

IEQA Report to the Board of Regents

Reporting Period: May 8 - August 23, 2013

Vice President for Institutional Effectiveness and Quality Assurance (VPIEQA)/Accreditation Liaison Officer (ALO)

Accreditation

- [Supplemental Report](#) transmitted to ACCJC May 15, 2013
- [Summary Table of Recent Actions & Evidence](#) presented to ACCJC June 7, 2013, in support of President Daisy's presentation to the Commission.
- [Action Letter](#) received with *reaffirmation of accreditation*. The action letter notes, a Follow-Up Report will be due on March 15, 2014, and will not require a team visit. The report requires the college to address two items: 1) Recommendation 6, *Physical Resources*. In particular, the Commission will want evidence of the completion of our Facilities Master Plan Report, Our updated Facilities Master Plan, based upon the report, and evidence of plan implementation. 2) Evidence the national government is offering on-going financial support to offset the Compact decrement ensuring fiscal integrity and sustainability.
- Upon receipt of the *Action Letter* from the Commission, the college released the heretofore confidential [Follow-Up Evaluation Report](#) from the visiting team. The report captures, through a very positive lens, an institution that has undergone impressive improvement over the last two years, and indicated Recommendation 6, specifically the Facilities Master Plan, was the only recommendation for which we had outstanding work in order to fully meet the standards.
- IEQA worked with the president to prepare and submit a proposal to COM-Land Grant (COM-LG) for accreditation funding in the amount of \$100,000 with \$75,000 approved. The proposal established specific outcomes, with associated costs, and all outcomes were specifically linked to accreditation standards. IEQA is grateful to COM-LG for the on-going support offered now for the third consecutive year.
- The ALO will attend an evaluation team training conducted by the ACCJC on September 13, 2013, and an ALO training September 27, 2013, both held in California. The ALO will serve on a visiting team to assess a California Community College during October 21-24, 2013. The president has volunteered to serve on future teams and we will work to have two other college employees on the rotation for spring 2014, as per the 2012 [Follow-Up Evaluation Team Report](#) recommendation, "The team encourages the College staff, especially representatives in key positions, to become active in serving on the evaluation teams of other institutions as a way of increasing their knowledge of accrediting standards" (p. 4).

New position for IEQA

- *Assessment Coordinator and Assistant ALO* Ross Perkins officially began duties August 8, 2013. Mr. Perkins has spent his first month heavily focused on getting all college units to input their assessment plans and assessment data into the TracDat assessment software. He has been visiting offices and

divisions at the National Campus and Pohnpei Campus to offer in person assistance and support. In collaboration with Director Hicks, he will also be running a training session with the campus deans while they are present on Pohnpei. Additional training will occur with on site assistance for all campuses this fall.

Achieving and strengthening purposeful dialogue and enhancing participatory governance

- Consultant David Adams of Sandy Pond Associates has been guiding a *Communications Policy Working Group* and a *Publications Working Group* so that we can develop a manual for publications and communications protocols that will be completed by November 2013. The work will aid delivery on our Strategic Plan Goal 5.2: *Achieve and strengthen purposeful dialogue* and our *Communications Policy*. Mr. Adams conducted training sessions from Pohnpei during July 9-17, 2013, and will return to run more trainings and working sessions during October 13-20, 2013.
 - To model the concept that leadership opportunities should be available to all college employees, and not merely those on Pohnpei, The *Communication Policy Working Group* elected Dean Kind Kanto as chairperson. Proximity on Pohnpei should not be the main criterion for leadership. The group also wanted to increase awareness of those on Pohnpei regarding communication challenges when using teleconferencing, and when the committee chair is in a different location. To further increase awareness of challenges, consultant David Adams will be stopping in Chuuk during the first part of his October visit. The aim is for the Pohnpei members to experience communications challenges when your chair and your presenter are not in the room with you. We hope living the challenges and growing awareness will lead to improved communications practices.
 - The VPIEQA/ALO conducted an assessment: *Work-based Learning: An Action Research Study for Enhancing Participatory Governance, Purposeful Dialogue, and Leadership to Meet Accreditation Standards*. An assessment was conducted and recommendations were proposed to the Council of Chairs for adoption to improve participatory governance and leadership for AY 2013-2014.
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Information Technology Office (all Reported IT efforts are toward SPG 4, 'Foster Effective Communication')

