

Report to the  
**COLLEGE OF MICRONESIA-FSM**

# **BOARD OF REGENTS**

September 9-10, 2013 Meeting

by

**Department of Student Services**

For reporting period beginning May 8, 2013 and ending, August 23, 2013

# 1

## Focus on Student Success

The College of Micronesia-FSM will pursue excellence in student success and will develop between *access and success* with appropriate career pathways for FSM students.

### Fall 2013 Semester Enrollment in Headcounts, Credits, Full-Time Equivalent (FTE) Students

The College has a *college-wide* enrollment of **2,445** student *headcounts* with **27,973.5** *credits* (or **2,331.1** *full-time equivalent students*). Table below shows the *distributions* by campus.

**Table 1.0**

Fall 2013 Enrollment in *headcounts*, *registered credits*, and *full-time equivalent* students by Campus

Campus	Headcount	Registered Credits	FTE <sup>2</sup>
National	1,016	12,655	1,055
Pohnpei	672	7,047	587
Chuuk	319	3,796	316
Kosrae	243	2,335.5	195
Yap	195	2,140	178
<b>Total</b>	<b>2,445</b>	<b>27,973.5</b>	<b>2,331.1</b>

<sup>1</sup>Data *extracted* from the COM-FSM Student Information System (SIS), August 25, 2013, 10:23 AM (Pohnpei Time).

<sup>2</sup>Full-time Equivalent (or FTE) students =registered credits *divided* by 12.

The *figures* in the above table show an *overall* enrollment of FTE students **4.66% less** than headcounts. Except for the National Campus which has FTE students enrollment **3.84% higher** than headcounts, all State Campuses have less FTE students enrollment than headcounts.

#### Institutional Strategic Goal 1.1.

Providing collaborative institutional support to advance *student success* by promoting student engagement and Institutional Student Learning Outcomes.

#### Integrated Educational Master Plan

**Objective SS1.** Recruitment and Marketing

### Fall 2013 Semester Enrollment in Student Type, Class Description, Full-Time and Part-Time

**Table 2.0**

Fall 2013 Headcount Enrollment in terms of Student Type, i.e., *New, Continuing, and Returning* by Campus

Student Type	National	Pohnpei	Chuuk	Kosrae	Yap	Total
New	104	224	54	39	60	482
Continuing	847	408	241	178	128	1,802
Returning	65	40	24	26	7	161
<b>Total</b>	<b>1,016</b>	<b>672</b>	<b>319</b>	<b>243</b>	<b>195</b>	<b>2,445</b>

The figures in the above table show that: (a) 74% of our Fall 2013 *college-wide* enrollment are *continuing* students, (b) 20% are *new* or *first-time college freshman* students, and (c) 66%, *returning* students.

**Table 3.0**

Fall 2013 Headcount Enrollment in terms of class description, i.e., *senior, certificate, sophomore, freshman, unclassified*  
by Campus

Class	National	Pohnpei	Chuuk	Kosrae	Yap	Total
Senior <sup>1</sup>	37	0	0	0	0	37
Certificate <sup>2</sup>	78	383	117	104	76	758
Sophomore <sup>3</sup>	537	122	121	66	30	876
Freshman <sup>4</sup>	363	160	80	73	78	754
Unclassified <sup>5</sup>	1	7	1	0	11	20
<b>Total</b>	<b>1,016</b>	<b>672</b>	<b>319</b>	<b>243</b>	<b>195</b>	<b>2,445</b>

<sup>1</sup>These are students taking the *baccalaureate program* in Elementary Education under the COM-FSM and the University of Guam's partnership program.

<sup>2</sup>These include students in the third-year certificate of achievement, advanced certificate of achievement, and certificate of achievement programs.

<sup>3</sup>These include students in the *degree program* who have earned from 30 to 70 credits.

<sup>4</sup>These include students in the *degree program* who have earned less than 30 credits.

<sup>5</sup>These include students who are registered for credits but are not officially admitted into a program (*see* Unclassified Student) including those who are auditing courses (non-credits).

**Table 4.0**

Fall 2013 Headcount Enrollment in terms of full-time and part-time students  
by Campus

Kind	National	Pohnpei	Chuuk	Kosrae	Yap	Total
Full-Time <sup>1</sup>	858 (84%)	342 (51%)	239 (75%)	73 (30%)	116 (59%)	1,628
Part-Time <sup>2</sup>	158 (16%)	330 (49%)	80 (25%)	170 (70%)	79 (41%)	817
<b>Total</b>	<b>1,016</b>	<b>672</b>	<b>319</b>	<b>243</b>	<b>195</b>	<b>2,445</b>

<sup>1</sup>Full-time students are those who are registered for 12 or more credits in a regular semester, and six or more credits in a summer session.

