

COLLEGE OF MICRONESIA-FSM BOARD OF REGENTS
Minutes of the March 22, 2014, Meeting
Small Business Development Center Meeting Room, Kosrae Campus

Present: Churchill Edward from Pohnpei; Kasio E. Mida (chair) representing the National Government ; Lyndon Cornelius (vice chair) from Kosrae; Mary B. Figir (secretary/ treasurer) from Yap; and President Joseph M. Daisy, EdD, (*ex officio member*)

Resources: Grilly Jack, Director of Career and Technical Education; Jim Currie, Vice President for Cooperative Research and Extension; Joey Oducado, Acting Vice President for Student Services; Joseph Habuchmai, Vice President for Administrative Services; Kalwin Kephas, Dean of Kosrae Campus; Karen Simion, Interim Vice President for Instructional Affairs; Kind Kanto, Dean of Chuuk Campus; Lourdes Roboman, Dean of Yap; and Universe Yamase, Chief of Staff

1. CALL TO ORDER – 12:15 pm

Chairman Mida opened the meeting, thanked Regent Cornelius and Dean Kephas for hosting the meeting, welcomed the chief of staff to her first board meeting; recognized the new vice president for instructional affairs; and also recognized the effort of the college, especially Dr. Daisy, for bringing the college to its current state. He announced that the board has signed a new two-year contract with Dr. Daisy. He then asked for a moment of silent prayer. Regent Figir read the mission statement.

2. REVIEW OF AGENDA

Enlet/Figir

Moved to adopt the agenda as presented.

CARRIED

3. APPROVAL OF MINUTES – December 2-3, 2013

Figir/Cornelius

Moves to approve the minutes of the December 2-3, 2013, meeting as presented.

CARRIED

4. COMMUNICATIONS (*for information*)

Information shared: 1) Lady Sharks raised \$788.35 for the endowment; 2) students participation in survey regarding prospects for future migration; 3) letter to Senator Goulard regarding financial support for students; and 4) response to President Mori's letter on continued support for restoring incremental decrements.

5. REGENTS' REPORTS (*oral reports*)

- a. **Regent Enlet** mentioned the leadership gap and hoped the next lieutenant governor will also be supportive of the college.
- b. **Regent Figir** said the finance committee has not met.
- c. **Regent Cornelius** represented the nation at and reported on the Land Grant board meeting in Majuro during which the college received \$85,000 for its proposal for continued support for a wide range of accreditation activities. He also reported on Kosrae's attempt to improve student performance through assistance from ADB. He asked for the college's continued support of teachers working on their IDPs; the teacher certification deadline still stands at September 30, 2015.

- d. **Regent Mida** reported 1) three regents (Chuuk, Yap and Kosrae) at the end of their terms which means losing more than half of the board and the need to work with President Mori to submit names for their replacement; 2) the foundation board up and running; and 3) his resignation from the Land Grant Board effective the end of December requiring President Mori has to submit a name for his replacement.

6. **PRESIDENT'S REPORT** (oral reports)

- a. **President:** The President expressed appreciation for the support of him and the college during his first term; and reported on the recent gap analysis of the accreditation standards and resulting policy review; support from Land Grant; pending sub-change reports on the mission statement and third-year program to the states; submission of the follow-up report; internal publication manual, completion of the space utilization study and preparation of a concept paper for submission to JEMCO; \$100,000 donation from Tan Holdings; funding for the soccer field; capacity building efforts; and financial challenge due to enrollment shortfall.
- b. **Administrative Services:** VPAS reported further on the financial implication of the enrollment shortfall; the single financial audit; endowment market value at \$4,162,000; fundraising; six new hires for externally funded programs; retention rate of 97.8%; modification of the staff development program; increase in premiums for life insurance effective April 1st; status of the soccer field; and fire drills in the residence halls.
- c. **Cooperative Research and Extension:** VPCRE reported on student involvement as interns; directives from the recent COM board meeting; resident instruction and distance education proposals; human resources issue; and call for matching funds. Invitation to tour the tissue culture lab was extended.
- d. **Institutional Effectiveness and Quality Assurance:** VPIEQA reported on submission of the follow-up report and upcoming reports (supplemental report, the annual report due March 31st, and two sub-change request) for submission to ACCJC; the communication working group chaired by Dean Kanto and documents generated; Land Grant support toward accreditation and capacity building; accreditation standards gap analysis; cutting costs through efficiencies; online registration; program data sheets; Community College Survey for Student Engagement; and information on COMET.
- e. **Instructional Affairs:** VPIA reported on ongoing efforts to focus on enrollment and student success: evening classes, recruitment by students and faculty, implementation of a first year experience course, sharing courses with high schools, tutoring service, and access to webinar for faculty, hands on experience for students through service to the community, and COMET prep at the campuses. She also shared that a Micronesian faculty received her master's in reading from the University of Guam.
- f. **Student Services:** VPSS reported on the outcome of COMET which was administered in November; student financial aid statistics; applicants for May graduation; and low enrollment.
- g. **Faculty Staff Senate:** President reported that the senate continues working on its bylaws and reactivated two dormant scholarship funds. The president of the senate serves on the Executive Committee and the vice president on the Council of Chairs.
- h. **Student Body Association:** President reported students taking the lead for student activities and practicing culture of assessment and improvement, and on changes in SBA officials. The president of the SBA serves on the Executive Committee.

7. **OLD BUSINESS**

- a. **Revised mission statement removing errors in syntax**
Enlet/Edward

- Moved for approval of the revised mission statement removing errors in syntax* CARRIED
- b. Outstanding board directives**
 Board had requested to be informed of the status of board directives. Directives for the past two years were presented with outstanding directives and their status highlighted.

8. NEW BUSINESS

- a. Board of Regents Five-year Master Planning Calendar**
 Enlet/Edward
Moved to adopt the Board of Regents Five-year Master Planning Calendar, 2013=2018 CARRIED
- b. Review of Board of Regents by-laws**
 Edward/Enlet
Moved to approve the revisions to Article I, Section 2 and Section 6a; and Article IV, Section 2 and Section 3 of the board's by-laws CARRIED
- c. Review of Board of Regents Policy Manual**
 Figir/Cornelius
Moved to approve updates to various sections and revisions and additions to Section I.A and B; Section II.A, B, C, D, and E; Section III.D; Section IV.B and C; Section V.A, G, H, and I; and Section VII.A and B. CARRIED
- d. Policy review – Administrative Services**
 Edward/Cornelius
Moved to endorse the policy review report conducted by Administrative Services that identified obsolete policies and procedures for elimination, policies that are really procedures for reclassification, and policies needing no revisions. CARRIED
- e. Policy review – Instructional Affairs and Student Services**
 Enlet/Cornelius
Moved to endorse the policy review report conducted by Instructional Affairs and Student Services that identified obsolete policies and procedures for elimination, policies that are really procedures for reclassification, and policies needing no revisions. CARRIED
- f. Access road to Nantaku site**
 Figir/Edward
Moved to adopt the resolution requesting the FSM National and Chuuk State governments to reinstate the road that leads up to the College's proposed permanent site in Nantaku into the first phase of the Weno road construction project. CARRIED
- g. MOU with Pohnpei State on the Small Business Development Center**
 Figir/Cornelius
Moved to adopt the new memorandum of understanding between Pohnpei State and the College of Micronesia-FSM regarding the Pohnpei Small Business Development Center building. CARRIED

9. NEXT MEETING

The next meeting is a regular meeting to be held the third Monday in May in Pohnpei.

10. ADJOURNMENT

The meeting adjourned at 5:25 pm on Saturday, March 22, 2014.