Student Information System (SIS) Developments

The progress on work towards the goals of the COM-FSM SIS current modification phase of the working database referred to as phase III contract is complete. The ability to accept credit card payments is unresolved and we had to move ahead without the capability. As mentioned in the accreditation report, the SIS is a step in the right direction and has allowed for many positives for COM-FSM, but they encourage us to continue efforts. The Developer visited onsite in May of 2013 and implemented major changes in software to the base Database code for the SIS.

As per the terms of the contract no. ct11-0459/enc11.0401 and as specified in the details of the SIS phase III contract, the following is an update of work completed:

- The Migration of the MySQL database server to new faster hardware is now 100% complete. The previous system has been switched off; the full migration was a big task and successful.

- Campus-managed announcement and news items for display in the COM-FSM myShark portal and other locations such as the COM-FSM web site and information panels is progressing on schedule. 100% complete
- Online Registration was offered this fall semester, but without online payment capability.
- E-Mail distribution by campus or other grouping work is 100% complete - to be used for sending emergency notices or other high-priority messages, IT is setting it up.
- Course schedule planning and projection is complete.
- Wait-listing capabilities are complete but awaiting implementation planning from OAR (procedural change and policy development)

The changes to accommodate the new facility fee have been installed in the production SIS database. Data for fall 2013 has been added (2013.3) to the Term Fees form so we could test the changes. Term Fees, Term (validation), and Term Control were modified.*

In the SIS, the appropriate fee (FACFT or FACPT) will be assessed based on registered credit hours and the definition of full-time enrollment found on the Term Control form. It will be part of the normal fee assessment support and will not require additional steps or processes to occur.

The charge for students enrolled at two campuses will be the same as other flat-rate fees, the facility fee will be recorded using each student's primary campus (from their current student record).

*The specific amounts to charge will need to be entered and maintained on the term fees form by Business Office staff. Especially note the rate codes for full- and part-time.

The number of credit hours required for full-time enrollment is specified on the Term Control form. Term data in the production SIS database will be updated with 12/6 regular/summer credits.

Networks: *IT continues to work toward improving the overall COM-FSM technology system.*

IT is actively pursuing potential options to make existing networks faster and therefore services we offer more effective. We have agreed to the new terms of a new contract with our service Provider FSMTC, and details have been shared with relevant leadership at the College. The services however are yet to all be installed, we are moving to make the necessary accommodations at all locations.

As it stands now, Yap, Chuuk and Kosrae campuses will terminate usage of T1 lines and switch primary connections for internet services to DSL a type link at rates of 1537/768 kbps each. Pohnpei campus already switched to a DSL link also at 1537/768 kbps but their T1 utilization remains for overhead and local connection needs for e-mail and SIS. FMI campus will retain their T1 link to Yap campus as their primary internet service line. The link type change is to take advantage of DSL type technologies recently made available at these locations: DSL type technologies are better able to handle noisy copper lines used by our service provider that may reduce link speed in some cases. A second DSL type connection at a lower data rate for Yap, Chuuk and Kosrae campuses for inter campus traffic only. Current internet speeds for Yap, Chuuk and Kosrae campuses over T1 lines are at 1024 kbps asymmetric. In conjunction with these changes and as necessary to make use of these changes, IT has been purchasing more smart switches to increase control capabilities on existing networks. Cost for changes are approximately \$2000 more per month compared to the previous service contract.

