**AGENDA ITEM 10.a**

Policy Review – Institutional Effectiveness and Quality Assurance (IEQA)

**RECOMMENDED DIRECTIVE:**  The board hereby approves:
1. The division of the larger *Technology Policy*, with its many sections, into several, individual policies and associated procedures for easier reference, review, application, and simplified future revisions.
2. Review and approval of policies that do not need revision.
3. Elimination of obsolete procedures.
4. Reclassification of the components of the policy that are really procedures as such.

**DISCUSSION:**
The *Communication Policy* lists goals for achieving purposeful dialogue:
- *By no later than 2016, the College shall ensure that all COM-FSM policies and procedures are accessible, current, clearly presented to all stakeholders to whom they apply*.
- *By no later than 2016, the College shall establish a central database of these documents*.

Accreditation Standard IV.B.1.e. *The governing board acts in a manner consistent with its policies and bylaws. The board regularly evaluates its policies and practices and revises them as necessary.*

To meet these goals and this Standard, on January 31, 2014, Cabinet agreed to divide all policies into four categories: 1) policies needing revision, 2) policies needing no revision, 3) policies that are obsolete, and 4) policies that are not really policies. Relevant to IEQA, information technology policies are to be displayed as a separate chapter (8) on the website and relevant board policies (BPs) and associated administrative procedures (APs) would fall under the number range 8000-8999.

VPIEQA and the director of information technology reviewed the only policy related specifically to IEQA, the *Technology Policy*. The *Technology Policy* is a large document, composed nearly equally of procedures and policies. The procedures were separated and the lengthy policy sections were divided into individual policies. Obsolete procedures were removed. The work was shared with Cabinet during the April 25, 2014, meeting.

**ACTION TAKEN:**                                     **VOTE:**

_____ Approved as presented                    _____aye   _____nay   _____abstain

_____Approved w/ modifications

_____Disapproved

_____Deferred to a later meeting           **DATE:** _____