<sup>2</sup>Part-time students are those who are registered for less than 12 credits in a regular semester, and less than six credits in a summer session.

For Fall 2013, the College registered 2,445 students in *headcount*. 67% (or 1,628 headcounts) are full-time students, and 33% (or 817 headcounts) are part-time. While all campuses with the *exception* of Kosrae Campus have higher *full-time* students enrolled than *part-time*, *overall* enrollment in terms of *headcounts* versus *full-time equivalent* (FTE) students shows FTE enrollment lower than headcount enrollment by 4.66%.

Tabulated *frequencies* of (a) registered credits and (b) number of courses registered of the 2,445 students in *headcounts* show:

- A *mean* of 11.44 in terms of registered credits (N=2,445)
- A *mean* of 3.6 in terms of the number of courses registered (N=2,445)

## Fall 2013 Enrollment As Compared to FY 2013 Revenue Projections

The College's *overall* Fall 2013 enrollment figures show that (a) *headcount* enrollment representing 88% of the FY 2013 revenue projection in headcount, and (b) *registered credits* and *FTE* enrollment representing 86% of the FY 2013 revenue projections in registered credits and FTE students. Tables below show these distributions by campus.

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### Integrated Educational Master Plan

**Objective SS1.** Recruitment and Marketing

**Table 5.0**

Fall 2013 *Headcount* Enrollment vs. FY 2013 Revenue Projections in *headcounts* by Campus

Campus	Projection	Actual	CountDiff	CountDiff%	%Projection
National	1,053	1,016	-37	-4%	96%
Pohnpei	768	672	-96	-13%	88%
Chuuk	490	319	-171	-35%	65%
Kosrae	245	243	-2	-1%	99%
Yap	223	195	-28	-13%	87%
<b>Total</b>	<b>2,779</b>	<b>2,445</b>	<b>-334</b>	<b>-12%</b>	<b>88%</b>

Figures in the above table show that Kosrae Campus was able to register 99% of its FY 2013 revenue projection in headcount *followed* by National Campus with headcount registration representing 96% of its FY 2013 revenue projection in headcount.

**Table 6.0**

Fall 2013 *Registered Credits* Enrollment vs. FY 2013 Revenue Projections in *Registered Credits* by Campus

Campus	Projection	Actual	CountDiff	CountDiff%	%Projection
National	12,933	12,655	-278	-2%	98%
Pohnpei	9,494	7,047	-1,447	-17%	83%
Chuuk	5,864	3,796	-2,068	-35%	65%
Kosrae	2,500	2,335.5	-165	-7%	93%
Yap	2,559	2,140	-419	-16%	84%
<b>Total</b>	<b>32,350</b>	<b>27,973.5</b>	<b>-4,376.5</b>	<b>-14%</b>	<b>86%</b>

The above table shows that National Campus was able to registered 98% of its FY 2013 revenue projection in registered credits *trailed* by Kosrae Campus with 93% of its FY 2013 revenue projection in registered credits.

**Table 7.0**

Fall 2013 *FTE Students* Enrollment vs. FY 2013 Revenue Projections in *FTE Students* by Campus

Campus	Projection	Actual	CountDiff	CountDiff%	%Projection
National	1,077.8	1,054.6	-23.2	-2%	98%
Pohnpei	707.8	587.3	-120.6	-17%	83%
Chuuk	488.7	316.3	-172.3	-35%	65%
Kosrae	208.3	194.6	-13.7	-7%	93%
Yap	213.3	178.3	-34.9	-16%	84%
<b>Total</b>	<b>2,695.8</b>	<b>2,331.1</b>	<b>-364.7</b>	<b>-14%</b>	<b>86%</b>

The FTE *enrollment* figures as shown in the above table show that *only* National Campus has FTE enrollment 3.84% *higher* than its headcount enrollment. Nevertheless, all campuses are below their FY 2013 revenue projections in terms of FTE students.

The College registered only 86% of its FY 2013 revenue projection in FTE students.

## Spring and Summer 2013 Graduates

The College *graduated* 192 and 69 students during Spring and Summer 2013 terms, respectively. Table below shows the distributions of these graduates according to programs *crosstabulated* by graduation terms and campus.