E-mail issues have affected the network, our server mail queue situation got very bad recently with 9000+ messages stuck at one point in late June. IT has adjusted by building some code to deal with the problem, which was rooted in having so many accounts over-quota. Currently, accounts that are using over 50% of their quota will automatically have their Trash folder emptied and accounts that are near quota (95%) will get an e-mail notice of the condition with suggestions on how to address the problem. Accounts that are over quota will get an e-mail notice (as above). Those that have been over-quota for 90 days, or have not been used for 90 days, will have messages removed from the INBOX. The oldest messages are removed, with numbers limited to 10% of the total INBOX message count, 500 messages, or enough to reduce quota usage to 95%. These actions are currently performed once each week and are now automated. Our goal is to work having as few accounts in over-quota status as possible.

Others:

- Completed new multi-mode fiber run from administration building to the male residence hall, and terminated both ends.
- Installed windows server 2012 on new server machine for Kosrae campus. Configured a used temporary battery and shipped it to Kosrae. A new unit is on order.
- Traveled to Kosrae and installed new display panel and new server rack equipment.
- Completed the installation of network cameras on National Campus site for security purposes.
- Replaced damaged Hard drive on main web server.
- Successfully fixed a display problem with MIP accounting software related to exporting PDF's.
- Installed additional wireless access points in dark areas at National Campus.

Two projects under CariPac Distance Education grant were completed the week of August 5-9, 2013, at the National and Pohnpei campuses. The projects were made possible through a Caribbean and Pacific Consortium (CARIPAC) grant managed by the Office of Cooperative Research and Extension. The installation of satellite dish earth stations at each campus will connect each campus to the Rural Internet Connectivity System (RICS satellite system). This link will serve as a supplement to existing campus internet connectivity as well as potentially a backup connection in the event of a disaster or disconnection to the primary connection for each state.

The installed solar panels will serve as charging stations for student devices at each campus. Both initiatives are in support of developing distance education options for the college.

Kosrae Campus saw the completion of the install the week of August 12-16, 2013. Prior to the installations on the island of Pohnpei, installation at Chuuk Campus were completed. Installations at Yap Campus will follow shortly.

Earth Station information:

KOSRAE COM-FSM SITE ID: 131788
LATITUDE : 5.3261N/ LONGITUDE : 163.0100 E

POHNPEI NATIONAL COM-FSM SITE ID : 131777
LATITUDE : 6.9097N, LONGITUDE: 158.1577

CHUUK COM-FSM SITE : SITE ID 131437
LATITUDE : 7.4512N , LONGITUDE: 151.8419E

PALAU PCC KOROR SITE ID : 131786



Wireless expansion project

All pilot project sites are functioning well. COM-FSM’s wireless network community continues to grow. Our tracking data shows students and staff alike are increasingly making use of our wireless option for their network needs. IT continues to focus on wireless network security and expansion of wireless network hotspots at all locations where this pilot project has been successfully implemented. Currently, explorations into more permanent industrial size antennas for mounting WiFi equipment are being considered for all sites. FMI site is also being considered for potential expansion post, site survey is complete and discussions are now ongoing with Yap Campus dean for a plan.

Device Category	Visits	Pages / Visit	Avg. Visit Duration	% New Visits	Bounce Rate
	8.51% 356,449 vs 328,488	4.58% 2.32 vs 2.21	7.12% 00:04:04 vs 00:04:23	4.55% 41.38% vs 39.58%	12.92% 47.08% vs 54.07%
1. desktop					
Jan 1, 2013 - Aug 1, 2013	342,971	2.33	00:04:09	41.73%	46.29%
Jan 1, 2012 - Aug 1, 2012	326,924	2.21	00:04:24	39.53%	54.05%
% Change	5.23%	5.35%	-5.62%	5.56%	-14.36%
2. mobile					
Jan 1, 2013 - Aug 1, 2013	7,470	1.76	00:01:49	33.23%	71.91%
Jan 1, 2012 - Aug 1, 2012	1,248	2.16	00:02:19	57.37%	62.42%
% Change	498.56%	-18.62%	-22.08%	-42.09%	15.21%
3. tablet					
Jan 1, 2013 - Aug 1, 2013	6,008	2.06	00:02:24	31.31%	61.38%
Jan 1, 2012 - Aug 1, 2012	1,316	2.36	00:03:02	33.97%	50.46%
% Change	366.63%	-12.62%	-20.66%	-7.93%	21.66%

Graphic showing rise in mobile users accessing COM-FSM online resources.

