes	11,070	4,460	4,423	72,108	11,241	<b>103,302</b>

**CRE: Hands-on trainings on sewing completed for two Kosrae communities in Guam and Hawaii**



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**Cooperative Research & Extension**

**College of Micronesia Land Grant Plan of Work.** The following goals were adopted during the meeting in Guam on September 30 to October 4, 2019, for the College of Micronesia Plan of Work (COM-FSM, PCC, CMI) to USDA/NIFA for six critical issues (extension programs) to address in the next five years:

- (a) **Sustainable Aquaculture Development.** Establish sustainable aquaculture to meet food and economic security.
- (b) **Climate Change Challenges in Micronesia.** Enhance the adaptive capacity and resilience of island communities to climate change.
- (c) **High Incidence of Food and Waterborne Illnesses in Micronesia.** Reduction of food and waterborne illnesses incidence in Micronesia.
- (d) **Lack of Local Food Production and Food Insecurity.** To ensure food security of Micronesian population.
- (e) **Obesity — A Growing Health Problem.** Healthy and active Micronesian communities
- (f) **Youth and Family Issues in the Communities.** Youth and families with strong social values, civic responsibilities and increased economic opportunities.

**Adults and Youths from FY 2019 Expanded Food & Nutrition Education Program (EFNEP)**

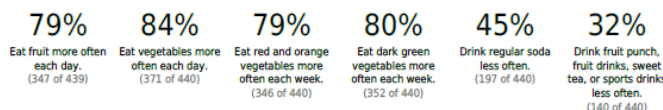
Achievement Results for Adults and Youths from FY19 Expanded Food and Nutrition Education Program (EFNEP) for FSM submitted on October 30, 2019, to USDA/NIFA:

	FY 2017	FY 2018	FY 2019
Adult	349	445	440
Youth	463	562	709

10/30/2019

**2. Improvement by Cluster of Behavior**

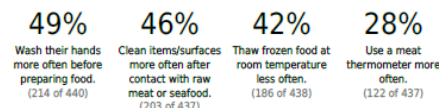
**2.1 Diet Quality** of participants improved, indicated by the following:



**2.2 Physical Activity** of participants improved, indicated by the following:



**2.3 Food Safety** of participants improved, indicated by the following:



**2.4 Food Security** of participants improved, indicated by the following:



**2.5 Food Resource Management** of participants improved, indicated by the following:



**Figure 1.** Summary of improvement for adults reported to USDA/NIFA through WebNEERS (Web-Based Nutrition Education Evaluation and Reporting System) reporting portal by COM-Land Grant staff, Margaret Weital.

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**CRE: EFNEP ... from page 2.**

**5. Summary of improvement for all children and youth**

**Diet Quality**

94% (670 of 709) Children and youth improve their abilities to choose foods according to Federal Dietary Recommendations or gain knowledge.

**Food Safety**

80% (568 of 708) Children and youth use safe food handling practices more often or gain knowledge.

**Physical Activity**

80% (567 of 708) Children and youth improve their physical activity practices or gain knowledge.

**Food Resource Management**

27% (41 of 151) Children and youth improve their ability to prepare simple, nutritious, affordable food or gain knowledge

**Food Security**

66% (106 of 161) Youth acquire skills to be food secure or gain knowledge.

**Figure 2.** Summary of improvement for adults reported to USDA/NIFA through WebNEERS (Web-Based Nutrition Education Evaluation and Reporting System) reporting portal by COM-Land Grant staff, Margaret Weital.

**CRE: Hands-on .... from page 2.**

Twenty participants from the Kosrae Honolulu Women Organization and eighteen participants from the Kosrae Guam Women Organization participated in trainings on basic skills of sewing local dresses. This program was organized and conducted upon requests from the two organizations to Kosrae CRE staff with funding support from FSM National Government through Kosrae State Government, Honorable Mayor Presley Abraham.

Department for  
**INSTITUTIONAL EFFECTIVENESS & QUALITY ASSURANCE**  
Information Technology | Office of Institutional Effectiveness

**College Summits and Mini-Summits**

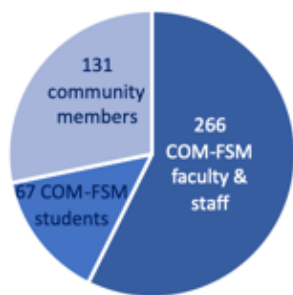
All college summits and mini-summits were held during August and September with a total of 464 participants attending the four events.

**National Campus & CTEC, Monday, August 5, 2019**

- Wilson Hess — COM-FSM Economic Impact Study 2013-2017
- Workshop: Strengths Weaknesses Opportunities Challenges (SWOC)

**For mini-summits in each state, a SWOC analysis workshop was conducted**

- Koaee Campus — Thursday, August 29, 2019
- Yap Campus and FSM FMI — Thursday, September 12, 2019
- Chuuk Campus — Friday, September 20, 2019



Campuses	COM-FSM faculty & Staff	COM-FSM Students	Community Members	Total
CTEC & National	144	10	18	172
Kosrae	34	1	7	42
FSM FMI & Yap	48	18	75	141
Chuuk	40	38	31	109
<b>Total</b>	<b>266</b>	<b>67</b>	<b>131</b>	<b>464</b>

Total participants in the 2019 COM-FSM summit and mini-summits | 464

**COM-FSM Institutional SWOC Analysis**

STRENGTHS	WEAKNESSES
<ul style="list-style-type: none"> <li>● Accredited — gives students access to Pell grants</li> <li>● Local — campuses in all four states</li> <li>● Qualified faculty</li> </ul>	<ul style="list-style-type: none"> <li>● Limited course and program options at State Campuses.</li> <li>● Slow Wifi</li> <li>● Facilities for students</li> </ul>

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**A total of 228 students ages 5-13 participated in CRE programs.**

Visits and presentations were carried out at schools on various topics including sports, food safety, nutrition (EFNEP), agroforestry, and vegetable production and to promote student's interest in agriculture field. Schools visited were Ohmine Elementary School and Pohnpei Island Central School and Tamil Early Childhood Education Center and Dalipebinaw Community Elementary School in Yap, and St. Cecilia Elementary School and Iras Demo School in Chuuk.



**Eco-friendly start-up business in Yap producing Areca leaf plates**

Through technical assistance, a small business called Yap Eco Leaf Plates, <https://www.yapcoleafplates.org/> has established in Yap to provide services in the production of a variety of biodegradable plates, go-to containers, and utensils that are natural, environmentally friendly, and affordable and present an alternative to Styrofoam and plastics. This innovative venture also utilized a waste product from betel-nut sheaths, provide employment opportunities for youths, and create additional revenues to betel-nut producers through the sale of betel-nut sheaths.



This small business unit has been in operation for the past 6 months, however a formal inauguration ceremony was held on October 31, 2019. Local and export demand for the products are increasing with exports to Palau, Guam and Saipan soon. Technical assistance was also provided last year to Awak Farmer's Association in Pohnpei for the establishment of a similar operation.

**World Food Day 2019: Promoting food and agriculture in Pohnpei**

The public annual event on October 16, 2019, which highlighted this year's theme of "Zero Hunger" was successful.

A total of 93 farmers participated in the competition for agriculture produce, ranging from vegetables to fruits, root crops such as yam and taro, and kava. Four women who took part in the recipe cooking contest had eleven recipes submitted. Essay contests by high school juniors from six high schools were presented and five winners were selected for prizes.

Strengthen resources to meet current and future needs through revenue diversification, efficient use, innovation, effective allocation, conservation, infrastructure upgrades, and investment in human capital.