**Table 8.0**

Spring and Summer 2013 Graduates in *Headcount* by Campus

Program	National		Pohnpei		Chuuk		Kosrae		Yap	
	Sp 13	Sum 13	Sp 13	Sum 13	Sp 13	Sum 13	Sp 13	Sum 13	Sp 13	Sum 13
BA	10									
TYC	16	2								
AA	59	20			21	6	6	1	1	7
AS	27	12	7	1	5		1		2	
AAS		1	11	1			1	3		
CA		6	18	1	1		3	7	3	1
<b>Total</b>	<b>112</b>	<b>41</b>	<b>36</b>	<b>3</b>	<b>27</b>	<b>6</b>	<b>11</b>	<b>11</b>	<b>6</b>	<b>8</b>

BA=*Bachelor of Arts*; TYC=*Third Year Certificate of Achievement*; AA=*Associate of Arts*; AS=*Associate of Science*; AAS=*Associate of Applied Science*; and CA=*Advanced Certificate and Certificate of Achievement*.

## Financial Aid

### Federal Pell Grant

#### Institutional Strategic Goal 1.1.

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#### Integrated Educational Master Plan

**Objective SS1.** Recruitment and Marketing

**Table 9.0**

Number of *accepted disbursement records* submitted to the U.S. Department of Education, Common Origination and Disbursement (COD) by Campus

National	Pohnpei	Chuuk	Kosrae	Yap
1,995	793	1,513	523	470

### Federal Pell Authorization and Amount of Pell Year to Date (YTD)

The Financial Aid Office *reported* Federal Pell Authorization in the amount of US\$ 11,743,543.00.

**Table 10.0**

Amount of Pell Year to Date (YTD) by Campus  
For period beginning May 8, and ending, August 21, 2013

Campus	YTD Amount	Fall 2012 Enrollment	Fall 2012 Pell Receipt	Spr 2013 Enrollment	Spr 2013 Pell Receipt	Sum 2013 Enrollment	Sum 2013 Pell Receipt
National	4,274,303.00	1,069	943	976	886	533	204
Chuuk	1,922,282.00	409	372	372	339	204	95
Pohnpei	3,097,429.00	771	706	587	553	211	167
Kosrae	963,446.00	269	225	217	179	151	101
Yap	941,020.00	277	187	186	169	111	86

## SEG Workstudy

**Table 11.0**

Summer 2013 SEG/Work Study applicants (*counts*) and amount earned in US dollars by Campus

Gender	National	Pohnpei	Chuuk	Kosrae	Yap
Male	112 \$53,271.00	22 \$5,834.00	39 \$14,528.09	14 \$4,842.00	6 1,719.00
Female	134 \$53,886.00	16 \$4,300.00	13 \$13,859.00	8 \$2,748.00	17 \$4,909.00

## Counseling and the A+ Tutoring Center

The Counseling Office reported that its A+ Tutoring Center provided tutoring services to 29 *at-risk* students during the *reporting period*. Of the 29 students, four (or 13.79%) passed the coursed tutored with a *letter grade* “A,” 11 (or 37.93%) with a *letter grade* “B,” 11 (or 37.93%) with a *letter grade* “B,” and three (or 10.34%) with a *letter grade* “D.”

The Office also *extended* or *facilitated* the following services or activities to students:

- Transfer and scholarship orientation for *graduating* students who are transferring to colleges and universities in Guam and Hawaii.
- Orientation about the Counseling and the A+ Tutoring Center for Talent Search Program (TSP) who passed into the COM-FSM degree programs. Specifically, the orientation covered (a) general advising and counseling, (b) tutoring services, and (c) EducationUSA.
- Orientation for participants of the Close-Up Program from the four FSM states. The orientation focused on available *services* provided the College’s Counseling and A + Tutoring Center.
- Orientation for *juniors* from the Calvary Christian Academy (CCA) on *information* about colleges and universities in the U.S., and available scholarship and other financial assistance.

The Office’s log accounted 121 student *visits*. Specifically, these visits involved seeking counseling of various types, such as academic, discipline, personal, career, transfer, and others.

## Student Life

### Peer Advisor Training Program

A *one-week* Peer Advisor Training Program was held last July 22-25, 2013 participated by 24 *upper-level* students. This training program was facilitated by the department’s Counseling Services and Peer Counseling Center. The *one-week* training covered leadership and development, time management, academic rules and standards, processes and procedures, and others.