Electronic Information Panel Project

This effort included first steps on tasks identified in SIS Phase III, so far the units that are up and functional have received positive reviews and seem to be functioning well as an information sharing medium. The panel incorporates data from the campus news forms sourced in the SIS backend database. Work done by IT has allowed for trained staff at each campus to be able to supply news and information for dissemination to their students through the myShark website portal and these Information Panels. *The panels display class schedule, current time, and pictures and live COM-FSM news postings inclusive of emergency information.

WebSite

WebSite improvement efforts continue. IT continues collaboration efforts with different units to accommodate website updates and relevancy. The effort is to further improve the website by improving speed and accuracy of news content from our sites to their constituents as well as to a broader audience. The website CMS setup is functioning as designed, the college is currently running the COM-FSM website on drupal version 6.

Overview

Jan 1, 2013 - Aug 1, 2013

Compare to: Jan 1, 2012 - Aug 1, 2012

We've changed this report. ?

This report is based on 249764 visits (36.47% of visits). [Learn more](#)

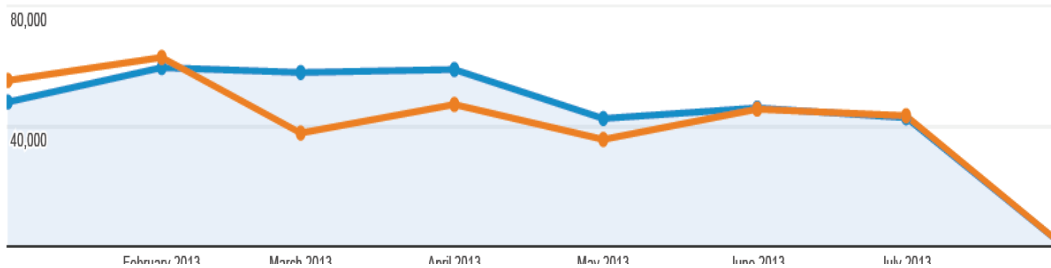
change in % of visits: +0.00%

Explorer

Site Usage

Jan 1, 2013 - Aug 1, 2013: Visits

Jan 1, 2012 - Aug 1, 2012: Visits



The graph shows recent overview of visitors to the COM-FSM site, the drop can mainly be accredited to lower summer populations on campuses.

Office of Development and Community Relations

Summary:

For the period of May 8 - August 23, 2013 DCR has accomplished the following:

- 49 News Stories that was posted on the college's newsfeed
- 27 Announcements posted on the college's newsfeed
- Released 4 electronic issues of the COM-FSM Sharks Newsletter
- 7 Publications

News Stories:

