

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the September 6, 2019, Meeting
ECE Conference Room – Yap State

Present: Regent Tulensru Waguk, PhD, from Kosrae (chairman); Regent Jesse Salalu from Yap (vice chairman); Regent Pelma J. Mingii representing the National Government (secretary/treasurer); Regent Johannes Berdon from Chuuk; Regent Suzanne Gallen from Pohnpei; and President & CEO Joseph M. Daisy, EdD (*ex officio member*)

Resources: Vice President for Administrative Services Joseph Habuchmai; Vice President for Enrollment Management and Student Services Joey Oducado; Vice President for Institutional Effectiveness and Quality Assurance Caroline Kocel; Vice President for Instructional Affairs Karen Simion; Dean of Chuuk Campus Kind Kanto; Dean of Kosrae Campus Nena Mike; Dean of Career and Technical Education Center Grilly Jack; Dean of FSM FMI/Yap Campus Lourdes Roboman; Director of Cooperative Research and Extension Steven Young-Uhk; Comptroller Roselle Togonon

Guest: Wilson Hess

1. CALL TO ORDER – 8:52 AM

Chairman Waguk called the meeting to order and requested a moment of silence. He then welcomed everyone, especially Regent Gallen to her first board meeting and Wilson Hess. All were asked to recite the mission statement.

2. ROLL CALL

Roll was called; present were Regents Waguk, Berdon, Mingii, Salalu, and Gallen. A quorum was declared.

3. REVIEW OF AGENDA

Salalu/Mingii

Moved to accept the agenda as presented.

CARRIED

4. APPROVAL OF MINUTES – May 8, 2019

Mingii/Salalu

Moved to adopt of the minutes of the May 8, 2019, meeting as presented.

CARRIED

5. COMMUNICATIONS

- a. Letter from Secretary of Finance regarding changes in financial regulations for reimbursements. We are asking legal clarification as we are an autonomous agency and draw down funds rather than requesting reimbursement.
- b. Letter from Secretary of Justice requesting use of FMI facilities for a joint training activity involving the National Police Maritime Wing, the Australian Defense Cooperation Program and the Palauan Division of Marine Law Enforcement.

6. REGENTS' REPORTS

- a. **Regent Mingii** shared attending both the summit and convocation; she expressed many students were not there to hear the great speeches. She thanked Dean Roboman and her staff for their hospitality.
- b. **Regent Berdon** welcomed the news regarding Chuuk Campus; while the words are good, he feels action would be better. He also expressed appreciation to Dean Roboman for hosting the meeting.
- c. **Regent Salalu** joined Dean Roboman in welcoming everyone to Yap. Because of the state of emergency in Yap, he encouraged caution. He welcomed Regent Gallen and said he is pleased with finally having a full board. This is a historic meeting with two female regents on board. He congratulated Steven Young-Uhk on his appointment as the new director of CRE. He thanked Yap DOE and ECE for use of their facility, Dean Roboman and staff for the set up, and Wilson Hess for his continuous help with professional development.
- d. **Regent Gallen** thanked everyone for the warm welcome and Yap Campus for the warm hospitality and arrangements. She feels fortunate to join this board and looks forward to learning more. News from JEMCO is a good start for the meeting.
- e. **Regent Waguk** joined the other regents in expressing gratitude to Yap, both Lt. Governor and Dean, for the welcome and hospitality. He reported on the good courtesy meetings with Yap leadership and on his attendance at MTEC and FACSSO meetings. Issues were school accreditation, teacher certification, IQEB. Kosrae will host the next MTEC. He also attended the mini-summit in Kosrae and thanked Wilson Hess for providing training for the board.

7. PRESIDENT'S REPORT

- a. **President Daisy** extended welcome to the regents and thanked them for the partnership shared in governance of the college and a special welcome to the new regent, Suzanne Gallen. Appreciation was extended to Lt. Governor Salalu, Dean Roboman and her staff for facilitating this meeting. He also recognized his vice presidents, deans, and staff present for the team effort as showcased in their reports. A moment of silence in memory of Scott Snaden was held. Dr. Daisy then highlighted key accomplishments and achievements: convocation to thank the faculty who are the core of the institution; news from JEMCO including Chuuk Campus in 2020 plans; 100% of eligible students awarded Pell again; exceptional summer enrollment; MRA extending another \$50,000 donation to the Entrepreneurship Center; another exceptional audit report; endowment and reserve funds reach \$10,000,000; BS in elementary education implemented; third DDFT cohort enrolled; employee satisfaction rate 96%; commitment to FSM citizen-79-80% employed; hosting Mrs. Pompeo, wife of US Secretary of State, to visit students in the documentary program; new Director of CRE Steven Young-Uhk stationed in Yap; challenges facing Land Grant; COM Land Grant to pay for two regents to attend APAFS; and successful summit and importance of mini-summits.
- b. **VPAS Habuchmai** highlighted the following: \$300,000 appropriation from Congress for

outstanding balances for students from 2015 on; infrastructure updates for 2020 include construction of national campus student services center and CTEC training facility, pre-design for teaching clinic and Kosrae multi-purpose building; plans for Friends of COM-FSM to disband; China demonstration farm; and improved procurement system.

Comptroller Togonon reported on the financial status of the college: market value of endowment fund at \$7.1 M and reserves fund at \$3.1 M; and college spending as of August 14, 2019 is \$133K or 1.2% lower compared with the same time last year.