To determine the *effectiveness* of the training program especially in terms of students *demonstrating* increased knowledge about the various subject areas, the 24 participants were submitted pre-and post tests. Results showed that 23% and 90% of the participants scored *equal to* or *above* the median in the pre-test and post-test, respectively. The *percent difference* in the pre-and post-tests are *statistically* significant.

### Integrated Educational Master Plan

**Objective SS1.** Recruitment and Marketing

**Objective SS2.** Student Progression

2.2. Strengthen support mechanisms for at risk students and improving progression.

## The Student Body Association, and Student Clubs, Organizations, and Associations

The National Campus' Student Body Association is *scheduled* to elect its new officers on the *second week* of September 2013. There are 20 student clubs, organizations and associations *currently* registered with the Office of the Vice President for Student Services.

## The Residence Halls

**133 students** are currently *residing* in the College's residence halls for men and women. As such, the College's residence halls have 82% *occupancy*. Table below shows the distribution.

**Table 12.0**

Headcount of students residing in the College's residence halls for men and women by State

Residence Hall	Chuuk	Kosrae	Yap	Others	Total
Male	20	14	31	1	66
Female	22	19	25	1	67
<b>Total</b>	<b>42</b>	<b>33</b>	<b>57</b>	<b>2</b>	<b>133</b>

## Health Services and the Dispensary

The Campus Nurse's log *reported* **759** visits to the College's dispensary during the *reporting period*. These visits included various types, such as flue (or cold syndrome); minor injuries; generalized aches, pains or headaches; problems related to eyes, ears and nose; skin diseases and infections; gastro-urinary related problems; reproductive health counseling including use of contraceptives; STI screening; vaccination (seasonal influenza); screening for communicable and non-communicable diseases; prophylaxes; prescriptions and refill; and personal counseling.

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The Campus Nurse also *facilitated* a presentation on **Herpes Simplex Virus Type 1** to 52 students residing in the College's residence halls including staff. To determine the *effectiveness* of the presentation in terms of increased knowledge about the subject area by both staff and *resident* students, participants were submitted to pre-and post tests. Results showed a *percent difference* of 15% in terms of the *percentages* of participants who scored *equal to or above* the median in the administered pre- and post tests.

### Integrated Educational Master Plan

**Objective SS1.** Recruitment and Marketing

**Objective SS2.** Student Progression

The Campus Nurse *participated in* the 35th Annual American Pacific Nursing Leaders Council Conference, and a workshop facilitated by the FSM National Advisory Committee for HIV, other STIs and TB (NAC-HOST) held in Yap State last June 17-21, and June 26-28, 2013, respectively. This addresses one of the College's Institutional Strategic Directions that particularly focuses on *investing and building a strong capacity in human capital*.

## Admissions and Records

### Academic Transcripts

For period beginning May, and ending August 23, 2013, the Office of Admissions, Records and Retention (OARR) *received* 518 requests for academic transcript, and *released* 509 academic transcripts to support students' application for admission to other higher education institutions, scholarship assistance, employment, and others.

### Degrees and Certificates

For period beginning May, and ending August 23, 2013, the Office of Admissions, Records and Retention (OARR) *processed* 184 degrees and 53 certificates. During the *reporting period*, the office also released 139 degrees and 33 certificates to *graduates*.

The office also *processed* and *released* 53 certificates of attendance to the FSM Social Security Office in support of students' application for financial assistance.

## Peer Counseling Center (PCC)

### SAMH Mini Grant

The Peer Counseling Center has been awarded a mini grant amounting to \$5,000.00 from the Substance Abuse and Mental Health Division of the FSM Department of Health Services.

### PCC Visits

The office's log showed that *during the reporting period*, there were 361 registered visits by students seeking a variety of services extended by the Center. Table below shows the distributions by type of visits crosstabulated by type of campus.

**Table 13.0**

Frequency Counts of Counseling Visits to the Peer Counseling Center by Campus

Type of Visits	National	Pohnpei	Chuuk	Kosrae	Yap
Family Planning	35	-	12	48	-
Substance Abuse	3	-	2	2	-
Personal	44	-	1	7	-
Others	134	-	72	1	-
<b>Total</b>	<b>216</b>	<b>-</b>	<b>87</b>	<b>58</b>	<b>-</b>

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**Objective SS2.** Student Progression