1. Social Studies Class (ED302) Donates a Copy of the FSM Constitution to Chinese Embassy

<http://www.comfsm.fm/myShark/news/item=523/mod=01:51:34>

2. Friends of COM-FSM Foundation Board Introduced to the College Community by Board of Regents

<http://www.comfsm.fm/myShark/news/item=524/mod=01:51:34>

3. President's Message to the Community

<http://www.comfsm.fm/myShark/news/item=527/mod=01:51:34>

4. COM-FSM Sharks Newsletter Volume 6 Issue 4

<http://www.comfsm.fm/myShark/news/item=528/mod=01:51:34>

5. College Saddened by Passing of Chuuk Campus Professor

<http://www.comfsm.fm/myShark/news/item=531/mod=01:51:34>

6. Board Issues Actions and Directives after May 2013 Meeting

<http://www.comfsm.fm/myShark/news/item=532/mod=01:51:34>

7. Yap Campus Holds Incentive Awards Day 2013

<http://www.comfsm.fm/myShark/news/item=533/mod=01:51:34>

8. Yap Campus Recognizes Students for Outstanding Performance for Spring 2013 Semester

<http://www.comfsm.fm/myShark/news/item=534/mod=01:51:34>

9. National Campus Holds Incentive Awards Day 2013

<http://www.comfsm.fm/myShark/news/item=535/mod=01:51:34>

10. National and Pohnpei Campuses Hold 57th Commencement Exercise

<http://www.comfsm.fm/myShark/news/item=536/mod=01:51:34>

11. [FINANCIAL AID] SUMMER PELL/SEG

<http://www.comfsm.fm/myShark/news/item=537/mod=01:51:34>

12. Assistant Professor Stanley Etse Graduates with Masters Degree from UH Manoa

<http://www.comfsm.fm/myShark/news/item=538/mod=01:51:34>

13. Classical and Historical Dramas Come Alive At COM-FSM Kosrae Campus

<http://www.comfsm.fm/myShark/news/item=540/mod=01:51:34>

14. First Combined Commencement Exercises Held for COM-FSM Yap Campus & FSM-FMI

<http://www.comfsm.fm/myShark/news/item=541/mod=01:51:34>

15. Summer Classes Kick off at National Campus

<http://www.comfsm.fm/myShark/news/item=542/mod=01:51:34>

16. President Daisy to Appear before the Accrediting Commission

<http://www.comfsm.fm/myShark/news/item=543/mod=01:51:34>

17. COM-FSM Sharks Newsletter Volume 6 Issue 5
<http://www.comfsm.fm/myShark/news/item=545/mod=01:51:34>
18. Kosrae Campus Holds Incentive Awards Day 2013
<http://www.comfsm.fm/myShark/news/item=548/mod=01:51:34>
19. Last Planned Phase of Student Information System (SIS) Completed
<http://www.comfsm.fm/myShark/news/item=553/mod=01:51:34>
20. Lady Sharks Hold Bingo Bash Event
<http://www.comfsm.fm/myShark/news/item=555/mod=01:51:34>
21. Campus Security Respond Swiftly to Residence Hall Fire
<http://www.comfsm.fm/myShark/news/item=556/mod=01:51:34>
22. Reach Out Pacific Donates Educational Supplies to the College
<http://www.comfsm.fm/myShark/news/item=558/mod=01:51:34>
23. Early Registration Officially Kicks off at the College
<http://www.comfsm.fm/myShark/news/item=560/mod=01:51:34>
24. College Launches 50/50 Raffle Draw
<http://www.comfsm.fm/myShark/news/item=561/mod=01:51:34>
25. ACCJC Action Letter and Visiting Team Report Released
<http://www.comfsm.fm/myShark/news/item=562/mod=01:51:34>
26. FSM President Emmanuel Mori Congratulates the College on Reaffirmed Accreditation
<http://www.comfsm.fm/myShark/news/item=563/mod=01:51:34>
27. President's Message to the Community
<http://www.comfsm.fm/myShark/news/item=564/mod=01:51:34>
28. Facility Fee and Tuition Increases Beginning Fall 2013
<http://www.comfsm.fm/myShark/news/item=565/mod=01:51:34>
29. National Campus and Pohnpei Campus Faculty & Staff Meetings on Communications
<http://www.comfsm.fm/myShark/news/item=566/mod=01:51:34>
30. COM-FSM Sharks Newsletter Volume 6 Issue 6
<http://www.comfsm.fm/myShark/news/item=567/mod=01:51:34>
31. Dean Kanto to Chair Communication's Policy Working Group
<http://www.comfsm.fm/myShark/news/item=568/mod=01:51:34>