- c. **VPEMSS** Oducado highlighted this past summer 100% of eligible students awarded Pell for the second time; 1,139 headcount the highest for the past five summers; new students also at the highest level, 29% higher than last year; 94% ended the term in good academic standing; and 59 students graduated. Fall semester received 905 headcount, Chuuk Campus had their highest headcount surpassing their projection; and for fall 212 students are expected to graduate.
- d. **VPIEQA** Kocel expressed her pleasure at being back in Yap. She then shared a visual report on measures of success and institutional set-standards (ISS); updated on schoology and the college summit which included 158 participants and Hess' economic impact presentation. A mini-summit was held in Kosrae and mini-summits will be held in Yap next week followed by one in Chuuk.
- e. **VPIA** Simion reported implementation of the BS in elementary education this fall with 43 candidates applying and 50% admission. In late January ACCJC will be coming to evaluate the program. ACCJC new regulations allow unlimited bachelor's degree program; no longer requiring move to the senior commission. The filming our journey has drawn international attention, including a visit from Mr. Pompeo during her husband's (Secretary of State) visit to Pohnpei. Dr. Adam Shapiro also posted a story on his blog in the Department of State page. The project should be done by the end of September. They have gained a reputation and been asked to do promotional videos. The education division with the public library is promoting story time and puppet shows as part of a class.

Kosrae Campus Director Nena reported holding commencement after summer with 16 graduates (2 from third-year teacher preparation, 8 from AA teacher preparation, 3 from liberal arts, 2 from certificate of achievement in agriculture, and 1 from electronics). Chairman Waguk conferred the degrees/awards and Kosrae Lt. Governor accepted the graduates.

CTEC Dean Jack reported, since the Board approved the name change to CTEC, they are working collectively on the new mandate. Funds were secured to update the HTM facility. Through an MOU with Pohnpei DOE a summer training for non-admits was held; of the 22 enrolled, 18 passed the COMET.

CRE new Director Young-Uhk began his position in July and is stationed in Yap with responsibilities over four sites doing a lot of activities and research: Yap conducted giant clam spawning and larval rearing demonstrations and hands on training; Pohnpei completed a greenhouse at CTEC; Kosrae training programs resulting in women earning from sewing, handicrafts, and food processing; and Chuuk distributing nutritional

factsheets.

Chuuk Campus Director Kanto reported on the success of the dual enrollment program last spring funded by DOE (all five students did well, three returned for the summer); 80% retention rate; and grateful to DOE for helping unprepared students prepare for college.

Yap Campus /FSM-FMI. Dean Roboman reported on the career and technical education fair at FMI attended by many agencies and schools with cadets doing demonstration; four female cadets; summer shipboard training; and collaboration with NORMA for observer training. She attended TASCON and met with Guam companies on possibility of hiring our graduates. For Yap Campus Dean Roboman reported on the science fair which is becoming very popular.

- f. **Faculty Staff Senate:** FSS did not meet during the summer.
- g. **Student Body Association:** Yap Campus Vice President Viviana Flauaw gave a power point presentation on SBA officers and update of activities from each campus and plans for moving forward.

7. OLD BUSINESS

- a. **Board Retreat.** The board agreed to hold a retreat in the PI following the APAFS conference to continue their professional development in a different setting. Bohol was identified as the setting.

8. NEW BUSINESS

- a. **Review and Approval of Policies.** Per the master planning calendar for review of policies, the following policies were reviewed.
 - i. **BP 6009 Compensation Policies and Practices.** Revisions were proposed only for Section 11.d Salary Placement for Employees Who are Appointed to Acting Position. The board made further revisions to replace “not less than” with “at” and increase the period of service to 14 days applicable to all.
Waguk/Berdon
Moved to approve the revisions proposed and further amended to BP 6009 Section 11.d Salary Placement for employees Who Are Appointed to Acting Position. CARRIED
 - ii. **BP 1550 Cooperative Research and Extension – Land Grant Programs.** Revisions reflect the current structure of CRE headed by a director under the Department of Instructional Affairs.
Berdon/Salalu
Moved to approve the revisions to BP 1550 Cooperative Research and Extension – Land Grant Programs. CARRIED
 - iii. **BP 1600 Governance Structure.** Revisions reflect the current governance structure, deleting committees no longer in existence, adding a new committee, and updating titles. It noted that the director of procurement should be included in the Management Team.
Berdon/Gallen
Moved to approve the revisions to BP1600 Governance Structure as further amended. CARRIED

- b. **Transfer cash reserved income to endowment fund.** Comptroller Togonon explained the college established the endowment fund to address long-term sustainability of the college. To help fund the endowment, fundraising activities are conducted and government support sought. The college cash reserved is invested which generates annual income. The college requests to transfer the income to the endowment after the business office ensures compliance with accreditation standards.

Berdon/Gallen

Moved to approve the transfer of cash reserved income to the endowment fund at the end of the fiscal year after determining required needs of the college to comply with accreditation standards.

CARRIED

9. NEXT MEETING

The next board meeting will follow the week after the APAFS conference and board retreat in the Philippines.

10. ADJOURNMENT – September 6, 2019

After words of appreciation for the successful meeting, the meeting adjourned at 11:32 AM.

Minutes of the COM-FSM Board of Regents meeting of September 6, 2019, approved this 27th day of November 2019.