32. 3 on 3 Basketball Tournament Brings Staff and Students Together
<http://www.comfsm.fm/myShark/news/item=569/mod=01:51:34>
33. FMI Registration is now Extended
<http://www.comfsm.fm/myShark/news/item=570/mod=01:51:34>
34. NORTHREP Promotes Energy Efficiency Project at National
<http://www.comfsm.fm/myShark/news/item=571/mod=01:51:34>
35. LRC Director Selected as Speaker for the Graduation Celebration of the LEAP Cohort
<http://www.comfsm.fm/myShark/news/item=572/mod=01:51:34>
36. Students Enlist for Peer Adviser Training at National Campus
<http://www.comfsm.fm/myShark/news/item=573/mod=01:51:34>
37. FSM Congress Speaker Congratulates College for Accreditation Reaffirmation Status
<http://www.comfsm.fm/myShark/news/item=574/mod=01:51:34>
38. Technology and Trade Programs Complete Summer 2013 Cabinetmaking Projects
<http://www.comfsm.fm/myShark/news/item=576/mod=01:51:34>
39. President's Message to Students
<http://www.comfsm.fm/myShark/news/item=581/mod=01:51:34>
40. President's Message to the Community
<http://www.comfsm.fm/myShark/news/item=582/mod=01:51:34>
41. Yap Upward Bound visit WWII Historical Sites
<http://www.comfsm.fm/myShark/news/item=585/mod=01:51:34>
42. Kosrae Campus 14th Commencement Exercises
<http://www.comfsm.fm/myShark/news/item=586/mod=01:51:34>
43. National Campus Now Offers Third Year Accounting and General Business Programs
<http://www.comfsm.fm/myShark/news/item=587/mod=01:51:34>
44. National Campus Implements New Dining Hall Meal Rates
<http://www.comfsm.fm/myShark/news/item=590/mod=01:51:34>
45. COM-FSM Sharks Newsletter Volume 6 Issue 7
<http://www.comfsm.fm/myShark/news/item=591/mod=01:51:34>
46. National Campus Conducts 3-Day Freshmen Orientation
<http://www.comfsm.fm/myShark/news/item=592/mod=01:51:34>

47. Yap UB Summer Bridge Program Graduates 19 Students
<http://www.comfsm.fm/myShark/news/item=594/mod=01:51:34>

48. Satellite Dish and Solar Panels Installed at Campuses
<http://www.comfsm.fm/myShark/news/item=598/mod=01:51:34>

49. New Students Attend Freshmen Orientation Fall 2013 at Yap Campus
<http://www.comfsm.fm/myShark/news/item=600/mod=01:51:34>

Announcements:

1. College Highlighted on ACCJC/WASC Spring Newsletter
<http://www.comfsm.fm/myShark/news/item=525/mod=01:51:34>

2. Committee Governance Structure Survey Results now Available
<http://www.comfsm.fm/myShark/news/item=526/mod=01:51:34>

3. [Announcement] COM-FSM Supplemental Report to the ACCJC is now Available
<http://www.comfsm.fm/myShark/news/item=529/mod=01:51:34>

4. [Announcement] Incentive Awards Day at National Campus
<http://www.comfsm.fm/myShark/news/item=530/mod=01:51:34>

5. [Announcement] Summer Registration 2013 is now EXTENDED
<http://www.comfsm.fm/myShark/news/item=539/mod=01:51:34>

6. [Announcement] FSM MiCare Open Season
<http://www.comfsm.fm/myShark/news/item=544/mod=01:51:34>

7. [Announcement] Bingo Bash!
<http://www.comfsm.fm/myShark/news/item=546/mod=01:51:34>

8. [Announcement] STAP Now Accepting Applications For Scholarship
<http://www.comfsm.fm/myShark/news/item=547/mod=01:51:34>

9. [Announcement] 2013-2014 General Catalog is Now Available On-Line
<http://www.comfsm.fm/myShark/news/item=549/mod=01:51:34>

10. [Announcement] SDSU Masters and BA Program Opportunity
<http://www.comfsm.fm/myShark/news/item=551/mod=01:51:34>

11. [Announcement] Peer Advisors Position Now Open
<http://www.comfsm.fm/myShark/news/item=552/mod=01:51:34>

12. [Announcement] Strategic Plan 2013 and the New Quarterly Report Template is Now Available On-line
<http://www.comfsm.fm/myShark/news/item=554/mod=01:51:34>
13. [Announcement] ED351 Class Drama Performance
<http://www.comfsm.fm/myShark/news/item=559/mod=01:51:34>
14. [Announcement] Learning and Resources Center will be Closed from July 29 - August 2, 2013
<http://www.comfsm.fm/myShark/news/item=575/mod=01:51:34>
15. [Announcement] Scholarship Opportunity
<http://www.comfsm.fm/myShark/news/item=577/mod=01:51:34>
16. [Announcement] Freshman Orientation and Registration Schedules For National Campus
<http://www.comfsm.fm/myShark/news/item=578/mod=01:51:34>
17. [National Campus] Counseling Office, Human Resources, Public Health, and Nursing Program on New Locations
<http://www.comfsm.fm/myShark/news/item=579/mod=01:51:34>
18. [National] Bus Transportation Schedule for National Campus
<http://www.comfsm.fm/myShark/news/item=580/mod=01:51:34>
19. [Announcement] Faculty Workshop Schedule for National and Pohnpei Campus
<http://www.comfsm.fm/myShark/news/item=583/mod=01:51:34>
20. 2013-2014 Student Handbook is now Available On-Line
<http://www.comfsm.fm/myShark/news/item=584/mod=01:51:34>
21. [Announcement] Community College Survey of Student Engagement Key Findings Now Available On-Line
<http://www.comfsm.fm/myShark/news/item=588/mod=01:51:34>
22. ACCJC Summer Newsletter 2013 now Available
<http://www.comfsm.fm/myShark/news/item=589/mod=01:51:34>
23. [Announcement] National Campus-Class Cancellation
<http://www.comfsm.fm/myShark/news/item=593/mod=01:51:34>
24. [National] All Campus Meeting for August 2013
<http://www.comfsm.fm/myShark/news/item=595/mod=01:51:34>
25. [Announcement] Deadline for admission for 3rd Year Certificate of Achievement in Teacher Preparation
<http://www.comfsm.fm/myShark/news/item=596/mod=01:51:34>

26. [Application Deadline] 4th Year Partnership BA in Elementary Education & Student Internship for the Spring 2014

<http://www.comfsm.fm/myShark/news/item=597/mod=01:51:34>

27. [Reminder] Designation of Disability Parking Slots

<http://www.comfsm.fm/myShark/news/item=599/mod=01:51:34>

COM-FSM Sharks Newsletter:

1. COM-FSM Sharks Newsletter Volume 6 Issue 4

<http://www.comfsm.fm/myShark/news/item=528/mod=01:51:34>

2. COM-FSM Sharks Newsletter Volume 6 Issue 5

<http://www.comfsm.fm/myShark/news/item=545/mod=01:51:34>

3. COM-FSM Sharks Newsletter Volume 6 Issue 6

<http://www.comfsm.fm/myShark/news/item=567/mod=01:51:34>

4. COM-FSM Sharks Newsletter Volume 6 Issue 7

<http://www.comfsm.fm/myShark/news/item=591/mod=01:51:34>

Publications:

1. 50/50 Raffle Draw Promotional Poster

2. 50/50 Raffle Draw Ticket Design

3. Convocation Invitation Card

4. Bingo Bash Promotional Poster

5. Bingo Bash Thank you Ad

6. Peer Advisor Recruitment and Promotional Poster

7. Badminton Tournament Poster for ESS Class

Institutional Research and Planning Office

Planning

- IRPO is assisting with budget guidelines for FY 2015 and will be conducting initial training for budget development in August and September 2013.
- Strategic Plan measures of success were reviewed and are being incorporated in the revised quarterly reporting format. First use of the revised quarterly report is set for the July 1 - September 30, 2013, time period.
- TracDat trainings (see below) have emphasized the importance not just of assessment, but also of the planning side and linkages of TracDat goals and inputs to planning agendas, IEMP and the Strategic Plan.

Research

Data Requests

- Fulfilled 9 data requests including data for assessment reviews, enrollment, graduation, retention, and persistence.
- IRPO administered the fall 2013 Student Registration and Orientation Surveys. Results will be available on the [IRPO website](#).
- Community College Survey for Student Engagement(CCSSE)and Community College Faculty Survey for Student Engagement (CCFSSE): Results have been received and the executive summary CCSSE report has been posted on the web site. Basic reports and detailed data along with a large variety of custom reports have been downloaded and are under review. On August 23, 2013, IRPO received a data disk from CCSSE with additional data for institutional use and analyses. Analyses will be conducted and detailed reports will be prepared reports in mid September. Additionally, the college will be signing up for another administration of the CCSSE in spring 2014. Thereafter, administration will occur every two years.

Assessment

Tracdat

- IRPO Director worked with vice presidents and supervisors and created/registered TracDat user accounts.

TracDat Trainings:

- Continued on training with all departments and other state campuses as follows:
 - Friday, June 21, 2013; 3:00 pm; BOARD room - Administrative Services, Student Services, and CRE.
 - Monday, June 24, 2013; 3:00pm; PC Conference room - Pohnpei Campus
 - Tuesday, June 25, 2013; 8:30 am; BOR room - Instructional Affairs (Session 1)
 - Wednesday, June 26, 2013; 3:30 pm; BOARD room - Instructional Affairs (Session 2)
 - Thursday, July 11, 2013; 2:30 pm; President's Conference room; - Administrative Services and President's Office.
 - Thursday, July 18, 2013; 4:00pm; IRPO - Student Life Division
 - Friday, July 19, 2013; IRPO - Peer Counseling Office
 - Wednesday, July 24, 2013; 2:00pm; Pohnpei Campus - PC Staff and Faculty
 - Thursday, July 25, 2013; 10:00am; IRPO Office - VPIA and IRPO Staff
 - Tuesday, July 30, 2013; 10:00am; IRPO Office(via Skype) - Chuuk Campus
 - Wednesday, July 31, 2013; 2:30pm; IRPO Office(via Skype) - Kosrae Campus
 - Thursday, August 1, 2013; 10:00am; IRPO Office(via Skype) - Yap Campus
 - Wednesday, August 7, 2013; 10:00am; MITC - National Faculty

Data and Reporting

Data Files

Initial Data prepared and placed on college website and transmitted to appropriate staff and committees (May - August)

- [Fall 2012 Enrollment and Achievement](#)
- [Graduation Rates Trend](#)
- [Withdrawal Rates Trend](#)
- [Major Enrollment Trends Spring](#)
- [Major Enrollment Trends Summer](#)
- [Spring Semester Trends Summary](#)
- [2013.2-summer enrollment and achievement](#)
- [2013.1 spring enrollment & achievement](#)
- [Spring 2013 Data Summary Report](#)
- [Graduates Trends Updated-8 21 13.xlsx](#)
- [Graduation Rates Trends Updated 8 21 13.xlsx](#)

Quarterly Data Reports (data report provided separately)

- Spring semester 2013 data report and files were posted on the IRPO web site. Discussion of the data has been included in TracDat training sessions, Planning and Resources Committee meetings and other venues.
- Summer semester 2013 data files were prepared and posted on the IRPO web site.
- Graduation Rates for fall 2010 new (full and part-time) rates for 3 years (150%) have been prepared along with updates for all graduates for AY 2012/13.

Quarterly Report

- Approved FY 2013 3rd Quarterly Performance Reports were prepared and submitted to the FSM President's Office and SBOC Office on Wednesday, August 14, 2013. Reports are published on the [IRPO website](#).

Sponsored Programs

- The Australian Embassy Direct Aid Program has awarded a grant to Marine Science for purchase of monitoring equipment (Dr. Allain Bourgoin prepared the grant).